



# Chelveston-cum-Caldecott Parish Council

## Northamptonshire

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The meeting resolved not to object to the application & instructed the Clerk to notify ENC accordingly.

**Proposed: Cllr Meeson      Seconded: Cllr Wooding      Decision: Unanimous**

*Cllr Meeson withdrew from the meeting.*

#### 4.2 Update on previous applications.

- 4.2.1 Cllr Dale advised that the license review for the *Star & Garter* would be held on Thursday 16<sup>th</sup> November. The brewery's solicitors, the police & the landlord had met on Wednesday 8<sup>th</sup> November and proposed a set of conditions to be attached to the license. These had been issued to all the respondents and the Council was therefore asked to comment on them.

Cllr Wooding felt the conditions met the concerns of the Council and should be supported, but that the 9 month review should remain as per the original response.

The meeting resolved to support the conditions & instructed the Clerk to notify ENC accordingly.

**Proposed: Cllr Wooding      Seconded: Cllr Foulger      Decision: Unanimous**

*Cllr Meeson returned to the meeting.*

- 4.2.2 The Clerk advised that EN/06/01756/FUL, storage building at Carr Bros. site in Upper Higham Lane had been granted by the planning committee meeting.

## 5 Financial Transactions

- 5.1 The following invoices are due for payment – Cllr Foulger (Poppy Wreath). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

**Proposed: Cllr Wooding      Seconded: Cllr Stopps      Decision: Unanimous**

- 5.2 The following invoices are due for payment for the war memorial – Cllr Dale expenses. The 305<sup>th</sup> BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

**Proposed: Cllr Wooding      Seconded: Cllr Izzard      Decision: Unanimous**

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

**Proposed: Cllr Stopps      Seconded: Cllr Foulger      Decision: Unanimous**

- 5.4 The bank statements for the month of October have been received and reconciled.

- 5.5 The Clerk advised the VAT refund had been applied for.

- 5.6 The Clerk advised that the s137 LGA 1972 allowance (currently £5.44 per elector) would rise to £5.64 per elector in the financial year 2007/8.

**Opening Balance for the meeting** £10,001.61

#### Receipts since last meeting

Number	Sender	Description	Method	Amount
None				
<b>Total Receipts this meeting</b>				<u><u>£0.00</u></u>

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### Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.58	M.L.Foulger	Poppy Wreath	000627	£16.50
2006.59	A.R.Dale	War memorial expenses	000628	£21.13
2006.60	M.H.Hunter	Expenses to 0612	000629	£32.93
<b>Total Expenditure this meeting</b>				<b>£70.56</b>

**Closing Balance for this meeting**

**£9,931.05**

## 6 Updates on Projects List

### 6.1 Highways Issues

The Clerk advised that a problem had arisen with NCC who wanted prepayment. Because of the Council's earlier instructions against prepayments to NCC (due to previous issues with non-performance of services lasting some 13 months), there was an impasse. The Clerk had asked NCC to guarantee the work would be undertaken as soon as the cheque cleared, but NCC had declined to give this assurance. The Clerk therefore wished to know if the Council wished him to pursue this with the elected members or simply pre-pay in order to get it over and done with. Cllr Dale felt the Council should pay but write to NCC to express the concerns raised.

The meeting resolved to pre-pay & authorised the Clerk to act accordingly.

**Proposed: Cllr Dale      Seconded: Cllr Wooding      Decision: Unanimous**

### 6.2 305<sup>th</sup> BG Memorial

Cllr Dale advised of the revised landscaping design and showed samples of the stone to the meeting. ENC Planning had approved a minor planning amendment. Work on the B-17 mast top was continuing with a modification requested by the 305<sup>th</sup> historians.

The Clerk advised the meeting of the provisional arrangements for the dedication service, which would take place on Saturday 26<sup>th</sup> May 2007.

The meeting resolved to authorise the landscaping proposal & authorised the Clerk to place the order accordingly.

