

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

16th October 2006

Meeting Number 0611

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 16th October 2006** in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.R.Dale	(Chairman)
Cllr M.W.Wooding	(Vice-chairman)
Cllr M.L.Foulger	
Cllr R.A.Meeson	
Cllr A.J.Palfreeman	
Cllr S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: D.Cllr P.Whiting
15 members of the public

Open Forum

Cllr Dale explained that there would be two adjournments, one before each planning & licensing items, on which members of the public could comment. This was an opportunity to speak on any other agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. Cllr Izzard (family commitments). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Dale declared a prejudicial interest in item 4.1 (predetermination prior to meeting); Cllr Meeson declared a prejudicial interest in items 4.2 (Licensee) & 5.2 (grant applicant).

3 Minutes of Previous Meetings

The minutes of an ordinary meeting of the Parish Council **0610 – 11th September 2006** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meetings **0610** with no amendments.

Proposed: Cllr Wooding Seconded: Cllr Foulger Decision: Unanimous

Meeting adjourned for public comments, which included prejudicial to LDF consultation, uncertainties due to lack of information provided, ROW issues with horses & HGV, viability of bio-fuels in the manner indicated, site location logistics and Greenfield site. Call for applications to be on hold until future of the site is determined.

Meeting reconvened & Cllr Dale left the room. Cllr Wooding chaired the meeting for this item.

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4 Planning and Licensing Matters

- 4.1 **EN/0606/01824/FUL** - Change of use of redundant MOD buildings for electricity generation and construction & use of ancillary plant equipment and construction & use of electricity switchroom at Chelveston Renewable Energy Park.

The meeting resolved to object to the application & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Palfreeman Seconded: Cllr Stopps Decision: Unanimous

Cllr Dale returned to the chair & Cllr Meeson left the room for this item.

Meeting adjourned for public comments, which included bikes increased from 50/60 four years ago to 250+. Engine noise, loud music, parking problems, access to neighbouring properties, speeding, threats to residents and lack of police enforcement.

Meeting reconvened.

Review of the license of the *Star & Garter*, the Green, Chelveston. Cllr Dale explained the police had called in the license for review, after complaints from members of the public.

The meeting resolved to respond to the review, requesting that conditions be attached to the license in respect of public nuisance and safety & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

Cllr Meeson returned to the meeting.

- 4.2 **Update on previous applications.**

- 4.2.1 Cllr Dale advised that EN/06/01756/FUL, storage building at Carr Bros. site in Upper Higham Lane would be referred to the ENC Planning committee meeting on Wednesday 18th October 2006.

5 Financial Transactions

- 5.1 The following invoices are due for payment – ENC (grass cutting Apr-Jul 06), Allianz-Cornhill (additional premium for war memorial), RBS Commercial Services on behalf of Lindsey Teak (for bench) and NCC (new sign on B645/C59 jct.). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Wooding Seconded: Cllr Palfreeman Decision: Unanimous

- 5.2 A grant request had been received from the *Star & Garter* for the annual village fireworks night (Previous grant: November 2005 £150).

The meeting resolved to approve a grant for £150 & authorised the appropriate cheque to be signed.

Proposed: Cllr Palfreeman Seconded: Cllr Wooding Decision: Unanimous

- 5.3 The following invoices are due for payment for the war memorial – Westland (G plaque) and Michael Farrow Ltd (letter painting). The 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Wooding Seconded: Cllr Stopps Decision: Unanimous

- 5.4 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed: Cllr Wooding Seconded: Cllr Foulger Decision: Unanimous

- 5.5 The bank statements for the month of September have been received and reconciled.

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5.6 The Clerk advised the second half of the Precept had been received from ENC.

