

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Parish Council Meeting

9th September 2002

Meeting Number 0206

Minutes of an **Ordinary Meeting** of the Parish Council held at **7:30pm - Monday 9th September 2002** in the Chelveston Village Hall.

Present :- Councillors : Cllr. A.J.Palfreeman (Chairman)
 Cllr. A.R.Dale (Vice Chairman)
 Cllr. M.L.Foulger
 Cllr. M.J.Izzard
 Cllr. R.A.Meeson
 Clerk: Mr. M.H.Hunter

Public: Mr Nick Gore (NCC)
 Mrs Abbey Barnett

1 Open Forum

- 1.1 Cllr Palfreeman explained that this would last for a maximum of 15 minutes, before the meeting formally started. It provided the public an opportunity to comment on the agenda items.

2 Apologies Received

- 2.1 Cllr Palfreeman opened the meeting at 7:30 p.m. and welcomed everyone to the meeting. He asked for any apologies. Apologies received from Cllrs Gell & Moore (ENC meeting). Cllr Palfreeman proposed these be accepted and were so agreed by the Council.

3 Declarations of Interest under Section 50 of the LGA 2000

- 3.1 Cllr Dale declared a personal interest in item 12.

4 Minutes of Ordinary Meeting 0205 – 8th July 2002

The minutes of the Ordinary Meeting **0205 – 8th July 2002** had been circulated.

The meeting resolved to:

- 4.1 Approve the minutes of meeting **0205**

Proposed by: Cllr Dale
Seconded by: Cllr Meeson
Decision: Unanimous

Cllr Palfreeman brought item 7.2 forward.

Cllr Logue arrived during this item

At Cllr Dale's request, Cllr Palfreeman brought item 8 forward.

5 Planning Matters

- 5.1 Cllr Palfreeman advised there were no new applications.

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5.2 EN/02/00302/FUL – Club House, Foot Lane.

The Clerk advised this had been granted with improvements to the boundary fencing.

5.3 EN/02/00438/FUL - Hillside Development

The Clerk advised that Mr Robert Thompson was refused permission to speak against the proposal due to mix up by the ENC planning clerk. Mr Thompson has received an apology from ENC. Of the two local District Councillors who are on the Planning Committee, one spoke for and one spoke against. The proposal was carried with only 4 votes against, so planning permission has been granted.

The Clerk advised the decision on the TPO on the Willow tree is still awaited.

6 Financial Transactions

- 6.1 Payments to be made this meeting included ENC (Grass cutting), ABB (replacement of Lamp 5 (Hillside)) & Lindsey Teak (Bench). The meeting resolved to approve all of these payments and authorise the appropriate cheques to be signed.

Proposed by: Cllr Dale
Seconded by: Cllr Meeson
Decision: Unanimous

- 6.2 Cllr Palfreeman advised that Mr Robert Thompson had submitted an expenses claim in accordance with the resolution at the last meeting. This had been circulated with the agenda. The meeting resolved to approve all of these payments and authorise the appropriate cheque

Proposed by: Cllr Dale
Seconded by: Cllr Meeson
Decision: Unanimous

- 6.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve all of these payments and authorise the appropriate cheque to be signed.

Proposed by: Cllr Dale
Seconded by: Cllr Izzard
Decision: Unanimous

The opening balance for the meeting was	£11,175.89
Receipts since the last meeting	
2002.15 NWB interest (28 Mar – 27 Jun)	£9.19
Sub-total	£11,185.08

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Payments to be made this meeting

Number	Payee	Item	Cheque	Amount
2002.16	ENC	Grass Cutting (Apr – Jun)	000436	£736.51
2002.17	ABB.	St Lt replacement (No.5 - Hillside)	000437	£650.95
2002.18	Lindsey Teak	New Bench	000438	£317.25
2002.19	R.Thompson	Expenses	000439	£25.30
2002.20	M.H.Hunter	Expenses	000440	£13.69

Total Expenditure this meeting £1,743.70

£9,441.38

Closing Balance for this meeting

- 6.4 The bank statements for the months of June, July & August have been received and reconciled.
- 6.5 Cllr Foulger, as RFO, advised the Council on the progress to complete the internal audit of the draft accounts. After discussion, the Council approved the accounts.
- 6.6 Cllr Foulger requested that in future, the NWB statements be delivered to the RFO. This was agreed by the Council and the necessary authorising letter signed.

