

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Parish Council Meeting

9th January 2005

Meeting Number 0601

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30pm - **Monday 9th January 2006** in the Chelveston Village Hall.

Present :- Councillors : Cllr A.J.Palfreeman (Chairman)
 Cllr M.W.Wooding (Vice-Chairman)
 Cllr A.R.Dale
 Cllr M.L.Foulger
 Cllr M.J.Izzard
 Cllr R.A.Meeson
 Cllr S.E.Stopps

 Clerk: Mr. M.H.Hunter

 Public: None

Open Forum

Cllr Palfreeman explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

1.1 Cllr Palfreeman opened the meeting at 7:32 p.m. and asked for any apologies. None.

2 Declarations of Interest under Section 50 of the LGA 2000

2.1 None.

3 Minutes of Previous Meetings

The minutes of the Ordinary Meeting of the Parish Council **0511 – 12th December 2005** had been circulated.

The meeting resolved to:

3.1 Approve the minutes of meeting **0511** with no amendments.

Proposed by:	Cllr Wooding	Decision:	Unanimous
Seconded by:	Cllr Dale		

4 Notification of Executive actions under Standing Order 15.

4.1 Cllr Palfreeman advised that the Executive had authorised two actions since the last meeting. The first was to respond to ENC Planning for the memorial. The plans arrived after the December meeting and required a response before this meeting. The Executive considered that the Cllrs would not want an additional planning meeting in the run-up to Christmas for an application that they had submitted.

4.2 The second was in response to an urgent request from Cllr Dale, who had been contacted by residents of Duchy Close, requesting the Council's assistance in getting Central

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Networks to sort out a recurring power failure. This had happened on the last four Sunday evenings and the next Sunday would be Christmas Day. The Executive authorised the Clerk to contact Central Networks, who replaced the sub-station transformer on the Wednesday 21st December.

5 Planning and Licensing Matters

- 5.1 Cllr Palfreeman advised that both the Listed Building Consent for the barn conversion at Manor Farm, Caldecott and the 305th BG memorial were awaiting determination.

6 Financial Transactions

- 6.1 The 305th BGMA had advised the following invoice was due for payment from the appeal fund – David Smith Associates (revised memorial structural design). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Izzard
Seconded by: Cllr Wooding **Decision:** Unanimous

- 6.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Stopps
Seconded by: Cllr Foulger **Decision:** Unanimous

- 6.3 The bank statements for the month of December had been received and found to contain an anomaly. An additional £55 is present that is not accounted for. NWB are unable to immediately identify the source of the funds and are arranging a system transaction trace to discover where the money came from.

Opening Balance for the meeting £8,975.75

Receipts since last meeting

Number	Sender	Description	Method	Amount
2005.44	PayPal	Transfer of donations	BACS	£85.79
2005.45	NCC	Grass cutting grant 2005	BACS	£531.99
2005.46	Star & Garter	Donation to 305 th BG memorial	100015	£87.20
2005.47	NWB	Interest (Oct – Dec 2005)	Bank	£46.16
Total Receipts this meeting				£751.14

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2005.48	David Smith Assoc.	Revised memorial structural design	000578	£235.00
2005.49	M.H.Hunter	Expenses to 0601	000579	£35.14
Total Expenditure this meeting				£270.14

Closing Balance for this meeting £9,456.75

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7 Updates on Projects List

7.1 Highways Issues

ENC have installed the new signs for Bidwell Lane at both ends as requested.

The Clerk advised that NCC were looking into the signage for the Village Hall and the Parish Church.

The Clerk confirmed he had notified NCC that the Council wished to stay with the contractor grass cutting service for 2006.

NCC had advised that North St, Raunds would be closed for most of February to allow works on the water mains. The proposed diversion included the B663 & B645.

The Clerk confirmed the Safety Camera Partnership had been contacted for the results of their visit to the parish.

7.2 305th BG Memorial

Cllr Dale advised that the memorial project had appeared in the ET (02/01/06) and on the Anglia early evening news (05/01/06) and donations had been received as a result.