Opening Balance for the meeting £9,756.01

Receipts since last meeting

Number	Sender	Description	Method	Amount
2006.47	Mrs M.Noble	305 th WM donation	100038	£251.14
2006.48	ENC	Precept (50%)	BACS	£2,750.00
2006.49	NWB	Interest (Jul – Sept 06)	Bank	£85.72
Total Receipts this meeting				<u>£3,086.86</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.50	ENC	Grass cutting (Apr – Jul)	000619	£1,589.16
2006.51	Allianz-Cornhill	Insurance for war memorial	000620	£94.47
2006.52	RBS	Bench	000621	£345.45
2006.53	NCC	Road sign on B645/C59 jct.	000622	£293.75
2006.54	Star & Garter	Grant for village fireworks	000623	£150.00
2006.55	Westland	305 th WM "G" casting	000624	£170.37
2006.56	Michael Farrow Ltd	305 th WM letter painting	000625	£105.75
2006.57	M.H.Hunter	Expenses to 0611	000626	£92.31
Total Expenditure this meeting				<u>£2,841.26</u>

Closing Balance for this meeting £10,001.41

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised that NCC have ordered an advanced give way sign, to be introduced 50m prior to the B645/C59 junction. Staff from the traffic safety section will also be investigating the location to review the safety issues.

6.2 305th BG Memorial

Cllr Dale advised that the G plaque had been cast and was now being painted. Work was progressing with the B-17 vane. The biggest issue was the landscaping, with four companies invited to express an interest. Based on their submissions, Cllr Dale would explore ideas further with one of the companies.

The Clerk advised that as part of the insuring the memorial, the Council had to formerly accept the donation of the mast, and responsibility for its future upkeep, in accordance with the s144 agreement. Mr Betts had signed the transfer agreement and the Council needed to accept it.

The meeting resolved to accept the ownership of the mast & authorised the Clerk and Chairman to sign & seal accordingly.

Proposed: Cllr Foulger Seconded: Cllr Meeson Decision: Unanimous

6.3 Street Lighting

The Clerk confirmed lamp 5 (by 19 Hillside) had been repaired. Cllr Dale had reported lamp 21 (by Pretoria Cottages, Raunds Rd) as dead and this had been referred to ABB.

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6.4 Ditches

Cllr Foulger advised no progress.

6.5 E-Government

The Clerk advised the larger tracker log file now provided better information on users of the Council's web-site. For the 30 day period ending 14th October 11.5% came from the US, 1.6% from Europe & 0.4% from other countries. The Clerk has arranged for two broken links on the *East Northants on-line* web-site to correctly link to the Council's site.

7 A resolution to provide the Clerk with standing authority to seal nominated documents

Cllr Dale advised that details of this resolution had been sent out with the agenda.

That this Council authorises the Clerk to seal the documents listed below, as and when occurring, without further recourse to the Council. This authority will remain in force until revoked or suspended by a further motion of Council.

Document List:

Agendas, annual returns (audit), approved minutes, orders for goods & services, planning & licensing responses, precept requests, public notices and VAT refund requests.

The meeting resolved to adopt the motion & instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

8 H.M. Queen Elizabeth II 80th Birthday grant.

Cllr Dale advised the new bench had arrived and the plaque had been engraved in the same style as the golden jubilee plaque. The Clerk would make the grant application to ENC accordingly.

9 The Three Towns Plan: Preferred options report – Council response to ENC.

Cllr Dale asked the meeting for their views, now that they had read the plan. Cllr Foulger recommended the Council strongly support the proposals. Cllr Dale felt ENC had done a good job and the plan had been put together well.

The meeting agreed to support the plan & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Foulger Seconded: Cllr Stopps Decision: Unanimous

10 Rights of Way report.

The Clerk (as PPW) advised that the ROW network across the airfield would re-open on Tuesday 17th October 2006, save for one path in the SE corner where BCC needed to restore the "missing link" to Yelden.

The ramblers groups and riders are planning an opening ceremony on Thursday 19th October at 12:00 and Preserve are planning a walk on Sunday 22nd October at 11:00. Both will start at the south end of the site.

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11 Visits, Training & Courses.

The Clerk advised of the following –

Tues 17th Oct – NALC AGM at NCC @ 19:00 (Cllr Foulger).

Thurs 26th Oct – NACRE Parish Plans at Woodnewton VH @ 19:30.

Tues 31st Oct – NACRE Parish Plans at The Club Room, Titchmarsh @ 19:00.

Thurs 16th Nov – Code of Conduct at SNC @ 18:30 (Cllr Foulger - £25).