7 Updates on Projects List

7.1 New Street signs

The Disbrowe Court sign (in wrong place) was awaiting a decision on the boundary of the development, since it appears the developers may have extended the gardens into the Highway land.

An alternate quote for “Children Ahead” signs for Water Lane and a sign to the Village Hall – Cllr Foulger had been unable to progress this.

7.2 Traffic Calming Measures (dealt with after item 4)

Cllr Palfreeman welcomed Nick Gore (NCC) to the meeting to discuss traffic calming in Raunds Road. Cllr Dale detailed progress to date. Nick Gore produced drawings of a gated road scheme, to be installed 100 yards up the road from Pretoria Cottages, including the new larger 30-mph signs. Estimated costs include £1,800 for the “furniture” and paintwork, with £4,025 extra for the Red (non-slip) coating. The Clerk confirmed the £2,500 matching funding was available till 31st December 2002.

Nick Gore suggested the Council contact WS Atkins (via Colin Gilder) to assess the road surface with a view to reducing this cost. Cllrs Dale & Foulger agreed to pursue this. The Clerk emphasised that work should not be delayed too long or it would not be completed by the deadline, potentially leaving the Council with the whole bill.

7.3 Street Lighting

Cllr Palfreeman reminded the meeting the budget had allowed provision for replacement of two concrete street lamps per year. Lamp 5 (Hillside) had been replaced, so the meeting should consider which lamp was most in need of replacement next. Cllrs Dale & Foulger agreed to report back to the next meeting.

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7.4 Grass Cutting Contract

Cllr Palfreeman commented this was getting better. Cllr Dale advised the NCC needed to be notified by October if we were opting out again next year. The Clerk was instructed to contact NCC to opt out and claim the refund for this year. Cllr Dale queried whether the Council could deal direct with Turvey Landscapes, rather than through ENC (12% admin fee). The Clerk was instructed to check.

7.5 Village Appraisal 2002

Cllr Dale advised the autumn newsletter would contain details about the forthcoming Village Appraisal, then each Cllr would look after 15-20 houses.

7.6 Brook cleaning

The Clerk had contacted ENC as requested, but nothing appeared to have been done so far

7.7 Millennium Footpath

Cllr Palfreeman advised that the Higham Ferrers Town Council had passed on our concerns to NCC/WS Atkins. With regard to Cllr Dale's requested siding out the Raunds Rd footpath, NCC/WS Atkins had advised there were no funds left to do this in the current financial year. It was suggested that this was work that could be undertaken by a Parish Lengthsman.

7.8 Village Welcome Pack

Cllr Stopps had been working with Cllr Foulger and redesigned it as an A5 booklet. Draft copies would be sent to Cllrs in 2-3 weeks time.

7.9 Shared Taxi Scheme

The Clerk was able to confirm the service had started on 7th Sept, having used it on Saturday morning. The firm had a 4-seater car, an 8-seater and a 16-seater mini-bus available as required. It is a condition of the contract that all journeys must be pre-booked. NCC had confirmed the existing bus service would not be affected by these arrangements. The Clerk had arranged for an article to appear in the "Down your Way" section of the *Evening Telegraph*.

7.10 ENC Jubilee Grant

The Clerk was reported that the bench, chosen with the aid of Cllr Foulger, had arrived and was currently stored in Cllr Foulger's garage. The Clerk would claim £200 back from ENC, as per the grant scheme. The Clerk had made enquires about a plaque and would report back to the next meeting. According to *Nene Valley News*, 20 parishes/towns had successfully applied for funding. Cllr Meeson proposed the bench be stored at the Star & Garter until ready to install.

