

Chelveston-cum-Caldecott Parish Council

Northamptonshire

The meeting resolved not to object to this application with the access request and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Izzard
Seconded by: Cllr Dale **Decision:** Unanimous

- 4.2 **EN/06/00271/LDE** – Use as a residential home for up to 8 people at *Wildacre*, Raunds Rd, Chelveston. Cllr Wooding explained that the applicant had lawful permission for up to 6 residents, but had since 1995 had continuously had 8 residents and was therefore applying for lawful consent (on the basis of previous 10 years).

The Clerk advised that Cllrs Izzard & Foulger had highlighted that the applicant had died prior to the application and had accordingly referred this back to ENC to confirm the validity of the application. However it would be prudent for the Council to form an opinion on the basis of the evidence submitted.

The meeting resolved not to object to this application, subject to confirmation of the validity and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Dale
Seconded by: Cllr Stopps **Decision:** Unanimous

- 4.3 Cllr Wooding advised that both the Listed Building Consent for the barn conversion at Manor Farm, Caldecott and the 305th BG memorial had been approved by Officer delegation. A minor amendment to the 305th BG memorial (for the ground crew changes) had also been approved.

5 Financial Transactions

- 5.1 The following invoices were due for payment – PCC (repairs to the *Cross of Sorrow*) and Powergen (St Lighting power Oct – Dec 2005). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Izzard
Seconded by: Cllr Dale **Decision:** Unanimous

- 5.2 The 305th BGMA had advised the following invoices was due for payment from the appeal fund – Cllr Dale (Project Management expenses) and Creatifica Associates (bolts and resin). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Foulger
Seconded by: Cllr Izzard **Decision:** Unanimous

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Dale
Seconded by: Cllr Foulger **Decision:** Unanimous

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- 5.4 The bank statements for the month of January had been received. NWB had located the source of the transaction error and requested return of the £55, which the Clerk had authorised.
- 5.5 The Clerk advised that the s137 figure would rise from £5.30 to £5.44 per elector from 1st April 2006.

Opening Balance for the meeting £9,456.75

Receipts since last meeting

Number	Sender	Description	Method	Amount
2005.50	Two benefactors	305 th WM donation	100016	£29.21
2005.51	Three benefactors	305 th WM donation	100017	£75.00
2005.52	Mr & Mrs Wooding	305 th WM donation	100018	£200.00
2005.53	Four benefactors	305 th WM donation	100019	£90.00
2005.54	Two benefactors	305 th WM donation	100020	£20.00
Total Receipts this meeting				<u>£414.21</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2005.55	PCC	Repairs to Cross of Sorrow	000580	£190.00
2005.56	Powergen	St Lt Power (Oct – Dec 05)	000581	£267.14
2005.57	A.R.Dale	WM expenses	000582	£205.44
2005.58	Creatifica Assoc	Bolts & resin for WM	000583	£60.43
2005.59	M.H.Hunter	Expenses to 0602	000584	£30.97
Total Expenditure this meeting				<u>£753.98</u>

Closing Balance for this meeting £9,116.98

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised he had received the contract paperwork for the grass cutting contract (£1,833.52 for 8 cuts) running from 27th February to 29th October. Approx. £800 will be recoverable in grants and VAT. Last year was £1,474.66, the increase partly due to the additional cutting regime for the Millennium Garden agreed mid-year.

The meeting agreed to the new contract and authorised the Clerk to instruct the contractors accordingly.

Proposed by: Cllr Izzard

Seconded by: Cllr Dale

Decision: Unanimous

The Clerk advised that the Safety Camera Partnership had visited the parish 8 times since August 2005 and 11 offenders had been caught. Additionally, NCC had installed the new Motorbike Red Route signage along the B645 between the Chelveston Rd roundabout on the A6 and the County boundary.

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6.2 305th BG Memorial

Cllr Dale outlined the fund raising to-date, including the offer by Higham Ferrers TC to have a fund raising stall at the Farmer's Market on Sat 25th February. He presented a revised budget (£12,100) reflecting the offers from Peter Hill, Steve Abbot & Stable Hire.

In agreement with the 305th BGMA, he now wished the release of the funds to place the order for the granite (£3,300). The meeting so agreed.

