

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Parish Council Meeting

11th November 2002

Meeting Number 0208

Minutes of an **Ordinary Meeting** of the Parish Council held at **7:30pm - Monday 11th November 2002** in the Chelveston Village Hall.

Present :- Councillors :

Cllr. A.J.Palfreeman	(Chairman)
Cllr. A.R.Dale	(Vice Chairman)
Cllr. M.L.Foulger	
Cllr R.A.Meeson	
Cllr P.S.Logue	
Cllr M.J.Izzard	
Cllr. S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: Mrs Jackie Shorley (EN Rural Transport Partnership)

1 Open Forum

- 1.1 Cllr Palfreeman explained that this would last for a maximum of 15 minutes, before the meeting formally started. It provided the public an opportunity to comment on the agenda items.

2 Apologies Received

- 2.1 Cllr Palfreeman opened the meeting at 7:30 p.m. and welcomed everyone to the meeting. He asked for any apologies. Apologies received from Cllrs Gell & Moore (ENC meeting). Cllr Palfreeman proposed these be accepted and were so agreed by the Council.

3 Declarations of Interest under Section 50 of the LGA 2000

- 3.1 Cllr Meeson declared a prejudicial interest item 6.2
Cllr Palfreeman declared a prejudicial interest in item 12.

4 Minutes of Extraordinary Meeting 0207 – 7th October 2002

The minutes of the Extraordinary Meeting **0207 – 7th October 2002** had been circulated.

The meeting resolved to:

- 4.1 Approve the minutes of meeting **0207** with no alterations.

Proposed by:	Cllr Dale
Seconded by:	Cllr Palfreeman
Decision:	Unanimous

Item 8 was brought forward.

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5 Planning Matters

5.1 **EN/02/00883/FUL – Conservatory at Melrose Cottage, Caldecott.**

Cllr Palfreeman explained the plans and advised the Clerk had contacted the neighbours, none of whom had objected.

The meeting resolved not to object to the application and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Palfreeman
Seconded by: Cllr Dale
Decision: Unanimous

6 Financial Transactions

6.1 Payments to be made this meeting included ENC (Grass cutting July – September) and the Village Hall Committee (Hire of village Hall). The meeting resolved to approve all of these payments and authorise the appropriate cheques to be signed.

Proposed by: Cllr Palfreeman
Seconded by: Cllr Dale
Decision: Unanimous

6.2 Cllr Palfreeman advised that Cllr Foulger had submitted a claim for the Poppy Wreath (S137 payment). The meeting resolved to approve this payment and authorise the appropriate cheque.

Proposed by: Cllr Dale
Seconded by: Cllr Meeson
Decision: Unanimous

6.3 Cllr Palfreeman advised the he had been approached by Cllr Meeson (who left the meeting during this item) for a donation to the village bonfire & fireworks (S137 payment). Last year the Council had donated £150. The meeting resolved to approve a donation of £150 and authorise the appropriate cheque.

Proposed by: Cllr Dale
Seconded by: Cllr Palfreeman
Decision: Unanimous

6.4 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve all of these payments and authorise the appropriate cheque to be signed.

Proposed by: Cllr Dale
Seconded by: Cllr Palfreeman
Decision: Unanimous

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The opening balance for the meeting was	£5,796.09																														
Receipts since the last meeting																															
2002.29 NCC Area Committee grant	£2,500.00																														
Sub-total	£8,296.09																														
Payments to be made this meeting																															
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Number</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Cheque</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>2002.30</td> <td>ENC</td> <td>Grass cutting (July – Sept 2002)</td> <td>000447</td> <td style="text-align: right;">£782.16</td> </tr> <tr> <td>2002.31</td> <td>Village Hall cmtte</td> <td>Hire of Village Hall</td> <td>000448</td> <td style="text-align: right;">£67.50</td> </tr> <tr> <td>2002.32</td> <td>M.L Foulger.</td> <td>Poppy Wreath</td> <td>000449</td> <td style="text-align: right;">£15.00</td> </tr> <tr> <td>2002.33</td> <td>Star & Garter</td> <td>Donation to Village bonfire</td> <td>000450</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>2002.34</td> <td>M.H.Hunter</td> <td>Expenses</td> <td>000451</td> <td style="text-align: right;">£79.31</td> </tr> </tbody> </table>	Number	Payee	Item	Cheque	Amount	2002.30	ENC	Grass cutting (July – Sept 2002)	000447	£782.16	2002.31	Village Hall cmtte	Hire of Village Hall	000448	£67.50	2002.32	M.L Foulger.	Poppy Wreath	000449	£15.00	2002.33	Star & Garter	Donation to Village bonfire	000450	£150.00	2002.34	M.H.Hunter	Expenses	000451	£79.31	
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2002.34	M.H.Hunter	Expenses	000451	£79.31																											
Total Expenditure this meeting	£1,093.97																														
Closing Balance for this meeting	£7,202.12																														