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8 Discussion of second 305th Bomb Group Memorial on land opposite JST (dealt with after item 7.2)

Cllr Palfreeman advised that Cllr Foulger and the Clerk had been in contact with various members of the 305th Bomb Group Association, with the view to locating the windsock mast that used to be on top of the large J hanger. Cllr Foulger produced a photograph of the hanger. The American side of the association has funds available and members of the English side were contacting them with a view to funding a second memorial in a more public setting.

The Clerk had been in contact with NCC who have finally agreed they own the land opposite JST (originally secured for A45 road widening). NCC now wanted to open discussions with the Clerk regarding sale or transfer to the Parish Council. Cllr Palfreeman suggested the land should be transferred for £1.

Cllr Dale had been in contact with the residents nearby whom were supportive of the scheme, providing means of access to the rear of adjacent garden was maintained. Cllr Izzard noted that access was also required to the Gas station and for the grass cutters.

The meeting authorised the Clerk to continue negotiations and report back to the next meeting.

Proposed by: Cllr Dale
Seconded by: Cllr Izzard
Decision: Unanimous

9 Invite for devolved funding bids from NCC Area Committee.

Cllr Palfreeman advised that as the Council had not yet spent it's current allocation, it was unlikely to be successful in obtaining further funding.

10 Dogs (Fouling of Land) Act 1996 – review of designated areas.

Cllr Palfreeman advised that at present only the Churchyard of St John the Baptist was a designated area and asked if the Council wish to include other areas (within the 30-mph limits and not including agricultural land)? Cllr Foulger proposed that the whole of village within the 30-mph boundary should be designated, as this was the intention of the 1996 Council.

Proposed by: Cllr Dale
Seconded by: Cllr Logue
Decision: Unanimous

11 Saltbins – review by NCC/WS Atkins.

Cllr Palfreeman advised there were two self-help saltbins in Water Lane. NCC/WS Atkins intended to remove saltbins that were not locally managed. Cllr Palfreeman suggested the Council should take over the management of the two saltbins, given the needs of residents in Water Lane, Sawyers Crescent, Hillside and Duchy Close. NCC/WS Atkins would refill the bins on request. Cllr Dale had contacted residents who were split 50:50 as to the need. Cllr Dale reported that one of the bins was in dis-repair. The Clerk suggested that as NCC

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were withdrawing the bins, it should be possible to obtain a second-hand replacement. Cllr Dale stated he would consider funding a new (Black) saltbin instead.

Proposed by: Cllr Dale
Seconded by: Cllr Logue
Decision: Unanimous

12 Review of litterbins in Caldecott

Cllr Palfreeman advised that although the previous meeting had lawfully agreed on the provision of a litterbin outside "The Marches" in Caldecott, a number of nearby residents had objected, so the Clerk had delayed implementing this action. Said residents had suggested the litterbin would be better sited outside the village hall, where it would be of greater use, though Cllr Foulger disagreed. Cllr Izzard did not think there was a particular litter problem there. The meeting decided against proceeding at this time.

13 Race Relations (Amendment) Act 2000

Cllr Palfreeman advised that this legislation was now in force and applied in varying levels to all public authorities. For Parish Councils, there was only a statutory obligation to meet the General Duty. Cllr Palfreeman then went on to highlight some problems with the Act.

14 Provision of Parish Lengthsman

Cllr Palfreeman advised that NCC/WS Atkins were considering training up a number of staff who would be hired out to the parishes to undertake Lengthsman duties (e.g. grounds maintenance). Parishes were invited to register an interest in the scheme and advise how many hours/types of work they might want. Cllr Foulger commented the likely costs were £8-12 per hour. The Council decided to wait a year to see how the scheme fared before deciding to join or not.

15 Visits, Training & Courses.

The Clerk advised of the following –

Thurs 12th September: EN Housing AGM @ Diamond Centre 14:30 (Free)

Thurs 3rd October: ENC District Plan workshops @ ENC 19:30-21:30 (Free)

Fri 4th October: ENC Chair's Charity Night @ Pemberton Centre 19:30 – late (£10)

Tues 10th October: NALC talk on the Code of Conduct @ Hunsbury Hill 19:00-21:00 (£5)

Sat 19th October: NALC AGM & Conference @ Hunsbury Hill 10:30–16:30 (£15)

Cllr Dale suggested the Clerk should attend this. Cllr Foulger also wished to attend.