The Clerk advised the s144 agreement paperwork had been received from NCC and confirmed the Council's insurers would cover the necessary Public Liability insurance provided the Council was solely responsible for the memorial after it's construction.

The Council agreed to proceed with the s144 agreement and instructed the Clerk to notify NCC accordingly.

Proposed by: Cllr Stopps

Seconded by: Cllr Dale

Decision: Unanimous

The insurers also confirmed public liability and personal accident cover would be provided for the Council's volunteers carrying out non-skilled activities subject to certain conditions.

The Clerk advised that funds to date totalled £6,774.

6.3 Street Lighting

The Clerk advised that lamps 9 (near 5 Duchy Close) & 34 (near Duchy Farm cottages) had been repaired.

6.4 Ditches

Cllr Foulger advised NCC had been out to see the ditch in January and had indicated it could be cleared by NCC contractors the next time they were in the area at no cost to this Council.

Cllr Izzard advised that the Environment Agency had conducted dye tests on the contamination of the ditch in Raunds Rd (near footpath MM8) and had traced the cause to a nearby property.

6.5 E-Government

The Clerk advised for the 30 day period till 7th January, 28% of the hits came from the USA and 8% from other countries (Australia & New Zealand).

7 Consultation on changes to NHS Primary Care Trusts and Ambulance Trusts.

Cllr Wooding advised the latest reorganisation of the NHS involved would see the creation of a new Strategic Health Authority (SHA) for the East Midlands Region.

Beneath this would be either three or four Primary Care Trusts (PCTs). The three PCT option was City of Leicester, Leicester & Rutland and Northamptonshire. The Four PCT option was City of Leicester, Leicester & Rutland, North Northamptonshire and West Northamptonshire. The Council was asked to comment on the PCT options.

Also under the SHA would be the Ambulance Trust. It was proposed to split the existing Two Shires Ambulance Trust into two, to align with the SHA for the East Midlands.

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Cllr Dale felt the PCTs were a non-issue, but the splitting of the Ambulance Trust was bad, as the present Trust worked well.

The meeting agreed and instructed the Clerk to inform the Two Shires Ambulance Trust accordingly.

Proposed by: Cllr Dale
Seconded by: Cllr Foulger **Decision:** Unanimous

8 CCP – Offer of Rural Community Programme in April 2006

Cllr Wooding advised that CCP would be running the playgroup scheme again for a two week period at Easter (Mon 3rd – Fri 14th April). Councils could request up to 4 two hour sessions (max two per week). Costs would be the provision of the Village Hall as before. However, it was noted the budget provision only allowed for the summer scheme.

Cllr Dale felt the event would not be well supported in Easter. Also the age range (8-13 yrs) would mean a lot of the village children would be too old.

The meeting agreed not to run the Easter scheme and instructed the Clerk to inform CCP accordingly.

Proposed by: Cllr Stopps
Seconded by: Cllr Dale **Decision:** Unanimous

9 Rights of Way report.

The Clerk (as PPW) advised that as part of NCC cutbacks, the ROW team were faced with budget cuts. If they maintained their present staffing levels, then the planned increase in vegetation cuts (from 40% to 100% of the network) and the new directional fingerposts would have to be shelved, along with other improvement schemes. The Head of the ROW team had written to user groups to ask for their support in lobbying NCC.

The meeting agreed to support the request to lobby NCC and instructed the Clerk inform NCC accordingly.

Proposed by: Cllr Foulger
Seconded by: Cllr Izzard **Decision:** Unanimous

The Clerk advised that Melchbourne & Yelden PC had been unable to reach a decision on the first diversion proposal over the old airfield, whilst Dean & Shelton PC were against any change.

The owner had now come up with a second proposal, which NCC ROW have asked the three Councils to consider. If in agreement, the intention would be to effect the diversion order by the Magistrates Court route. The Clerk outlined the plans and reminded the Council they have a power of veto against such orders.

After debate, the meeting agreed not to support the proposed diversions, until such time as the owner could provide reasons as to why he required the diversions. The meeting instructed the Clerk inform NCC ROW accordingly.

Proposed by: Cllr Wooding
Seconded by: Cllr Izzard **Decision:** Unanimous

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10 Proposal to change the Council's Standing Orders.

