

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

9th July 2007

Meeting Number 0708

Minutes of an **Ordinary Meeting** of the Parish Council held at **7:30 p.m. - Monday 9th July 2007** in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.R.Dale	(Chairman)
Cllr M.W.Wooding	(Vice-chairman)
Cllr M.W. Emerson	
Cllr M.L.Foulger	
Cllr G.Harwood MBE	
Cllr M.J.Izzard	
Cllr P.Mommersteeg	

Clerk: Mr. M.H.Hunter

Public: 1 member of the public.

Open Forum

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. No speakers.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies – none. Cllr Dale advised that Pam Whiting had been returned unopposed as our second ward District Cllr.

2 Declarations of Interest under Section 50 of the LGA 2000

None.

3 Notification of Executive Action (SO83)

The Clerk advised that Cllr Harwood had requested the Council write to the Chair of the ENC Planning Committee, in respect of the disruptive behaviour of a member of the public gallery. Cllr Wooding had observed the person concerned, but did not know him. The Clerk had requested and received authorisation under SO83 to write accordingly.

4 Minutes of Previous Meetings

The minutes of the ordinary Parish Council meeting **0707 – 11th June 2007** had been circulated. Clerk advised one amendment to transaction 2007.20 – should read £212.09 not £211.59, thus making the final balance £1,584.29 not £1,584.79.

The meeting resolved to:

- 4.1 Approve the minutes of meetings **0707** with the amendments above.

Proposed: Cllr Foulger Seconded: Cllr Wooding Decision: Unanimous

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5 Planning and Licensing Matters

5.1 New applications

The Clerk confirmed there were none.

5.2 Update on previous applications.

The Clerk advised that the deferred CRE application had been refused by the planning committee.

The extension to the anemometer mast for a further 12 months at CRE Park was being called in to the planning committee (date to be confirmed), the lawful consent at *Wildacre* and the relocation of Duchy Farm were still pending.

In case the planning committee meeting was held before the next Council meeting, it was agreed that Cllr Dale be authorised to speak on behalf of the Council.

Proposed: Cllr Emerson Seconded: Cllr Wooding Decision: Unanimous

5.3 Update on the *Star & Garter*

Cllr Dale advised that after the departure of the former tenant on 21st June 2007, the brewery had closed the *Star & Garter* for refurbishment. PRMS Ltd had been contracted to clear up the site and complete the works to the car park. No works were being undertaken in the field and in view of this, Cllr Dale had advised David Loveridge to postpone (till next year) the "Operation Chelveston" 40's weekend.

6 Financial Transactions

6.1 The following invoices were due for payment – NACRE (subscription 2007) and Powergen (St Lighting power (Apr-Jun 07)). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Izzard Seconded: Cllr Emerson Decision: Unanimous

6.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

6.3 The bank statements for the month of June have been received and reconciled.

Opening Balance for the meeting £1,584.29

Receipts since last meeting

Number	Sender	Description	Method	Amount
2007.22	NWB	Interest	Bank	£12.00
Total Receipts this meeting				<u>£12.00</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2007.23	NACRE	Subscription 2007	000666	£33.00
2007.24	Powergen	St Lt Power (Apr-Jun 07)	000667	£270.53
2007.25	M.H.Hunter	Expenses to 0708	000668	£128.99
Total Expenditure this meeting				<u>£432.52</u>

Closing Balance for this meeting £1,163.77

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7 Updates on Projects List

7.1 Highways Issues

The Clerk advised that, as requested by Cllr Emerson, the “on time” of the speed activated sign on Higham Rd had been reduced and the “Slow – Bend” speed activated sign on the Kimbolton Rd had been replaced.

The Clerk advised that, as requested by the Council, the Safety Camera Partnership had visited the village on three occasions in June with 31 offenders being caught in three hours in the 30 zone.

The Clerk advised that, as requested by Cllr Wooding, ENC had chased up the road sweeper that had missed Caldecott and it had visited on the 29th June.

The Clerk advised the following ROM costs had been received for traffic calming works;

A pair of larger 30 zone signs with the yellow surround = £540 (e.g. Water Lane).

A road roundel “30” = £120 & 6m x width red road surface = £640, total = £760 (e.g. Caldecott Rd, Higham Rd). But this is subject to inspection of road surface to ensure it is sound enough. If not, the additional cost of 6m x width of new re-surfacing = £1,700.

The meeting debated the costs and noted the potential availability of 2/3rd funding for community safety projects. However, it was agreed to leave this as an on-going item and budget accordingly for 2008/9.

Cllr Harwood advised that the A6 between the Chowns Mill (A45) and the Diamonds roundabouts would be subject to closure from the 14th July for carriageway repairs.