The US 305th BGMA had decided they required the memorial to reflect the ground crews as well as the aircrew. Two of the granite plaques will require changes and a 5th granite post, with the insignia of the ground crew, will be added.

Cllr Dale advised costs of the works is likely to be £13,000 (ex-Vat) and would like to start the foundation work as soon as the planning permission and S144 are completed.

The meeting agreed with the revised design and commencement of groundwork.

The Clerk advised that funds to date totalled £5,854.

7.3 Street Lighting

The Clerk advised that lamps 9 (near 5 Duchy Close) & 34 (near Duchy Farm cottages) had been reported.

7.4 Ditches

Cllr Foulger asked what progress, but the Clerk advised he had not had time to pursue this.

7.5 E-Government

The Clerk advised that during the Christmas holidays, he had had opportunity to visit the County Records Office and had updated the history web pages. Additional pages had been added to the site and copies were provided of a sample of the web pages.

The Clerk advised for the 30 day period till 7th January, 23% of the hits came from the USA and 2% from other countries (Australia & Belgium).

8 Precept requirements for 2006/7.

Cllr Palfreeman advised the Council now had to set the Precept for the coming year. On the basis of the budget prepared by the Clerk, it would be necessary to increase the Precept to £5,500 (increase of £500). This would be the first increase in 4 years.

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The meeting agreed to set the Precept at £5,500 and instructed the Clerk inform ENC accordingly.

Proposed by: Cllr Dale
Seconded by: Cllr Foulger **Decision:** Unanimous

9 Rights of Way report.

The Clerk (as PPW) advised that the various bodies (NCC, BCC, Melchbourne & Yelden PC, Deene & Shelton PC, this Council, plus representatives from the ramblers and the British Horse Society) had met with Rolton Group (the agents) on the airfield to discuss the ROW.

On acquiring the land, Mr Wykes commissioned a survey which identified sufficient hazards to require NCC/BCC to issue a 6 month closure order whilst an independent survey is carried out.

If NCC/BCC decides that some or all of the ROW can be safely reopened they don't have to wait till the 6 months is up. If there is a risk then they can apply for a further 18 month closure, but have to provide an action plan of what they are doing before this can be granted.

In the meantime, Mr Wykes has asked for the 4 transverse (E-W) and 1 longitudinal (N-S) ROW to be relocated as one perimeter walk. The horse riding community may be agreeable to the longitudinal bridle path being moved over to the perimeter (on the Yelden side) as this provides better going for them than on the concrete track.

The Clerk now required the Council to advise which (if any) of the ROW they would agree to being moved.

The meeting agreed to support the move of the longitudinal bridle path, if requested by the horse riders, but wanted the other ROW to remain as is. The meeting instructed the Clerk inform NCC ROW accordingly.

Proposed by: Cllr Palfreeman
Seconded by: Cllr Wooding **Decision:** Unanimous

10 Visits, Training & Courses.

The Clerk advised of the following –

Tues 10th Jan – EN Area Committee mtg at ENC @ 15:00 (Cllr Foulger).

11 Approval of Chairman's & Clerk's Correspondence Logs

11.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Dale
Seconded by: Cllr Meeson **Decision:** Unanimous

12 Councillor's Reports

The Clerk advised that the ODPM had published the report into updating the Code of Conduct. The main findings are that the code is to be amended to make it clearer, that most

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cases will be handled by the local Standards Board rather than the SBE and that a Code of Conduct for Local Government Employees to be introduced.

The Clerk advised that revisions to the Standing Orders would be considered at the next meeting.

Cllr Meeson advised that he had received complaints about the state of Bidwell Lane near Duchy Farm. Cllr Palfreeman offered to speak to the farmer.

Date of Next Meeting:

Optional meeting of the Council on 13th February 2006 at 7:30 p.m. in the Chelveston Village Hall,
Ordinary meeting of the Council on 13th March 2006 at 7:30 p.m. in the Chelveston Village Hall.

The Meeting closed at 8:25 p.m.