The training course being undertaken by the Clerk has highlighted that a number of the Council's current Standing Orders needed amendment. The Clerk has ordered a copy of the NALC Standing Orders and would like the assistance of one or two Cllrs as a working party to tailor them to this Council's needs, before presenting them to the full Council for adoption.

The meeting agreed that Cllrs Foulger & Dale would form a working party with Clerk to work on the new Standing Orders and to report back to the Council in time for adoption before the May meeting.

11 Visits, Training & Courses.

The Clerk advised of the following –

Fri 3rd Mar – Housing Strategy Consultation at ENC @ 9:30.

Fri 17th Mar – Community Funding Day at ENC @ 9:30.

Mon 27th Mar – Community Safety Wider Partnership Event at ENC @ 13:30.

12 Approval of Chairman's & Clerk's Correspondence Logs

12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by:	Cllr Izzard	Decision:	Unanimous
Seconded by:	Cllr Stopps		

13 Councillor's Reports

The Clerk advised that the ENC Environmental Health Officer had responded to the Council's letter. The duty officer had attended the fire and liaised with other authorities during the following weeks. The advice from the Health Protection Agency (HPA) in respect to the smoke was that residents should limit their exposure, shut doors and windows and contact their GP or NHS Direct if any ill effects were suffered. This information was given out to the local press and by the ENC, Police and the Fire & Rescue service call centres.

If the Council wishes further advice on the hazards (if any) present in this type of fire, it should contact the HPA direct. Cllr Dale felt this would not be worth pursuing.

The Clerk advised that Anglian Water intended to renew the water main between Raunds and Newton Bromswold, which would require the removal and replanting of 23 sections of hedgerow along the route.

The Clerk advised the ODPM had approved the merger of North Northants Together and Catalyst Corby. The Local Area Agreement for Northamptonshire is progressing and preferred option studies are gradually being sent out for consultation

The Clerk advised that ENC have stated that they will retain the free parking provision within the District and have the 6 Town Councils to contribute toward the costs of car parking enforcement.

Cllr Izzard reported fly-tipping in Bidwell Lane and up by the airfield.

Cllr Foulger reported a large puddle in High lane / Joe's lane due to blocked culvert.

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Date of Next Meeting:

Ordinary meeting of the Council on 13th March 2006 at 7:30 p.m. in the Chelveston Village Hall.

The Annual Parish Assembly would be held on 10th April 2006 at 7:30 p.m. in the Chelveston Village Hall, followed by an optional Council meeting if required.

The Meeting closed at 8:45 p.m.

Issued on 21st February 2006.