**Proposed: Cllr Meeson      Seconded: Cllr Wooding      Decision: Unanimous**

### 6.3 Street Lighting

The Clerk confirmed lamp 21 (by Pretoria Cottages, Raunds Rd) had been repaired. Lamp 1 (by *Acorn Cottage*, Water Lane) had failed and ABB had provided a quote to replace the 80w MBFU fitting. The Clerk had asked for a second quote for a 35w SOX fitting.

The meeting resolved to replace lamp 1 with a 35w SOX unit & authorised the Clerk to place the order accordingly.

**Proposed: Cllr Foulger      Seconded: Cllr Wooding      Decision: Unanimous**

ABB had also identified that lamp 11 (between 11/15 Duchy Close) was suffering from concrete spalling and had quoted to replace it with a 5m tubular steel post.

Cllr Dale asked the Clerk to investigate if lamp 11 would last to the next financial year.

### 6.4 Ditches

Cllr Foulger advised no progress.

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### 6.5 E-Government

The Clerk advised for the 30 day period ending 11<sup>th</sup> November 15.2% came from the US, 1.3% from Europe & 1.1% from other countries. The history pages remain popular and an "old boy" from the former village school had contacted him with details of the schoolteachers and two requests for information from the US had been received. The Clerk has recently written to the Clerk of Walton-on-Trent PC to ask if they can supply any further information on the last Lord of the Manor.

### 7 The Council's participation in the annual remembrance service – a proposal by Cllr Foulger.

Cllr Foulger proposed the following -

*This Council resolves to send a representative to the annual Remembrance Day service at St John the Baptist Church in November and authorises the annual purchase of a Poppy Wreath (up to the value of £20.00) from the Royal British Legion. This authorisation will remain in force until revoked or amended by further resolution of the Council.*

The meeting resolved to adopt the proposal & instructed the Clerk to act accordingly.

**Proposed: Cllr Dale**

**Seconded: Cllr Wooding**

**Decision: Unanimous**

### 8 Update on the Local Government White Paper.

The Clerk briefed the Council on the recent announcements by Ruth Kelly MP (SofS for Communities and Local Government) in the White Paper "Strong & Prosperous Communities", including the Power of Wellbeing (s2 LGA 2000), the devolving of creating local byelaws and the extension of spot fines.

The White Paper also called for further amalgamation of the second & third tier Councils into unitary Councils. To this end NCC had called a conference of the counties PTCs and invited the Chair & Clerk to attend. It was widely expected that NCC wished to adopt unitary status and wanted the PTCs "on side" with the carrot of (some) devolved powers.

Cllr Dale considered the present three tier system was more beneficial to the electorate and the meeting supported this.

### 9 Rights of Way report.

The Clerk (as PPW) advised that both the ramblers and Preserve had held their walks with pictures of both in the ET.

### 10 Visits, Training & Courses.

The Clerk advised of the following –

Thurs 16<sup>th</sup> Nov – Code of Conduct at SNC @ 18:30 (Cllr Foulger - £25).

Weds 22<sup>nd</sup> Nov – NV Older Persons Health Forum at Gospel Church, Rushden @ 14:00.

Thurs 23<sup>rd</sup> Nov – Talking Justice question time at UCN, N'ton @ 17:30.

Tues 28<sup>th</sup> Nov – Parish Council conference at Sywell Airport @ 16:00 (Chair & Clerk).

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### 11 Approval of Chairman's & Clerk's Correspondence Logs

- 11.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

**Proposed: Cllr Foulger**

**Seconded: Cllr Meeson**

**Decision: Unanimous**

### 12 Councillor's Reports

The Clerk advised Cllr Foulger had requested additional time to make further copies from the "Book of Governors" before it was handed over for depositing at the County Records Office.

The Clerk advised CCP had provided details of the Easter 2007 rural community programme. The Council had previously declined the 2006 CCP Easter & summer programmes and so the Clerk wished to know if the Council was minded to continue with this approach? Cllr Dale considered the age range mean there were even less children now who would benefit from the programme.

