

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of the Annual Meeting of the Parish Council

8th May 2006

Meeting Number 0605

Minutes of the **Annual Meeting** of the Parish Council held at **9:00pm - Monday 8th May 2006** in the Chelveston Village Hall.

Present :- Councillors :

| | |
|---------------------|---------------------|
| Cllr A.J.Palfreeman | (Outgoing chairman) |
| Cllr A.R.Dale | (Incoming chairman) |
| Cllr M.W.Wooding | (Vice-chairman) |
| Cllr M.L.Foulger | |
| Cllr M.J.Izzard | |
| Cllr R.A.Meeson | |
| Cllr S.E.Stopps | |

Clerk: Mr. M.H.Hunter

Public: 15 members of the public

Open Forum

Cllr Palfreeman explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Palfreeman opened the meeting at 9:10 p.m. and asked for any apologies. Cllrs A & B Sauntson and Cllr P.Whiting (prior engagement). The meeting agreed to accept the apologies.

2 Election of Chairman for 2006/7

- 2.1 Cllr Palfreeman proposed Cllr Dale. Seconded Cllr Wooding. No other nominations and carried unanimous. Cllr Dale signed his Declaration of Office and thanked Cllr Palfreeman for his 4 years in office as chairman. Cllr Palfreeman thanked the Cllrs for their support during his period of office.

3 Declarations of Interest under Section 50 of the LGA 2000

- 3.1 Cllr Dale declared a prejudicial interest under 10.1 & 10.2 (recipient of the expenses).

4 Election of Vice-Chairman for 2006/7

- 4.1 Cllr Dale proposed Cllr Wooding. Seconded Cllr Foulger. No other nominations and carried unanimous.

5 Election of Independent Financial Verifier

- 5.1 Cllr Dale proposed Cllr Foulger. Seconded Cllr Wooding. No other nominations and carried unanimous.

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6 Appointment of the Council's representative to the Village Hall Committee

- 6.1 Cllr Dale proposed Cllr Stopps. Seconded Cllr Izzard. No other nominations and carried unanimous.

7 Appointment of the representatives to the Sawyer's Charity

- 7.1 Cllr Dale proposed Cllr Foulger and Mrs D.Murray. Seconded Cllr Meeson. No other nominations and carried unanimous.

8 Minutes of Previous Meetings

The minutes of the Ordinary Meeting of the Parish Council **0604 – 10th April 2006** had been circulated.

The meeting resolved to:

- 8.1 Approve the minutes of meeting **0604** with no amendments.

Proposed by: Cllr Dale

Seconded by: Cllr Wooding

Decision: Unanimous

9 Planning and Licensing Matters

- 9.1 Cllr Dale advised the Council had received a request from ENC to provide items that should be considered in an Environmental Impact Assessment (EIA) for the proposals for a wind Farm and Bio-mass plant on the old airfield. The Council had been given very little time to respond, given the developer's exhibition only took place on Weds 3rd May. The various parishes on both sides of the county border had expressed concern with the rushed process as well as opposition to the proposals.
- 9.2 The Clerk had prepared a draft response, which had been circulated to the Council. The final version would be delivered to ENC in the morning. The Cllrs debated further amendments and additions to the response and instructed the Clerk to notify ENC accordingly.
- 9.3 In view of the feedback from the APA, the Council considered they had a mandate to oppose the proposed development and it was agreed, in view of the low turnout from Chelveston, that an EPA should be held on Monday 22nd May 2006. Prior to this a leaflet would be sent to all households in the parish to highlight the issues raised at the APA and to encourage greater local attendance.
- 9.4 With regard to working with an action group that was being formed, it was agreed that Cllrs Palfreeman & Wooding would be the liaison. Mr Chris Pentland of Caldecott had agreed to be the local chairman. The Council reserved the right to act independently of the action group, if views of the parish electorate differed from those of the action group.
- 9.5 The Clerk was instructed to make contact with surrounding Councils with a view to taking up an offer made by the Yelden Parish Councillors to use their village hall to host a meeting of the affected councils.