Pages 1066 – 1076 signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
10/01/2006	I-2006-015-MHH	EMRAF/GOEM/DEFRA	Notice of consultations EM Rural dev framework, action plan & programme	File
10/01/2006	I-2006-016-MHH	Older Wiser EN	Notice of mtg on 26th January at ENC	Circulated
10/01/2006	I-2006-017-MHH	ENC (Keith Osborne)	Notice of mtg on 16th January at ENC	Circulated
12/01/2006	I-2006-018-MHH	Community Safety	Notice of Designation Order restricting alcohol consumption in Raunds	Circulated
12/01/2006	I-2006-019-MHH	ENC (Catherine Hartley)	EN Housing Strategy consultation event	Circulated
13/01/2006	I-2006-020-MHH	ENC (Keith Osborne)	Additional papers for ENC mtg on 16th January	Circulated
13/01/2006	I-2006-021-MHH	CCP	Offer of Rural Community Programme during 3rd - 14th April	Actioned
16/01/2006	I-2006-022-MHH	Wilfred Leadbitter	Letter & donation to 305th memorial	WM File
18/01/2006	I-2006-023-MHH	Dogs Trust	Poster for display	Actioned
18/01/2006	I-2006-024-MHH	NCC/Atkins	Confirmation of s136 grant for grant cutting for 2006	File
18/01/2006	I-2005-025-MHH	ENC (Roger Bradshaw)	Contract for grass cutting for 2006	Actioned
19/01/2006	I-2006-026-MHH	NACRE	Village of the Year	Circulated
19/01/2006	I-2006-027-MHH	NACRE	Update issue 5 Jan 2006, The Playing Field	Circulated
19/01/2006	I-2006-028-MHH	Anon	Letter & donation to 305th memorial	WM File
19/01/2006	I-2006-029-MHH	NWB	Deposit receipt - Tear & Anon donations	File
19/01/2006	I-2006-030-MHH	NWB	Deposit receipt - Richardson, Leadbitter, Henry, Knight & Farmer	File
19/01/2006	I-2006-031-MHH	NWB	Deposit receipt - Wooding donation	File
19/01/2006	I-2006-032-MHH	Jane Teague	Poster for display	Actioned
19/01/2006	I-2006-033-MHH	EMDA	EMDA magazine Jan 2006	Circulated
20/01/2006	I-2006-034-MHH	NCC (Martin Bates)	Notice of intention to adopt local waste plan	File
20/01/2006	I-2006-035-MHH	ENC (Andrew Ryley)	Notification of approval of minor amendments to 305th WM	WM File
21/01/2006	I-2006-036-MHH	ENC Planning	Planning application approved for 305th WM	File
21/01/2006	I-2006-037-MHH	GOEM	Consultation on EM Rural Delivery Framework	File
21/01/2006	I-2006-038-MHH	Student Force	Survey of village services in Welland SSP	Actioned
23/01/2006	I-2006-039-MHH	Community Safety	Updated Designation Order restricting alcohol consumption in Raunds	Circulated
24/01/2006	I-2006-040-MHH	M.B.Gardens	Information on grounds maintainace service	File
26/01/2006	I-2006-041-MHH	CCWater	Introduction of Consumer Council for Water (CCWater)	Circulated
26/01/2006	I-2006-042-MHH	ENC (Sharon Prior)	Minutes of mtg held on 28th July 2005 on PTC/ENC communications	Circulated
27/01/2006	I-2006-043-MHH	SERVE	The rural challenge project/village champions	Circulated
28/01/2006	I-2006-044-MHH	Powergen	Invoice for Street Lighting power (Oct-Dec 05)	Actioned
28/01/2006	I-2006-045-MHH	ENC Planning	LBC granted for Manor Farm barn conversion	File
28/01/2006	I-2006-046-MHH	NCC ROW	NCC ROW budget cut-backs	Circulated
30/01/2006	I-2006-047-MHH	P&P Involvement Forum	NHS changes consultation - Two Shires Ambulance Trust	Circulated
30/01/2006	I-2006-048-MHH	Heartlands PCT	NHS changes consultation - PCTs	Circulated
30/01/2006	I-2006-049-MHH	BDO Stoy Hayward	Change of address from 6th Feb 2006	Audit File
31/01/2006	I-2006-050-MHH	NWB	Deposit receipt - Foulger donation	File
01/02/2006	I-2006-051-MHH	NCC (Martin Bates)	Notice of intention to adopt local waste plan	File
01/02/2006	I-2006-052-MHH	ENC (Su Davies)	Community Funding Day on 17th March @ ENC	File
02/02/2006	I-2006-053-MHH	ENC (S.Otterwell)	Draft SPD on Developer Contributions consultation	Awaiting
04/02/2006	I-2006-054-MHH	NCC/Atkins	Highway Reps report December 2005	Circulated
04/02/2006	I-2006-055-MHH	NWB	Bank statements	File
04/02/2006	I-2006-056-MHH	ENC (Mike Deacon)	Interim response to World Rubber Tyre smoke issue	File
04/02/2006	I-2006-057-MHH	NCC (Louise Brown)	2006 Tree Warden Forum on 18th March @ Fawsley Estate	TW File
04/02/2006	I-2006-058-MHH	ENC	Councillors Information Circular January 2006	Circulated
04/02/2006	I-2006-059-MHH	ENC (Mick Bowerman)	Agenda for meeting of the Standards Board on 8th February	Circulated
07/02/2006	I-2006-060-MHH	Beds CC	Consultation on draft Minerals Development documents	File
07/02/2006	I-2006-061-MHH	Heartlands PCT	Older Persons Health Fourm - Posters for meeting on 15th February	Actioned
09/02/2006	I-2006-062-MHH	Powergen	Notice of change of layout to bill	File
10/02/2006	I-2006-063-MHH	ENC Planning	Application for 70m anemometer mast (1 year) at the Airfield	Actioned
10/02/2006	I-2006-064-MHH	ENC Planning	Application for up to 8 residents at Wildacre, Raunds Rd, Chelveston	Actioned
10/02/2006	I-2006-065-MHH	NCC ROW	Proposal for diversion of ROW over the airfield	Actioned
10/02/2006	I-2006-066-MHH	NCC (David Grindley)	Agreement forms for s144 Highways Act 1980 for 305th WM	Actioned
11/02/2006	I-2006-067-MHH	ENC (Mike Deacon)	Response to World Rubber Tyre smoke issue	File
16/02/2006	I-2006-068-MHH	Beds CC	Correction to consultation on draft Minerals Development documents	File
16/02/2006	I-2006-069-MHH	Community Safety	Wider Partnership event on 27th March 2006	Awaiting
16/02/2006	I-2006-070-MHH	ENC (Tasmin Dennis)	Notification of AW removal of hedgerows for water main replacement	Actioned
16/02/2006	I-2006-071-MHH	NWB	Deposit receipt - Palmer/Anon/Clay/Collard donations	File
18/02/2006	I-2006-072-MHH	Allianz-Cornhill Insurance	Insurance cover details for WM project	Insure file
18/02/2006	I-2006-073-MHH	ENC	Reports of Committees 1 March 2006	Circulated
18/02/2006	I-2006-074-MHH	Creatifica Assoc	Invoice for bolts & resin for WM	Actioned