Issued on 9th January 2006.

Pages 1057 – 1065 signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2005				
20/01/2005	I-2005-012-MHH	ENC	Minutes of P&L committee mtg. on 12th January	Circulated
20/01/2005	I-2005-013-MHH	ENC	Representation on outside body report - Rockingham Forest HA	Circulated
20/07/2005	I-2005-191-MHH	NCC (Roy Boulton)	NCC Structure Plan 1996-2016 Annual Monitoring Report	Circulated
23/07/2005	I-2005-197-MHH	NCC (Mark Chant)	Minerals & Waste Dev. Framework - statement of comm involvement	Circulated
11/08/2005	I-2005-224-MHH	NCC (Chris Wragg)	NCC Provisional Local Transport Plan 2006/7 - 2010/11	Circulated
12/08/2005	I-2005-226-MHH	NPA (Paul Reichelt)	Northants Police - Annual Report 2004/5	Circulated
24/08/2005	I-2005-239-MHH	Local Works	Summer 2005 newsletter	Circulated
01/09/2005	I-2005-243-MHH	NCC ROW	Draft ROW improvements plan	Circulated
06/09/2005	I-2005-245-MHH	EN Area Committee	Agenda for meeting on 13th September 2005	Circulated
07/09/2005	I-2005-248-MHH	ENC	Councillors Information Circular August 2005	Circulated
07/09/2005	I-2005-249-MHH	ENC (Keith Osborne)	Agenda for mtg. on 12th September 2005 (inc. Boundary Review)	Circulated
17/09/2005	I-2005-259-MHH	NALH	Hindsight magazine issue 9 (September 2005)	Circulated
17/09/2005	I-2005-260-MHH	ENC (Su Davies)	Community Funding Day on 14th October	Circulated
17/09/2005	I-2005-261-MHH	Rural Trans Partnership	Rural Rides issue 3 August 2005	Circulated
17/09/2005	I-2005-263-MHH	ENC (S.Otterwell)	Guidance on Developer Contributions	Circulated
26/09/2005	I-2005-265-MHH	ENC	Business Directory	Circulated
26/09/2005	I-2005-266-MHH	NN Joint Planning Unit	Feedback from issues & options consultation	Circulated
26/09/2005	I-2005-268-MHH	NALC	Update Issue 3 (Aug - Sept 2005), Village Viewpoint, AGM notice	Circulated
28/09/2005	I-2005-272-MHH	EMDA	EMDA News Issue 23 (Sept 05) and Annual Report	Circulated
04/10/2005	I-2005-279-MHH	ENC	Agenda for ENC mtg. on 10th October 2005	Circulated
08/10/2005	I-2005-284-MHH	OWEN	Invite to October mtg. of Older Wiser EN @ ENC on 20th Oct	Circulated
21/10/2005	I-2005-293-MHH	Atkins	Winter salting leaflets	Circulated
08/11/2005	I-2005-311-MHH	EN Area Committee	Agenda for meeting on 15th November in Higham Ferrers	Circulated
14/11/2015	I-2005-314-MHH	ENC (Rob Austin)	Precept request from for 2006/7	Actioned
03/12/2005	I-2005-327-MHH	NN Joint Planning Unit	Preferred options for North Northamptonshire consultation	File
09/12/2005	I-2005-337-MHH	NN Joint Planning Unit	Proposed merger of NN JPU & Catalyst Corby consultation	File
10/12/2005	I-2005-338-MHH	ENC (Planning)	Listed Buidling Consent application for Manor Farm barn, Caldecott	Actioned
10/12/2005	I-2005-339-MHH	NCC (S.Harrison)	Road safety drink-drive campaign	File
10/12/2005	I-2005-340-MHH	ABB	Statement	File
10/12/2005	I-2005-341-MHH	ENC (Planning)	Personal view of James Croucher (DCM) on uses of the airfield	File
13/12/2005	I-2005-342-MHH	ENC (Planning)	Notification receipt of planning application	File
13/12/2005	I-2005-343-MHH	ENC (Planning)	Planning application for 305th War Memorial, Chelveston	Actioned
16/12/2005	I-2005-344-MHH	NACRE	Good Practice review	File
16/12/2005	I-2005-345-MHH	Ralston	Attendees at site meeting at Federal Estates	ROW File
17/12/2005	I-2005-346-MHH	NAYC	Introduction from NAYC Development Worker	File
17/12/2005	I-2005-347-MHH	NCC	BACS advice slip for grass cutting grant payment	File
17/12/2005	I-2005-348-MHH	NCC VSSU	Information on grants for small & capital projects 2006/7	File
22/12/2005	I-2005-349-MHH	NWB	Deposit reciept - Star & Garter donations	File
22/12/2005	I-2005-350-MHH	NCC (E.Drake)	Notification of temporary road closure in Raunds in Feb 2006	File
22/12/2005	I-2005-351-MHH	NCC (Mark Chant)	Notification of Inspector's modifications to Minerals Plan	File
30/12/2005	I-2005-352-MHH	EN Area Committee	Agenda for meeting on 10th January 2006 @ ENC	Circulated
30/12/2005	I-2005-353-MHH	PPI Forum	Meeting dates for 2006 & posters	File
31/12/2005	I-2005-354-MHH	ODPM	Standards of Conduct in English Local Government: The Future	Circulated
31/12/2005	I-2005-355-MHH	NCC (Louise Brown)	Tree Warden update	TW File