- 6.5 The bank statements for the month of October have been received and reconciled.
- 6.6 Cllr Foulger, as RFO, advised the Council that the internal audit had been completed and the Clerk had sent the paperwork to the external auditor.

7 Updates on Projects List

7.1 New Street signs

The Disbrowe Court sign (in wrong place) was awaiting a decision on the boundary of the development, since it appears the developers may have extended the gardens into the Highway land. The delay is upsetting one resident.

An alternate quote for “Children Ahead” signs for Water Lane and a sign to the Village Hall – Cllr Foulger had been unable to progress this.

7.2 Traffic Calming Measures

Cllr Palfreeman advised the Clerk had sent the order to NCC Highways for the work to be carried out. WS Atkins were unable to provide a start date at present. The grant from the NCC Area Committee had been received.

At Cllr Palfreeman’s request, the Clerk had contacted NCC Highways to enquire costs of the Road Traffic Orders (RTO) for speed limits. These were approx. £1,500 each, though where the same part of the act was being used, it may be possible to combine several roads on one RTO. A problem arises with Bid(e)well Lane, since this lane is not officially named and is too small to have a “C” number. Since the RTO has to specify the road to which it applies, the Council should consider naming Bid(e)well Lane. It was also discovered that the NCC Highways map of where our current 30-mph limits are does not coincide with the actual positions. A site meeting is to be arranged. The meeting agreed to proceed with the site meeting to establish what is required.

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Proposed by: Cllr Palfreeman
Seconded by: Cllr Dale
Decision: Unanimous

7.3 Street Lighting

Cllr Palfreeman reminded the meeting the budget had allowed provision for replacement of two concrete street lamps per year. Cllrs Dale & Foulger had agreed to report back to the November meeting on the most suitable lamp to replace, but advised they had been unable to do so. They will report back to the January meeting instead.

7.4 Grass Cutting Contract

The Clerk confirmed he had contacted NCC to confirm we wish to opt-out again next year and to claim the refund for this year. Sheila Gilder (WS Atkins) advised this was likely to be £470.

7.5 Village Appraisal 2002

Cllr Palfreeman thanked Cllr Dale for his hard work on yet another magnificent effort. Cllr Dale advised that a 75% response to the appraisal gave a clear mandate to the Council on what the resident's priorities are. Compared to the 1995 results, there were a lot more detailed comments. Interestingly 30% of the residents were new, whilst children remained the same (but now in the 5-10 age group). More traffic calming and footpaths were required. Street lighting & verges (previous priorities) were now seen as okay. More information was requested on planning matters. Cllr Dale volunteered to run a public meeting on the 2nd December 2002 to explain the results to the residents. This was agreed by the Council.

7.6 Millennium Footpath

Cllr Palfreeman advised no further progress. The Clerk confirmed he had contacted Colin Gilder (WS Atkins) to put the siding out of the paths on next year's budget.

7.7 Village Welcome Pack

Cllr Stopps was thanked for the draft version, which was well received. A number of corrections and additions were passed on to Cllr Stopps for inclusion.

7.8 305th BG Memorial opposite JST

The Clerk advised he had written to Cllr Lawson (NCC) to ask his support in the land transfer.

8 Rural Transport Partnership *(brought forward after item 4)*

Mrs Jackie Shorley (EN Rural Transport Partnership Officer) explained the partnership (between Countryside Agency, NCC & District Councils) had been operating since March and was one of 3 in the county (and 85 in the country). She is employed by ACRE. The purpose was to reduce social exclusion. The action plan aimed at making the different agencies and grants work together in partnership to provide rural transport to achieve this. There was a slow uptake in Northants and a new publication had been produced to guide councils, etc. to apply for the grants. Transport included signage, cycling, walking, not just mini-buses.