16 Approval of Chairman's & Clerk's Correspondence Logs

Cllr Palfreeman advised he had no additions to his logs since the last meeting. The Clerk's log was issued to the council prior to the meeting.

The meeting resolved to:

- 16.1 Approve the Council Correspondence Logs and the various actions required dealing with each item.

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Proposed by: Cllr Dale
Seconded by: Cllr Palfreeman
Decision: Unanimous

17 Councillor's Reports

Cllr Meeson asked if the Council could look into providing lighting by the Hillside garages (owned by EN Housing). The Clerk was instructed to contact EN Housing.

Cllr Meeson commented on the number of weeds in Foot Lane. Cllr Foulger agreed to contact the grass cutters on their next visit.

Cllr Foulger advised that he attends the Community Safety Forum at Raunds. There was to be a larger County forum of interested parties in Earls Barton on 4th October 2002 @ 7:00 pm.

The Clerk advised that the NALC conference allowed for nominations to serve on the County Committee & submission of resolutions. The Council opted not to submit either.

The Clerk advised that ENC wanted views on CCTV (fixed for Towns & mobile for Parishes). Cllr Logue supported this idea, but was in a minority.

The Clerk reminded the meeting that Jacki Shorley (Rural Transport Partnership) had been unable to attend the meeting, but would be available in November. The Council agreed to see her then.

The Clerk advised there had been further instances of fly tipping. ENC were removing these promptly following notification.

Cllr Palfreeman advised the grass at the rear of the village hall had now been cut by the tractor-mower. Cllr Foulger confirmed the work on modifying the toilet block is expected to be started later this month.

Date of Next Meeting: 11th November 2002 at 7.30.p.m. in Chelveston Village Hall.

The Meeting closed at 8:48 p.m.