The Clerk advised that Northants Police were suffering budgetary problems and were asking if the PTCs wished to buy a PCSO (£15k) or a Special Constable (£3.5k) in a 50% cost share arrangement. Cllr Wooding felt strongly against this.

Cllr Wooding asked the "dips" on the B645 near Lancaster Farm be reported to highways before an unwary driver lost control of his vehicle.

Cllr Izzard requested the Clerk ask the Environment Agency for an update on the ditch contamination on the B663.

Cllr Izzard reported fly tipping in Bidwell lane.

Cllr Stopps and others commented on the state of some paths. Cllr Foulger (as Highways representative) reminded the meeting that the Cllrs were going to provide him with details of priority areas, but only one Cllr had done so, so far. The other Cllrs then provided details.

*The Public and Press were excluded from the meeting under s100A LGA 1972 from item 13 as it involved the likely disclosure of exempt information as defined in paragraphs 1, 3 & 4 of Part 1 of Schedule 12A of the Act.*

### 13 Clerk's conditions of service – annual review under SO 14

Cllr Dale reminded the Council that they were obliged to review the Clerk's conditions annually, not later than the meeting at which the budget is set. Since the public and press were excluded from the debate, the budget meeting would now be held in December.

The Clerk advised the meeting of his conditions of service (based on the SLCC – NALC national conditions agreement) and the implications of the national pay agreement at some future point in time when the Clerk was eventually replaced. The Clerk was happy to continue with the existing arrangement whilst his personal circumstances remained as present, but the Council could not reasonably expect any future applicant to do likewise.

Cllr Dale advised the meeting that the appointment of a future clerk would have policy and funding implications for the Council and Cllrs needed to consider these in readiness for the budget meeting.

Cllr Dale proposed a vote of thanks to the Clerk for his work, which has resulted in benefits to the Council. The meeting unanimously agreed.

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**Date of Next Meeting:**

Ordinary meeting of the Council would be held on 11<sup>th</sup> December 2006 (Budget meeting) at 7:30 p.m. in the Chelveston Village Hall.

The Meeting closed at 9:05 p.m.