Cllr Harwood commented on the decriminalisation of street parking from 5th August.

Cllr Dale asked Cllr Foulger (as the Parish Highways Rep) as to the progress on repairs to the footway outside 19 Water Lane. A visit by Atkins had been promised following Cllr Foulger’s visit to Atkins “Open Day” at Brixworth, but had not yet occurred.

Cllr Dale also advised of blocked gullies on Foot Lane (Water Lane end).

The Clerk advised the “Village Hall” and “Parish Church” signs had finally been erected on the B645/Caldecott Rd jct (ordered in November 2006).

7.2 305th BG Memorial

The Clerk advised the grant end report had been sent to the National Lottery, so as to allow its funds to be signed off.

The Clerk advised that a thank you letter had been received from Chelveston PCC for the grant award.

7.3 Street Lighting

The Clerk suggested the Council might wish to get a formal quote for the replacement of the street lamp in Duchy Close. The meeting agreed.

7.4 Ditches

Cllr Foulger advised that the Atkins’s staff involved had not attended the “Open Day”, so he had not had an opportunity to raise the matter with him.

Cllr Izzard asked about who was responsible for maintaining the ditches – the riparian landowners in the first instance.

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7.5 E-Government

The Clerk advised for the 30 day period ending 7th July 2007 of the 1,906 hits, 16.7% came from the US, 1.8% from Europe & 1.5% from other countries.

Two new web-pages had been added to the site, one to cover *Butchers & Bakers* and the other on Chelveston families. The Morris family (1844 - present) was the first to be added.

The new back-up software had been installed, so that the Council files and the Council e-mails were recorded monthly on CD as Zipped files.

8 Update on the ENC - Parish Councils meeting held on 11th June 2007.

Cllr Harwood reported on his attendance at the meeting, which had clashed with the last council mtg. Matters he raised included – timing of the meetings (i.e. to avoid clashing with the parishes), thanks to ENC staff involved in the 305th BG memorial preparations, the failed NCC unitary plans (the Leader of ENC had advised that this may yet re-appear in the future), the opposition to Alternate Weekly collections (AWC), support for the 3 Towns Plan (other than a boundary change to the north of Britten Close) and for Greenfield status of the former airfield. He also advised of a future update to the on-line planning system was due in the next couple of months, to fix a problem reported by the Clerk at the meeting two years ago.

9 Changes to the Council's asset register.

The Clerk advised that the limited edition plate, received by Cllr Dale from the 305th BGMA would be added to the asset register.

The Council's A3 laminator had died in May and had now been replaced.

10 Visits, Training & Courses.

The Clerk advised of the following –

Thurs 19th July – Code of Conduct training day by NALC @ Hilton, Birmingham (£70+vat).

11 Rights of way Report

The Clerk advised that in response to Cllr Izzard's request, the broken stile on MM6 on the B663 (Raunds Rd) would be replaced by the landowner using materials supplied by NCC ROW. The landowner had also notified NCC ROW of motorbike/cyclists using MM13.

Cllr Foulger asked about mowing of the ROW on the former airfield and Cllrs Mommersteeg & Wooding about mowing the MM15 & MM17.

12 Approval of Chairman's & Clerk's Correspondence Logs

12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Foulger

Seconded: Cllr Mommersteeg Decision: Unanimous

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13 Councillor's Reports

The Clerk advised Cllr Foulger had requested additional time to make further copies from the "*Book of Governors*" before it was handed over for depositing at the County Records Office.

As requested by Cllr Dale, the Clerk advised that the parish electorate represented 4.12% of the County Council's Higham Ferrers Division electorate. Cllr Dale suggested this should be an agenda item for the next meeting, in order to propose what this potential funding might best be spent on.

The Clerk advised that ENC had replaced the old litter bin in Caldecott with a newer style "flip top", similar to the ones fitted in Water Lane, but made of plastic instead of metal.

The Clerk advised the Annual Report had been issued to all households in the parish.

Cllr Wooding reported a potential water main leak on the road from Caldecott up toward the housing annex. Cllr Harwood advised he would check on his next trip to Yelden.

Cllr Mommersteeg reported a dead tree on the Raunds Rd (in Stanwick Parish).

Cllr Dale congratulated Cllr Foulger on his invitation to the Royal Garden Party on 10th July.

Date of Next Meeting:

An Ordinary Meeting of the Council would be held on 13th August 2007 in the Chelveston Village Hall.

The meeting closed at 8:50 p.m.

Issued on 10th July 2007.