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The Bedford Transport Partnership Officer was in the process of providing a mini-bus service from Risely to Rushden, calling in at other villages (e.g. Yelden, Newton Bromswold) and the Council was asked if there was perceived to be a need for it to call in at Chelveston and Caldecott.

Cllr Palfreeman advised the recent appraisal suggest most families owned one or more cars, so there were probably only 6-12 residents who might need such a service. A greater priority was footpaths/cycleways to schools.

Mrs Shorley advised that she was due to attend a meeting soon with John Murray (NCC Highways) on this subject and would raise the issue with him.

The Council thanked Mrs Shorley for attending and instructed the Clerk to send her a copy of the appraisal, to contact Nigel Whyte (NCC) to check on usage of the shared taxi scheme and to remind John Murray about footpaths.

9 Discussion of budget and Precept for 2003/2004

Cllr Palfreeman advised that the Clerk had included a separate note to councillors on this item. Councillors should consider the proposed costs on the 2003/2004 budget and decide if the spend was reasonable, sufficient and represented value for money. The Precept needed to be agreed and the arrangements for the Village Hall Fund considered.

The Council discussed the budget and opted to remove the £2,000 from the Village Hall Fund and restore it to general use. This is not an indication of the Council's opinion of the Village Hall or the committee, since they would continue to look favourably on funding requests. The budgeted spend for 2003/2004 is;

Lighting (running costs)	£1,450.00	Lighting (new)	£700.00
Repairs (lights/seats)	£700.00	Traffic calming	£2,000.00
General expenses	£520.00	Total Improvements	£2,700.00 [2]
Clerk's salary	£1.00		
Subscriptions	£100.00	VAT	£900.00 [3]
Verge maintenance	£2,200.00		
Conferences & Training	£100.00	Total spend	£9,976.00
Hall hire	£75.00	[1] + [2] + [3]	
Audit fee	£280.00		
S137 & donations	£200.00		
Elections	£750.00		
Total Running costs	£6,376.00 [1]		

Proposed by: Cllr Dale
Seconded by: Cllr Palfreeman

Decision: 5 in favour with 2 abstentions (Cllrs Logue & Foulger).

The Council agreed to set a provisional Precept at £5,000.00, to be confirmed after the Parish assembly in December. Cllr Foulger raised the issue of the low interest rates and the Clerk was instructed to look at alternate bank accounts.

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10 Freedom of Information Act 2000

Cllr Palfreeman advised that the Clerk had included a separate note to Councillors on this item. Councillors needed to agree what Publication Scheme they wanted.

The Council agreed to the Core classes only Publication Scheme and instructed the Clerk to notify the Information Commissioner. Cllr Dale agreed to look into the purchase of the "Chelveston.org.uk" domain name for a future council web-site.

Proposed by: Cllr Dale
Seconded by: Cllr Palfreeman
Decision: Unanimous

11 Race Relations (Amendment) Act 2000

Cllr Palfreeman advised that the Clerk had included a separate note to Councillors on this item. Councillors needed to agree what relevance that Race Relations applied to the Councils functions and adopt a resolution confirming their compliance with the Act.

The Council examined the functions and the relevance of the act and adopted the following resolution.

Chelveston-cum-Caldecott Parish Council acknowledges its continuing duty under the Race Relations (Amendment) Act 2000 and resolves that in the provision of its services due regard must be given to:

- *Eliminate unlawful racial discrimination*
- *Promote equality of opportunity*
- *Promote good race relations between people of different racial groups.*

Proposed by: Cllr Palfreeman
Seconded by: Cllr Izzard
Decision: Unanimous

12 Flood Prevention in Caldecott

Cllr Palfreeman left the room during this item. Cllr Foulger explained the current problems with flooding in Caldecott. Water from the fields fills the ditch between *Haleworth & Manorfields*. This should pass under the road through a 9 inch pipe to the ditch outside *The Barns*, but the pipe has been repaired with a 6 inch pipe midway and *The Barns* ditch needs digging out. Consequently the *Haleworth* ditch overflows, some water passes over the gardens of *Manorfields* into *Melrose Cottage*. whilst some passes over the road and enters the old sewer system by *Manor Farm Cottage*. Water in the old sewer travels under the road until it reaches the manhole by *The Cottage*, where some of it emerges and floods the house/garage (owned by Cllr Palfreeman).