**Issued on 16<sup>th</sup> November 2006.**

**Pages 1156 – 1165 signed under seal as true record**

**Adrian Dale**  
Chairman of the Parish Council

**Mark Hunter**  
Clerk to the Parish Council

## Chelveston-cum-Caldecott Parish Council

## Northamptonshire

## Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
<b>2006</b>				
18/07/2006	I-2006-247-MHH	Police	Monthly crime sheets - June 2006	Circulated
14/09/2006	I-2006-306-MHH	NALH	Hindsight magazine Issue 11 September 2006	Circulated
03/10/2006	I-2006-325-MHH	NCC	Invoice for sign to village hall & church on B645/C59 jct	Awaiting
12/10/2006	I-2006-344-MHH	E-On	Grants available for Christmas lighting	Awaiting
13/10/2006	I-2006-347-MHH	CCP (Jackie Ackroyd)	Rural Community Programme - Easter 2007	Awaiting
18/10/2006	I-2006-350-MHH	M.L.Foulger	Receipt for Poppy Wreath	Actioned
19/10/2006	I-2006-351-MHH	CCP (Laureen Swift)	Poster for display	Actioned
19/10/2006	I-2006-352-MHH	Beds BC (D.Bailey)	Survey on Beds BC planning services (as part of LDF)	Awaiting
19/10/2006	I-2006-353-MHH	The Tree Council	The Tree Guardian Issue 8 (Autumn 2006)	TW file
20/10/2006	I-2006-354-MHH	423rd ABS (Penny Ash)	Invite to American Thanksgiving service Weds 22nd Nov	Actioned
20/10/2006	I-2006-355-MHH	BCC (Martyn Brawn)	Confirmation of ROW open over the former airfield except F/P Y20	ROW file
20/10/2006	I-2006-356-MHH	Police	NN Police newsletter Issue 2 (October 2006)	File
21/10/2006	I-2006-357-MHH	Comm Volunteer Service	Bite-size pension workshops for voluntary groups	File
27/10/2006	I-2006-358-MHH	Playground Services	Brochure (based on AFA £10,000 grant scheme)	File
27/10/2006	I-2006-359-MHH	Police	Monthly crime sheets - September 2006	File
27/10/2006	I-2006-360-MHH	NALC	Annual report	File
27/10/2006	I-2006-361-MHH	AFA (James Mann)	Request for update on memorial progress	Actioned
28/10/2006	I-2006-362-MHH	ENC (Karen Horner)	Acknowledgemnt of Three Town Plan (LDF) response	File
30/10/2006	I-2006-363-MHH	Beds BC (D.Bailey)	Bedford Town centre site allocations (LDF)	File
30/10/2006	I-2006-364-MHH	ENC	Councillors Information Circular (October 2006)	File
30/10/2006	I-2006-365-MHH	ENC	Reports of Committees (November 2006)	File
30/10/2006	I-2006-366-MHH	Dr O.A.Taiwo	Medical fitness declaration for a Cllr	File
31/10/2006	I-2006-367-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on Mon 6th November	File
01/11/2006	I-2006-368-MHH	PPI Forum	Agenda for mtg on 21st November @ The Abbey Centre, N'ton	Circulated
01/11/2006	I-2006-369-MHH	NCC (Andrew Coleman)	EN & Wellingborough area public transport guide (Oct 2006)	File
02/11/2006	I-2006-370-MHH	ABB	Quote to replace lamp 1 (Acron Cottage, Water Lane)	Actioned
02/11/2006	I-2006-371-MHH	ENC	Minutes from Resources Committee (ENC restructuring)	Circulated
02/11/2006	I-2006-372-MHH	NACRE	Rural Rides Vol 2 Issue 5 (October 2006)	Circulated
02/11/2006	I-2006-373-MHH	C&CD	Clerk's & Councils Direct Issue 48 Nov 2006	Circulated
03/11/2006	I-2006-374-MHH	ENC Planning	Minor amendment to 305th WM approved	WM File
03/11/2006	I-2006-375-MHH	ENC Licensing Unit	Notification of hearing for the <i>Star &amp; Garter</i>	Actioned
03/11/2006	I-2006-376-MHH	Police	Request for funding for PCSO or Parish Constable	Awaiting
03/11/2006	I-2006-377-MHH	NWB	Bank statements	File
04/11/2006	I-2006-378-MHH	ENC (Keeley Morris)	Acknowledgemnt of 80th Birthday grant request invoices	File
04/11/2006	I-2006-379-MHH	ENC (Lorraine Campion)	Confirmation of ENC chairman booked for 305th WM dedication day	Awaiting
04/11/2006	I-2006-380-MHH	NCC (Steve Hollowell)	Revised ROW map for MM17-19	ROW file
07/11/2006	I-2006-381-MHH	ABB	Alternate quote to replace lamp 1 (Acron Cottage, Water Lane)	Actioned
07/11/2006	I-2006-382-MHH	Criminal Justice System	Invite to "Talking Justice Question Time" on 23rd Nov @ UCN	Circulated
08/11/2006	I-2006-383-MHH	ENC Planning	Application to vary conditions at Redwood, Raunds Rd	Actioned
09/11/2006	I-2006-384-MHH	HM Customs & Revenue	BACS remittance advice of VAT refund	File
09/11/2006	I-2006-385-MHH	NVOP health forum	Notice of meeting on 22nd Nov at Gospel Church, Rushden	Circulated
10/11/2006	I-2006-386-MHH	PPI Forum	Agenda for meeting on 14th November at Cornmarket, Kettering	Circulated
10/11/2006	I-2006-387-MHH	ENC Licensing Unit	Notice of meeting on 16th November 2006 (Inc <i>Star &amp; Garter</i> )	Actioned
10/11/2006	I-2006-388-MHH	NCC (Peter Gould)	Invite to Local Govt White Paper conference on 28th Nov @ Sywell	Awaiting
11/11/2006	I-2006-389-MHH	Poppleston Allen	Letter from brewery solicitors with possible conditions for license	Actioned
11/11/2006	I-2006-390-MHH	ABB	Quote to replace lamp 10 (nr 14 Duchy Close)	Awaiting
13/11/2006	I-2006-391-MHH	NCC	Press release on unitary status review	File