Issued on 13th September 2002

Pages 704 – 714 Signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
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Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2002				
25/02/2002	I-2002-027-MHH	NCC-Highways	Village Hall & Children playing signs	Awaiting
27/03/2002	I-2002-061-MHH	ENC-comm serv dept	£200 grant available for Golden Jubilee celebrations	Awaiting
22/04/2002	I-2002-089-MHH	ENC	Reports of Committees - 29th April 2002	Circulated
22/04/2002	I-2002-090-MHH	NALC	Update - Issue 3 (April 2002)	Circulated
24/04/2002	I-2002-092-MHH	ENC	Agenda for ENC Mtg. on 29th April 2002	Circulated
26/04/2002	I-2002-093-MHH	ENC	Clrs Info Circular - Apr 2002	Circulated
07/05/2002	I-2002-099-MHH	HF Com Safety Forum	Minutes of meeting 27th March 2002	Circulated
09/05/2002	I-2002-100-MHH	ENC	Agenda for ENC Mtg. on 15th May 2002	Circulated
14/05/2002	I-2002-104-MHH	ENC	Agenda items for ENC Mtg. on 15th May 2002	Circulated
15/05/2002	I-2002-105-MHH	ENC	Agenda for ENC Mtg. on 20th May 2002	Circulated
24/05/2002	I-2002-115-MHH	Standards Board	Guidance notes & video	Circulated
27/05/2002	I-2002-117-MHH	NALC	Update - Issue 3 (May 2002)	Circulated
31/05/2002	I-2002-121-MHH	ENC	Councillors Info Circular (May 2002)	Circulated
08/06/2002	I-2002-124-MHH	DTLR	Consultation paper - Local investigation & determination of misconduct	Circulated
17/06/2002	I-2002-136-MHH	NALC	Village Viewpoint - Summer 2002	Circulated
18/06/2002	I-2002-138-MHH	EMDA	Consultation paper & Business Plan 2002-2004	Circulated
27/06/2002	I-2002-145-MHH	Victim Support	Request for donation	Circulated
29/06/2002	I-2002-154-MHH	ENC	Councillors Info Circular (June 2002)	Circulated
01/07/2002	I-2002-158-MHH	ENC-Lisa Meads	ENC Performance Plan 2002-2003	Circulated
02/07/2002	I-2002-160-MHH	ENC	Agenda for ENC Mtg. on 8th July 2002	File
05/07/2002	I-2002-161-MHH	ENC-Barbara Ding	Next dispensation mtg. (1st Oct) of Standards Board	File
06/07/2002	I-2002-162-MHH	ENC-Barbara Ding	ENC reply to DTLR consultation paper	Circulated
08/07/2002	I-2002-163-MHH	SLCC	Guide to services & vacancies	File
08/07/2002	I-2002-164-MHH	NALC	LCR July 2002	File
08/07/2002	I-2002-165-MHH	ENC - Planning	Hargrave Mast refused	File
10/07/2002	I-2002-166-MHH	NWB	June statements	File
10/07/2002	I-2002-167-MHH	ENC - Planning	Hargrave Mast refusal notice	File
10/07/2002	I-2002-168-MHH	ENC-Barbara Ding	Results from TC/PC questionnaire	Circulated
11/07/2002	I-2002-169-MHH	Clerk & Council Direct	July 2002 issue	Circulated
12/07/2002	I-2002-170-MHH	NCC-Legal	Road closure notice - Newton Rd	File
13/07/2002	I-2002-171-MHH	ENC	Reports of Committees - 22nd July 2002	File
15/07/2002	I-2002-172-MHH	CRE	Code of Practice & guides	File
17/07/2002	I-2002-173-MHH	ENC	Agenda for ENC Mtg. on 22nd July 2002	File
17/07/2002	I-2002-174-MHH	HF Com Safety Forum	Minutes of meeting 26th June 2002	Circulated
19/07/2002	I-2002-175-MHH	Highways Agency	Response to pedestrian access over A6/B645 roundabout	File
20/07/2002	I-2002-176-MHH	ENC	Minutes of Special Resources Committee 17th July 2002	Circulated
20/07/2002	I-2002-177-MHH	NACRE	Agenda of AGM on 31st July 2002 & Annual Report	Circulated
20/07/2002	I-2002-178-MHH	NCC-Highways	Reply to B645 footpath (HF parish)	File
24/07/2002	I-2002-179-MHH	ENC-CSD	Invoice for grass cutting (April - June 2002)	Awaiting
24/07/2002	I-2002-180-MHH	NPFA	Reminder letter	File
24/07/2002	I-2002-181-MHH	Northants Touring Art	Promotion evenings	Circulated
24/07/2002	I-2002-182-MHH	NCC-Highways	Northamptonshire Highways Partnership	File
24/07/2002	I-2002-183-MHH	O2 airwave service	New national police network (3,000 base stations) - advance notice	File
25/07/2002	I-2002-184-MHH	SMP (Playgrounds)	Leaflet on playground equipment	File
26/07/2002	I-2002-185-MHH	EMDA	E-mail magazine	Circulated
26/07/2002	I-2002-186-MHH	Raunds C/S forum	Agenda for Mtg on Wed 28th Aug 2002	File
26/07/2002	I-2002-187-MHH	NCC-Highways	Bus strategies	Circulated
26/07/2002	I-2002-188-MHH	ENC - Planning	Planning Mtg for Hillside on 31st July 2002	File
26/07/2002	I-2002-189-MHH	ENC - Planning	Planning Mtg for Old Club House on 31st July 2002	File
27/07/2002	I-2002-190-MHH	NCC	East Northants Area Cmmitee - money to 31st Dec 2002 confirmed	File