The meeting agreed to instruct the Clerk to contact Highways, with the view to getting the ditch dug out and the pipe jetted out.

Proposed by: Cllr Dale
Seconded by: Cllr Stopps
Decision: Unanimous

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13 Visits, Training & Courses.

The Clerk advised of the following –

Thurs 14th November: ENC talk on the Recycling @ ENC 17:45 - 19:00

Mon 18th November: Raunds Community Safety Forum @ Hargrave VH at 19:30

Tues 3rd December: NCC Structure plan workshop @ ENC 18:00 (Clerk only)

Wed 4th December: NALC Parish Councillor training @ Hunsbury Hill 19:00 – 21:00 (£10)

Wed 15th January: HF Community Safety Forum @ HF Town Hall at 19:30

14 Approval of Chairman's & Clerk's Correspondence Logs

Cllr Palfreeman advised he had no additions to his logs since the last meeting. The Clerk's log was issued to the council prior to the meeting.

The meeting resolved to:

- 14.1 Approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Palfreeman

Seconded by: Cllr Logue

Decision: Unanimous

15 Councillor's Reports

Cllr Foulger reported on a visit by the beat officer and handed out some Facts & figures leaflets. A new crime reporting system is to be introduced.

The Clerk handed out leaflets on the NCC gritting.

The Clerk handed out copies of the draft village envelope. The envelopes have been drawn tight round the village, as there is no county requirement for further rural expansion. The meeting agreed to add this to the agenda for the Parish Assembly in December.

Date of Next Meeting:

Extraordinary Parish assembly on 2nd December 2002 at 7:30 p.m. in the Chelveston Village Hall – Cllr Dale to Chair.

Parish Council on 13th January 2003 at 7.30.p.m. in the Chelveston Village Hall.

The Meeting closed at 8:50 p.m.