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
16/01/2006	O-2006-001-MHH	ENC (Mike Deacon)	EH issues with fires at World Rubber Tyre co	Posted	0510.9	
04/01/2006	O-2006-002-MHH	Parish Cllrs	Agenda for meeting 0601	Delivered		
07/01/2006	O-2006-003-MHH	Parish Cllrs	Minutes for meeting 0601	Delivered		
11/01/2006	O-2006-004-NHH	ENC (Rob Austin)	Precept request	Posted	0601.8	I-2005-314-MHH
14/01/2006	O-2006-005-MHH	David Smith Assoc	Payment of invoice	Posted	0601.6.1	I-2006-014-MHH
14/01/2006	O-2006-006-MHH	ENC Planning	Request for minor amendment to 305th WM	Posted	0601.7.2	
21/01/2006	O-2006-007-MHH	Parish	Memorial Newsletter	Delivered		
25/01/2006	O-2006-008-MHH	NCC (David Grindley)	Application for s144 HA 1980	Posted		
06/02/2006	O-2006-009-MHH	Allianz-Cornhill Insurance	Insurance cover request for WM build	Posted		
28/01/2006	O-2006-010-MHH	WM team	WM Safety Plan	Draft		
10/02/2006	O-2006-011-MHH	Parish Cllrs	Agenda for meeting 0602	Delivered		
10/02/2006	O-2006-012-MHH	David Wykes	WM appeal details	Posted		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
07/01/2006	Wanadoo - ISP broadband								£17.99
07/01/2006	Pre-minutes for Chair/Clerk	5				5			
07/01/2006	Budget 2006/7	1				7			
11/01/2006	Precept request		30	1		1			
13/01/2006	Minutes 0601 - 4 P.Cllrs & file	9			4	36			
14/01/2006	ENC Planning - amendment	3			1	3			
14/01/2006	David Smith Assoc - payment of invoice		30	1		1			
16/01/2006	ENC EHO - World Rubber fire EH query	2	30	1		2			
25/01/2006	NCC - s144 application	1	60		1	15			
28/01/2006	Ring binders (2)								£3.98
28/01/2006	Poster copies for noticeboards					3			
06/02/2006	Allianz-Cornhill - WM insurance letter	1	30	1		1			
10/02/2006	David Wykes - info on WM appeal	1	30	1		1			
11/02/2006	Agenda 0602 - 7 P.Cllrs & file	4		7		28			
11/02/2006	Agenda 0602 - 2 D.Cllrs	1	60	2		1			
TOTALS		£1.12	£2.70	£0.42	£0.60	£4.16	£0.00	£0.00	£21.97

TOTAL VALUE = £30.97