Pages 1233 – 1241 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2007				
27/04/2007	I-2007-121-MHH	BDO Stoy Hayward	Annual Audit forms	Awaiting
12/06/2007	I-2007-182-MHH	NACRE	Subscription invoice, playing fields & Village Viewpoint (Summer 2007)	Actioned
13/06/2007	I-2007-183-MHH	WinZip Computing	Receipt for license of WinZip 11.1Pro single-user	Actioned
14/06/2007	I-2007-184-MHH	ENC (Vicki Atkinson)	Notice of uncontested election of ward Cllr Pam Whiting	Actioned
21/06/2007	I-2007-185-MHH	Police	Monthly crime report (May 2007)	File
21/06/2007	I-2007-186-MHH	Older Wiser EN	Agenda for AGM on 5th July @ ENC	File
21/06/2007	I-2007-187-MHH	Quilis	Receipt for A3 Laminator	Actioned
22/06/2007	I-2007-188-MHH	Chelveston PCC	Thank you letter for donation	File
23/06/2007	I-2007-189-MHH	Police (Mike Franklin)	Request to add contact details to ComPass database	Actioned
26/06/2007	I-2007-190-MHH	ENC Planning	Application refused for the CRE generator plant	File
27/06/2007	I-2007-191-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on Mon 2nd July	Circulated
29/06/2007	I-2007-192-MHH	ENC (Natalie Stirrat)	Information on LocalView	File
04/07/2007	I-2007-193-MHH	Powergen	Invoice for St lighting power (Apr - Jun 07)	Actioned
04/07/2007	I-2007-194-MHH	C&CD	Clerks & Councils Direct July 2007 Issue 52	Circulated
04/07/2007	I-2007-195-MHH	ENC (Mick Bowerman)	Agenda for meeting of the Standards Board on Mon 9th July	Circulated
05/07/2007	I-2007-196-MHH	NWB	Bank Statements	File
09/07/2007	I-2007-197-MHH	NALC	Code of Conduct traing course on 19th July @ Hilton, Birmingham	File
09/07/2007	I-2007-198-MHH	Police	Monthly Crime statistics (June 2007)	Circulated

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2007						
12/06/2007	O-2007-067-MHH	Parish Cllrs	Minutes 0707	Delivered		
18/06/2007	O-2007-068-MHH	PCC Chelveston	Payment of grant	Delivered	0707.5.3	
18/06/2007	O-2007-069-MHH	Hockerill Engraving	Payment of invoice	Posted	0707.5.4	I-2007-149-MHH
18/06/2007	O-2007-070-MHH	St John Ambulance	Payment of grant	Posted	0707.5.3	I-2007-167-MHH
19/06/2007	O-2007-071-MHH	ENC - Planning Cmmttee	Letter regarding disturbance during mtg on 13th June	Posted		
19/06/2007	O-2007-072-MHH	Awards for All	End of grant report	Posted	0707.6.2	I-2007-180-MHH
27/06/2007	O-2007-073-MHH	Hockerill Engraving	Poem plaque order	Posted	0707.6.2	
29/06/2007	O-2007-074-MHH	Parish	Annual Report Newsletter	Delivered	0707.15	
03/07/2007	O-2007-075-MHH	Parish Cllrs	Agenda 0708	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 5p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 5p	Phone Calls	Mileage @ 40p/mile	Other
06/06/2007	Orange - ISP broadband									£17.99
09/06/2007	Pre-minutes for Clerk/Chair	6								
09/06/2007	Parish Newsletter - June/July (200)									£16.44
11/06/2007	Budget Control Sheets (6)	1					6			
14/06/2007	Minutes 0707 - 3 P.Cllrs & File	11			3		33			
14/06/2007	ENCH/F Lancaster ward election notice	2								
14/06/2007	WinZip.com - WinZip Pro 11.1 s/ware									£29.90
18/06/2007	ABB - Payment of invoice		32	1						
18/06/2007	Hockerill Engraving - payment of invoice	1	32	1			1			
18/06/2007	St John Ambulance - Grant	1	32	1			1			
18/06/2007	Chelveston PCC - Grant	1		1			1			
19/06/2007	ENC - Planning Committee Chair letter	1	32	1			1			
19/06/2007	AFA - Grant report letter	1	32	1			2			
21/06/2007	A3 Laminator									£39.98
27/06/2007	Hockerill Engraving - order for poem plaque	1	32	1			1			
30/06/2007	Parish Newsletter - Annual Report (200)									£16.44
04/07/2007	Agenda 0708 - 7 P.Cllrs & File	4			7		28			
TOTALS		£1.50	£1.92	£0.42	£0.70	£0.00	£3.70	£0.00	£0.00	£120.75

TOTAL VALUE = £128.99