Issued on 18th November 2002

Pages 725 – 735 signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
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Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2002				
25/02/2002	I-2002-027-MHH	NCC-Highways	Village Hall & Children playing signs	Awaiting
22/04/2002	I-2002-090-MHH	NALC	Update - Issue 3 (April 2002)	Circulated
24/04/2002	I-2002-092-MHH	ENC	Agenda for ENC Mtg. on 29th April 2002	Circulated
26/04/2002	I-2002-093-MHH	ENC	Cllrs Info Circular - Apr 2002	Circulated
09/05/2002	I-2002-100-MHH	ENC	Agenda for ENC Mtg. on 15th May 2002	Circulated
14/05/2002	I-2002-104-MHH	ENC	Agenda items for ENC Mtg. on 15th May 2002	Circulated
15/05/2002	I-2002-105-MHH	ENC	Agenda for ENC Mtg. on 20th May 2002	Circulated
24/05/2002	I-2002-115-MHH	Standards Board	Guidance notes & video	Circulated
27/05/2002	I-2002-117-MHH	NALC	Update - Issue 3 (May 2002)	Circulated
31/05/2002	I-2002-121-MHH	ENC	Councillors Info Circular (May 2002)	Circulated
08/06/2002	I-2002-124-MHH	DTLR	Consultation paper - Local investigation & determination of misconduct	Circulated
18/06/2002	I-2002-138-MHH	EMDA	Consultation paper & Business Plan 2002-2004	Circulated
27/06/2002	I-2002-145-MHH	Victim Support	Request for donation	Circulated
01/07/2002	I-2002-158-MHH	ENC-Lisa Meads	ENC Performance Plan 2002-2003	Circulated
17/07/2002	I-2002-174-MHH	HF Com Safety Forum	Minutes of meeting 26th June 2002	Circulated
20/07/2002	I-2002-176-MHH	ENC	Minutes of Special Resources Committee 17th July 2002	Circulated
20/07/2002	I-2002-177-MHH	NACRE	Agenda of AGM on 31st July 2002 & Annual Report	Circulated
24/07/2002	I-2002-181-MHH	Northants Touring Art	Promotion evenings	Circulated
26/07/2002	I-2002-185-MHH	EMDA	E-mail magazine	Circulated
26/07/2002	I-2002-187-MHH	NCC-Highways	Bus strategies	Circulated
30/07/2002	I-2002-195-MHH	ENC	Crime & Disorder Reduction strategy 2002-5 handbook	Circulated
30/07/2002	I-2002-196-MHH	ENC	Crime & Disorder Reduction strategy 2002-5 action plans	Circulated
30/07/2002	I-2002-197-MHH	ENC	Councillors Info Circular (July 2002)	Circulated
08/08/2002	I-2002-204-MHH	NALH	Grafton Regis & Alderton History Day	Circulated
20/08/2002	I-2002-223-MHH	HLB AV Audit	Notice of annual audit	Actioned
02/09/2002	I-2002-236-MHH	ENC	Councillors Info Circular (August 2002)	Circulated
02/09/2002	I-2002-237-MHH	NALC	Village viewpoint (Autumn 2002)	Circulated
03/09/2002	I-2002-238-MHH	NALC	Local Council Review (September 2002)	Circulated
06/09/2002	I-2002-244-MHH	Clerk & Council Direct	September 2002 issue	Circulated
24/09/2002	I-2002-257-MHH	NALH	Hindsight magazine - issue 3 (Sept 2002)	Circulated
30/09/2002	I-2002-263-MHH	N'ton General Hospital	Invite to AGM on 25th Sept & Annual Report	Circulated
30/09/2002	I-2002-264-MHH	Info Commission	Freedom of Information Act 2000 - model publication scheme	Awaiting
09/10/2002	I-2002-279-MHH	ENC	Agenda for ENC mtg. on 14th October	File
09/10/2002	I-2002-280-MHH	EN Housing	Reply to Hillside garage lighting & plan of EN Housing holdings	File
12/10/2002	I-2002-281-MHH	ENC (Planning)	Planning application for conservatory at Melrose Cottage, Caldecott	Awaiting
15/10/2002	I-2002-282-MHH	NALC	Update - Issue 6 (September 2002)	Circulated
16/10/2002	I-2002-283-MHH	ENC	Invoice for grass cutting (Jul-Sept)	Awaiting
16/10/2002	I-2002-284-MHH	RBS Auditing	Internal audit service	File
18/10/2002	I-2002-285-MHH	Raunds C/S forum	Minutes of mtg. on 28th Aug 2002	Circulated
18/10/2002	I-2002-286-MHH	EMDA	Draft Regional Economic Strategy	Circulated
23/10/2002	I-2002-287-MHH	ENC (Planning)	Amended plans for 15 Duchy Close	Actioned
25/10/2002	I-2002-288-MHH	Raunds C/S forum	Agenda for mtg. on Mon. 18th Nov 2002	File
25/10/2002	I-2002-289-MHH	NCC (Area Cmmttee)	Grant for traffic calming	Actioned
28/10/2002	I-2002-290-MHH	HM Customs/Excise	VAT query	Actioned
28/10/2002	I-2002-291-MHH	NALC	Annual report, FOI, salary corrections	Circulated
30/10/2002	I-2002-292-MHH	ENC (Beth Gordon)	Extension to Kerbside recycling services	Awaiting
01/11/2002	I-2002-293-MHH	ENC (Joan Harrison)	Promoting Home Energy Efficiency	File
02/11/2002	I-2002-294-MHH	ENC	Councillors Info Circular (Oct 2002) & Reports of Committees	Circulated
04/11/2002	I-2002-295-MHH	NALC	FOI info & Cllr training on 4th Dec 2002	File
04/11/2002	I-2002-296-MHH	Village Hall Cmtee	Invoice for Village Hall use	Awaiting
04/11/2002	I-2002-297-MHH	M.L.Foulger	Invoice for Poppy Wreath	Awaiting
05/11/2002	I-2002-298-MHH	NCC-Highways	Parish mowing	File
06/11/2002	I-2002-299-MHH	NCC (Mark Chant)	Northants Structure Plan Review - Issues Paper	Circulated
06/11/2002	I-2002-300-MHH	ENC (Doris Belton)	Availability of Village & Community Halls	Actioned
07/11/2002	I-2002-301-MHH	ENC (Vicki Atkinson)	Electoral Register format request	Actioned
07/11/2002	I-2002-302-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on Mon 11th Nov 2002	Circulated
07/11/2002	I-2002-303-MHH	Clerk & Council Direct	November 2002 issue	Circulated
08/11/2002	I-2002-304-MHH	NCC (Helen Marsden)	Northants Structure Plan Review - Workshop for EN Area	File
08/11/2002	I-2002-305-MHH	HF Com Safety Forum	Minutes of mtg. on 25th Sept 2002	Circulated
09/11/2002	I-2002-306-MHH	NWB	October statements	File
09/11/2002	I-2002-307-MHH	HM Customs/Excise	Payment to be approved	File