29/07/2002	I-2002-191-MHH	NCC	East Northants Area Cmmitee - invites for devolved funding	Awaiting
30/07/2002	I-2002-192-MHH	ENC (Rod Nipper)	Jubilee Grant Scheme - wording for publicity	File
30/07/2002	I-2002-193-MHH	NCC-ROW	Thank you letter (e-mail)	File
30/07/2002	I-2002-194-MHH	NCC (Philip Donno)	Land near 1 The Green may be Highways (e-mail)	File
30/07/2002	I-2002-195-MHH	ENC	Crime & Disorder Reduction strategy 2002-5 handbook	Circulated
30/07/2002	I-2002-196-MHH	ENC	Crime & Disorder Reduction strategy 2002-5 action plans	Circulated
30/07/2002	I-2002-197-MHH	ENC	Councillors Info Circular (July 2002)	Circulated
01/08/2002	I-2002-198-MHH	NALC	Notice of AGM (19th Oct 2002)	File
02/08/2002	I-2002-199-MHH	NALC	Update - Issue 4 (June/July 2002)	File
02/08/2002	I-2002-200-MHH	ABB	Invoice for replacing Lamp No 5 (Hillside)	Awaiting
02/08/2002	I-2002-201-MHH	NCC (Stuart Smith)	Withdrawal of Rushden Golf club application for modifying 12th green	File
03/08/2002	I-2002-202-MHH	NCC (Richard Reed)	NCC Highways do own the land near 1, The Green	File
07/08/2002	I-2002-203-MHH	ENC-Joanne Harrison	Promoting Home Energy Efficiency	File
08/08/2002	I-2002-204-MHH	NALH	Grafton Regis & Alderton History Day	Circulated
08/08/2002	I-2002-205-MHH	Raunds TC	Invite to Raunds TC Civic Service on 1st Sept 2002	Actioned
09/08/2002	I-2002-206-MHH	ENC-Karen Homer	Replacement Local Plan workshops reminder	Awaiting
10/08/2002	I-2002-207-MHH	NCC (Nigel Whyte)	Shared Taxi Scheme confirmation & timetables	Actioned
10/08/2002	I-2002-208-MHH	ABB	Invoice reminder (I-2002-200-MHH)	Awaiting
10/08/2002	I-2002-209-MHH	Sovereign	Leaflet on playground equipment	File
12/08/2002	I-2002-210-MHH	ENC - Planning	Planning Permission approval for Club House, Foot Lane	File
12/08/2002	I-2002-211-MHH	ENC - Planning	Planning Permission approval for land 13/17 Hillside	File
12/08/2002	I-2002-212-MHH	SLCC	The Clerk - August 2002	File
14/08/2002	I-2002-213-MHH	NCC-Highways	Receipt of letter O-2002-064-MHH	File
14/08/2002	I-2002-214-MHH	ENC (Sue Johnson)	Dogs (Fouling of Land) Act - review of designated areas	Awaiting
14/08/2002	I-2002-215-MHH	EMDA	Invite to Annual Public Mtg on 5th Sept 2002	File
15/08/2002	I-2002-216-MHH	EN Housing	Invite to 2nd AGM on 12th Sept 2002	File
15/08/2002	I-2002-217-MHH	ENC (Jacki Shorley)	Rural Transport - Scheme to use SERVE for evening service	Awaiting
16/08/2002	I-2002-218-MHH	NCC-Highways	Parish Highway information	File
17/08/2002	I-2002-219-MHH	NCC-Planning	SPG (Parking) - consultation period now ended	File
17/08/2002	I-2002-220-MHH	DEFRA	Parish Councils to retain role in planning	File
18/08/2002	I-2002-221-MHH	ENC (Jacki Shorley)	Correction to earlier letter (I-2002-217-MHH)	File
18/08/2002	I-2002-222-MHH	ENC (Vicki Atkinson)	Annual Canvass of electors & posters	File
20/08/2002	I-2002-223-MHH	HLB AV Audit	Notice of annual audit	Awaiting
21/08/2002	I-2002-224-MHH	ENC-CSD	Invoice reminder (I-2002-179-MHH)	File
22/08/2002	I-2002-225-MHH	NCC-Highways	Salt bins - review of needs	Awaiting
23/08/2002	I-2002-226-MHH	Lindsey Teak	Delivery note for bench	File
24/08/2002	I-2002-227-MHH	ENC (Lisa Meads)	Invite to consultation event evening on 3rd Sept 2002	Awaiting
24/08/2002	I-2002-228-MHH	ENC (Sue North)	Invite to Chairman's Charity Gala Night on 4th October	Awaiting
25/08/2002	I-2002-229-MHH	NCC-Area Cmmtee	Agenda for Area Committee Mtg on 3rd Sept 2002	Circulated
25/08/2002	I-2002-230-MHH	NALC	Update - Issue 5 (August 2002)	Circulated
25/08/2002	I-2002-231-MHH	Tri-Base (USAF)	Posters for Tri-Base Community Antiques & Crafts Fair on 28th Sept	Actioned
25/08/2002	I-2002-232-MHH	NWB	July Statements	File
29/08/2002	I-2002-233-MHH	Robert Thomson	Expenses for Hillside development	Awaiting
29/08/2002	I-2002-234-MHH	ENC (Jacki Shorley)	E-mail - can't make Sept Meeting. Can do Oct or Nov?	Awaiting
30/08/2002	I-2002-235-MHH	NCC-Highways	Temp traffic order map (letter sent 12th July to wrong address)	File
02/09/2002	I-2002-236-MHH	ENC	Councillors Info Circular (August 2002)	Circulated
02/09/2002	I-2002-237-MHH	NALC	Village viewpoint (Autumn 2002)	Circulated
03/09/2002	I-2002-238-MHH	NALC	Local Council Review (September 2002)	Circulated