12 Approval of Chairman's & Clerk's Correspondence Logs

- 12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Meeson

Seconded: Cllr Foulger

Decision: Unanimous

13 Councillor's Reports

The Clerk confirmed that he had e-mailed copies of the approved current year minutes to Higham Ferrers library as requested by NCC.

The Clerk advised Cllr Foulger had requested additional time to make further copies from the "*Book of Governors*" before it was handed over for depositing at the County Records Office. Cllr Dale suggested this should only take two weeks

The Clerk advised that the Boundary Review had reverted back to the proposals made by ENC, i.e. no Higham Ferrers ward extending into Rushden.

The Clerk advised that in response to Cllr Foulger's request, ENC had responded that Cory Environmental are required to sweep the roadside gullies (not the footways) once a quarter, plus any call-out requests.

The Clerk advised that in response to a call from Cllr Stopps, Spire Homes had served a 7-day notice prior to requesting ENC to remove an abandoned car from Hillside. Cllr Meeson advised the offending vehicle belonged to a nearby resident who thought it had been sold.

Cllr Foulger asked if Cllr Dale would represent the Council at the Remembrance Day service on Sunday 12th November at 9:00. Cllr Dale confirmed he would. Cllr Foulger asked that at the next meeting the Council give consideration to a standing authority to purchase the memorial wreath.

Date of Next Meeting:

Ordinary meeting of the Council would be held on 13th November 2006 (Budget meeting) at 7:30 p.m. in the Chelveston Village Hall

The Meeting closed at 9:00 p.m.

Issued on 18th October 2006.

Pages 1147 – 1155 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
09/09/2006	O-2006-087-MHH	Parish Cllrs	Minutes of meeting 0610	Delivered		
13/09/2006	O-2006-088-MHH	ENC Planning	Planning application response	Posted	0610.4.1	I-2006-291-MHH
14/09/2006	O-2006-089-MHH	BDO Stoy Hayward	Payment of invoice	Posted	0610.5.1	I-2006-286-MHH
15/09/2006	O-2006-090-MHH	ABB	Payment of invoice	Posted	0610.5.1	I-2006-289-MHH
15/09/2006	O-2006-091-MHH	NALC	Training course fee (Cllr Foulger)	Posted	0610.5.1	I-2006-261-MHH
15/09/2006	O-2006-092-MHH	Lindsey Teak	Order for bench	Posted	0610.8	I-2006-237-MHH
16/09/2006	O-2006-093-MHH	W.T.Drage	Payment of invoice	Posted	0609.5.2	I-2006-272-MHH
16/09/2006	O-2006-094-MHH	Allianz-Cornhill Insurance	Insurance cover request for 305th war memorail	Posted	0610.6.2	I-2006-072-MHH
11/10/2006	O-2006-095-MHH	Parish Cllrs	Agenda for meeting 0611	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 40p/mile	Other
31/08/2006	Easyspace - upgraded mailbox (10 Mb)									£1.69
06/09/2006	Orange - ISP broadband									£17.99
10/09/2006	Budget Control sheets (Q2)	1					7			
10/09/2006	Statcounter - upgraded web-site log files									£5.92
13/09/2006	ENC Planning - response to application		32	1						
14/09/2006	BDO Stoy Hayward - payment of invoice		32	1						
15/09/2006	ABB - payment of invoice		32	1						
15/09/2006	NALC - Course fee		32	1						
15/09/2006	Lindsey Teak - bench order	1	32	1			1			
16/09/2006	Minutes 0610 - 4 P.Cllrs & File	9				4	36			
16/09/2006	Lever arch file (2)									£2.98
16/09/2006	WT Drage - payment of invoice		32	1						
16/09/2006	Allianz-Cornhill - WM insurance cover	1	32	1			1			
26/09/2006	NALC/CTP - Insurance & risk course								46	
05/10/2006	Mastergrave - bench plaque									£40.24
11/10/2006	Agenda 0611 - 7 P.Cllrs & File	5		7			35			
TOTALS		£0.68	£2.24	£0.42	£0.24	£0.00	£3.20	£0.00	£18.40	£67.13

TOTAL VALUE = £92.31