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2005						
08/12/2005	O-2005-109-MHH	Parish Cllrs	Minutes 0511	Delivered		
14/12/2005	O-2005-110-MHH	ABB	Payment of invoice	Posted	0511.5.1	I-2005-334-MHH
15/12/2005	O-2005-111-MHH	Powergen	Payment of invoice	Posted	0511.5.1	I-2005-320-MHH
16/12/2005	O-2005-112-MHH	SLCC	Payment of annual fees for 2006	Posted	0511.5.1	I-2005-333-MHH
17/12/2005	O-2005-113-MHH	ENC (Planning)	Response to 305th memorial application	Posted	Executive	I-2005-343-MHH
17/12/2005	O-2005-114-MHH	Atkins (Lara Ingot)	s136 agreement for 2006	Posted	0511.6.1	I-2005-313-MHH
17/12/2005	O-2005-115-MHH	ENC (Planning)	Letter in support of ENC letter on Stanwick Field	Posted	0511.4.1	I-2005-328-MHH
18/12/2005	O-2005-116-MHH	Central Networks	Complaint about repeated phase failures in Duchy Close	Faxed	Executive	
19/12/2005	O-2005-117-MHH	ENC (Planning)	Response to Manor Farm Barn LBC	Posted	Executive	I-2005-338-MHH

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
07/12/2005	Wanadoo - ISP broadband								£17.99
11/12/2005	Pre-minutes for Chair/Clerk	5				5			
12/12/2005	Budget control sheets	1				7			
13/12/2005	Minutes 0511 - 4 P.Cllrs & file	9			4	36			
14/12/2005	ABB - Payment of invoice		30	1					
15/12/2005	Powergen - Payment of invoice		30	1		1			
16/12/2005	SLCC - Payment of invoice		30	1		1			
17/12/2005	ENC Planning - response to application		30	1					
17/12/2005	Atkins - s136 agreement for 2006		30	1		1			
17/12/2005	ENC Planning - Letter ref Stanwick field	1	30	1			1		
18/12/2005	Central Networks - Duchy Close power	1							
19/12/2005	Submitting CiLCA portfolio	115	330		1				
19/12/2005	ENC Planning - response to application		30	1					
03/01/2006	Cabinet Office - annual notification	4	30	1					
05/01/2006	Agenda 0601 - 7 P.Cllrs & file	4		7		28			
05/01/2006	Agenda 0601 - 2 D.Cllrs	1	60	2		1			
TOTALS		£5.64	£6.30	£0.51	£0.50	£3.20	£1.00	£0.00	£17.99

TOTAL VALUE = £35.14