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2002						
08/07/2002	O-2002-059-MHH	ENC	Payment	Posted	0205.7.1	I/2002/119/MHH
11/07/2002	O-2002-060-MHH	ABB	Payment	Posted	0205.7.1	I/2002/150/MHH
11/07/2002	O-2002-061-MHH	Powergen	Payment	Posted	0205.7.1	I/2002/155/MHH
12/07/2002	O-2002-062-MHH	Headley Brothers Ltd	LCR amendment	Posted		I-2002-164-MHH
24/07/2002	O-2002-063-MHH	NCC	Chaser letter - Land near 1, The Green	Posted		O-2002-063-MHH
30/07/2002	O-2002-064-MHH	NCC Highways	Northamptonshire Highways Partnership response	Posted		I-2002-182-MHH
01/08/2002	O-2002-065-MHH	NCC-Nigel White	Shared Taxi service	Posted		I-2002-114-MHH
06/08/2002	O-2002-066-MHH	Lindsey Teak	Order for Balmoral 180cm Bench	Posted	0205.9	
16/08/2002	O-2002-067-MHH	ENC-Karen Horner	Replacement District Plan workshop	Posted		I-2002-206-MHH
21/08/2002	O-2002-068-MHH	ENC-Jacki Shorley	Invite to September Mtg	Posted		I-2002-217-MHH
29/08/2002	O-2002-069-MHH	7 P.Cllrs & 3 D.Cllrs	Agenda for Mtg 0206	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P	Post	DL Env	Copy	Punched Pocket	Fone Calls	Mileage @	Other
09/07/2002	ENC (grass cutting to 31/03) - Payment		19	1					
11/07/2002	ABB (Maint to 30/6) - Payment		19	1					
11/07/2002	Powergen (Energy to 30/6) - Payment		19	1					
12/07/2002	Headley Brothers Ltd (LCR amendment)		19	1					
24/07/2002	Minutes of 0205 to D.Cllrs	10	57	3	20				
24/07/2002	Minutes of 0205 to P.Cllrs	10		7	60				
24/07/2002	NCC - chaser letter	1	19	1	1				
31/07/2002	ENC Planning Mtg							12	
01/08/2002	NCC - Nigel Whyte	1	19	1	1				
06/08/2002	Lindsey Teak - order for bench	1	27	1	1				
16/08/2002	ENC - District Plan workshop	1	19	1	1				
03/09/2002	Agenda for 0206 to 7 P.Cllrs	5		7	28				
03/09/2002	Agenda for 0206 to 3 D.Cllrs	1	57	3	2				
	TOTALS	£0.90	£2.74	£0.70	£3.42	£0.00	£0.00	£5.93	£0.00

TOTAL VALUE = £13.69