Chelveston-cum-Caldecott Parish Council  
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
<b>2006</b>						
16/10/2006	O-2006-096-MHH	Parish Cllrs	Minutes of meeting 0611	Delivered		
16/10/2006	O-2006-097-MHH	RBS Finance	Payment of invoice	Posted	0611.5.1	I-2006-319-MHH
16/10/2006	O-2006-098-MHH	Westland	Payment of invoice	Posted	0611.5.3	I-2006-332-MHH
16/10/2006	O-2006-099-MHH	Michael Farrow Ltd	Payment of invoice	Posted	0611.5.3	I-2006-333-MHH
16/10/2006	O-2006-100-MHH	ENC Licensing Unit	Response to consultation	Posted	0611.4.2	I-2006-317-MHH
17/10/2006	O-2006-101-MHH	ENC (David Lovell)	HM Queen's 80th Birthday grant request	Posted	0611.8	I-2006-237-MHH
19/10/2006	O-2006-102-MHH	ENC (Karen Horner)	Response to (LDF) Three Towns Plan	Posted	0611.9	I-2006-298-MHH
21/10/2006	O-2006-103-MHH	NACRE	Response to Newsletter editor details	Posted		I-2006-339-MHH
21/10/2006	O-2006-104-MHH	ENC Planning	Response to CRE generator application	Delivered	0611.4.1	I-2006-316-MHH
28/10/2006	O-2006-105-MHH	HM Customs & Revenue	VAT return (2005-6)	Posted		
29/10/2006	O-2006-106-MHH	ENC Planning	Request for minor amendment to 305th WM	Posted	0611.6.2	
01/11/2006	O-2006-107-MHH	Allianz-Cornhill Insurance	Cllrs 75-80 Personal Accident cover information	Posted		I-2006-153-MHH
09/11/2006	O-2006-108-MHH	Parish Cllrs	Agenda 0612	Delivered		



**Chelveston-cum-Caldecott Parish Council  
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 40p/mile	Other
06/10/2006	Orange - ISP broadband									£17.99
15/10/2006	Pre-minutes for Clerk	5								
16/10/2006	ENC - payment of invoice		32	1						
16/10/2006	Allianz-Cornhill - payment of invoice		32	1						
16/10/2006	RBS Finance - payment of invoice	1	32	1			1			
16/10/2006	Westland - payment of invoice	1	32	1			1			
16/10/2006	Michael Farrow Ltd - payment of invoice	1	32	1			1			
16/10/2006	ENC Licensing - <i>Star &amp; Garter</i> review	1	32	1			1			
17/10/2006	ENC - HM 80th Birthday grant request	1	32	1			1			
18/10/2006	Minutes 0611 - 4 P.Cllrs & File	9				4	36			
19/10/2006	ENC Planning - Response to LDF plan	1	32	1			1			
21/10/2006	NACRE- Details of newsletter editor		32	1						
28/10/2006	HMC&R - VAT claim	2	32	1			3			
29/10/2006	ENC Planning - Minor amendment to WM	1	32	1			1			
31/10/2006	ENC Planning - Response to application	6				1	6		12	
01/11/2006	Allianz-Cornhill - Cllr medical details	1	32	1			2			
08/11/2006	Letter to Clerk (Walton-on-Trent)	2	32	1			1			
08/11/2006	Agenda 0612 - 7 P.Cllrs & File	4		7			28			
08/11/2006	Budget drafts	1					7			
<b>TOTALS</b>		£1.48	£4.16	£0.60	£0.30	£0.00	£3.60	£0.00	£4.80	£17.99

**TOTAL VALUE = £32.93**