Chelveston-cum-Caldecott Parish Council
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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2002						
09/10/2002	O-2002-086-MHH	7 P.Cllrs & 3 D.Cllrs	Minutes of Mtg 0207	Delivered		
08/10/2002	O-2002-087-MHH	ABB	Payment	Posted	0207.6.1	I/2002/260/MHH
08/10/2002	O-2002-088-MHH	Powergen	Payment	Posted	0207.6.1	I/2002/253/MHH
08/10/2002	O-2002-089-MHH	NCC Highways	Order for Raunds Rd traffic calming scheme	Posted	0207.6.1	I/2002/277/MHH
09/10/2002	O-2002-090-MHH	ENC Planning	No Objection letter to Ext at 15 Duchy Close	Posted	0207.5.1	I/2002/262/MHH
12/10/2002	O-2002-091-MHH	Butterworths	Order for CAB "Local Council Admin" 6th Edition	Posted		
15/10/2002	O-2002-092-MHH	HM Customs & Excise	VAT refund claim	Posted		
28/10/2002	O-2002-093-MHH	HLB AV Audit	Annual Return	Posted	0206.6.5	I/2002/223/MHH
26/10/2002	O-2002-094-MHH	ENC Planning	No Objection letter to Ext at 15 Duchy Close (amend)	Posted	0207.5.1	I/2002/287/MHH
30/10/2002	O-2002-095-MHH	HM Customs & Excise	VAT refund claim	Posted		I/2002/290/MHH
02/11/2002	O-2002-096-MHH	Cllr Lawson (NCC)	305th memorial & NCC land transfer	Posted	0207.7.9	
04/11/2002	O-2002-097-MHH	7 P.Cllrs & 3 D.Cllrs	Agenda for Mtg 0208	Delivered		
08/11/2002	O-2002-098-MHH	7 P.Cllrs & 3 D.Cllrs	Minutes of 0208	Draft		
08/11/2002	O-2002-099-MHH	ENC (Doris Belton)	Availability of Village & Community Halls response	Posted		I-2002-300-MHH
10/11/2002	O-2002-100-MHH	ENC (Vicki Atkinson)	Electoral roll response	Posted		I-2002-301-MHH

Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record

S&P= Supply + Print

Date	Item	A4 S & P @ 3p	Post pence	DL Env @ 3p	A4 Env @ 15p	Copy @ 3p	Punched Pocket @ 3p	Fone Calls @ 5p	Mileage @ 49.4p/mile	Other
03/10/2002	ENC - Planning workshop								12	
05/10/2002	Village appraisal labels	44								
07/10/2002	Contract amemdnt No.1	1				1				
08/10/2002	ABB - payment		19	1						
08/10/2002	Powergen - payment		19	1						
09/10/2002	NCC - Raunds Rd order	1	19	1		1				
09/10/2002	ENC (Planning) - No Objection letter		19	1						
12/10/2002	Butterworths - book			1		1				38.5
12/10/2002	SLCC - Course books for assessment		438		1					
14/10/2002	Minutes of 0207 - 3 D.Cllrs	10	57		3	20				
14/10/2002	Minutes of 0207 - 7 P.Cllrs & file	10			7	70				
16/10/2002	Vat refund claim		27	1						
26/10/2002	ENC (Planning) - No Objection letter		27	1						
28/10/2002	Internal Auditor's fee									16.79
28/10/2002	Annual Return to external audit					4				
30/10/2002	Vat refund claim explanation	1	19		1	4				
02/11/2002	Cllr Lawson - NCC assistance	1	19	1		1				
05/11/2002	Agenda of 0208 - 3 D.Cllrs	1	57	3		2				
06/11/2002	Agenda of 0208 - 3 P.Cllrs & file	14		7		98				
	TOTALS	£2.49	£7.20	£0.54	£1.80	£6.06	£0.00	£0.00	£5.93	£55.29

TOTAL VALUE= £79.31