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10 Financial Transactions

- 10.1 The following invoice was due for payment – Allianz-Cornhill (annual insurance premium) and Cllr Dale (Newsletter printing). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Wooding

Seconded by: Cllr Meeson

Decision: Unanimous

- 10.2 Cllr Dale had incurred the expenses with the preparation of the foundations for the memorial and Michael Farrow Ltd had submitted an invoice for the stonework order (25%). The 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Foulger

Seconded by: Cllr Stopps

Decision: Unanimous

- 10.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Wooding

Seconded by: Cllr Meeson

Decision: Unanimous

- 10.4 The bank statements for the month of April have not yet been received and reconciled.

| | |
|--|-------------------|
| Opening Balance for the meeting | £10,128.46 |
|--|-------------------|

Receipts since last meeting

| Number | Sender | Description | Method | Amount |
|--------|--------|-------------|--------|--------|
| None | | | | |

| | |
|------------------------------------|-------------|
| Total Receipts this meeting | £Nil |
|------------------------------------|-------------|

Payments to be made this meeting

| Number | Payee | Description | Cheque | Amount |
|---------|--------------------|--------------------------------------|--------|-----------|
| 2006.07 | Allianz-Cornhill | Annual insurance premium | 000595 | £314.34 |
| 2006.08 | A.R.Dale | Newsletter printing | 000596 | £20.00 |
| 2006.09 | Michael Farrow Ltd | 305 th WM stonework (25%) | 000597 | £1,969.89 |
| 2006.10 | A.R.Dale | 305 th WM expenses | 000598 | £645.91 |
| 2006.11 | M.H.Hunter | Expenses to 0605 | 000599 | £24.13 |

| | |
|---------------------------------------|------------------|
| Total Expenditure this meeting | £2,974.27 |
|---------------------------------------|------------------|

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|---|------------------|
| Closing Balance for this meeting | £7,154.19 |
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Date of Next Meeting:

An Extraordinary Parish Assembly would be held on 22nd May 2006 at 7:30 p.m. in the Chelveston Village Hall.

An optional meeting of the Parish Council would be held on 12th June 2006 at 7:30 p.m. in the Chelveston Village Hall.

An ordinary meeting of the Parish Council would be held on 10th July 2006 at 7:30 p.m. in the Chelveston Village Hall

The Meeting closed at 10:10 p.m.

Issued on 11th May 2006.

Pages 1097 – 1102 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

| Date | Item | A4 S & P @ 4p | Post pence | DL Env @ 3p | C5 Env @ 6p | A4 Env @ 10p | Copy @ 4p | Phone Calls | Mileage @ 52.7p/mile | Other |
|---------------|---|---------------------|---------------|----------------|-------------------|--------------------|--------------|----------------|----------------------------|--------|
| 06/04/2006 | Wanadoo - ISP broadband | | | | | | | | | £17.99 |
| 09/04/2006 | Pre-minutes for Chair/Clerk | 5 | | | | | 5 | | | |
| 11/04/2006 | Minutes 0604 - 4 P.Cllrs & file | 9 | | | 4 | | 36 | | | |
| 11/04/2006 | ENC - Payment of invoice | | 32 | 1 | | | | | | |
| 11/04/2006 | Rotary club - donation details | 1 | 32 | 1 | | | 1 | | | |
| 12/04/2006 | ABB - Payment of invoice | | 32 | 1 | | | | | | |
| 12/04/2006 | Michael Farrow Ltd - Order for WM stone | 1 | 32 | 1 | | | 1 | | | |
| 13/04/2006 | NALC - Payment of fees | | 32 | 1 | | | 1 | | | |
| 20/04/2006 | Allianz-Cornhill Ins - Cllr upper age limit | 1 | 32 | 1 | | | 1 | | | |
| 21/04/2006 | ENC Planning - reponse to queries | 1 | 32 | 1 | | | 2 | | | |
| 01/05/2006 | Agenda APA & 0605 - 7 P.Cllrs & File | 2 | | 7 | | | 14 | | | |
| TOTALS | | £0.80 | £2.24 | £0.42 | £0.24 | £0.00 | £2.44 | £0.00 | £0.00 | £17.99 |

TOTAL VALUE = £24.13