

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

14th January 2008

Meeting Number 0801

Minutes of an **Ordinary Meeting** of the Parish Council held at **7:30 p.m. - Monday 14th January 2008** in the Chelveston Village Hall.

Present: - Councillors: Cllr A.R.Dale (Chairman)
 Cllr M.W.Wooding (Vice-Chairman)
 Cllr M.W. Emerson
 Cllr M.L.Foulger
 Cllr G.Harwood MBE (after item 13)
 Cllr M.J.Izzard
 Cllr P.Mommersteeg

 Clerk: Mr. M.H.Hunter

 Public: None.

Open Forum

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. None.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies.
- 1.2 The Clerk advised Cllr Harwood and D.Cllr Whiting had sent their apologies (ENC meeting). The meeting agreed to accept these apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Foulger declared a prejudicial interest in item 5.1 (Secretary of the organisation).
- 2.2 The Clerk declared a prejudicial interest in item 15 (employee of the Council).
- 2.3 Cllr Dale advised he had initially declared a prejudicial interest to the Clerk regarding item 14 (competitor), but had since decided not to pursue a separate course of action and had therefore withdrawn his interest.

3 Minutes of Previous Meetings

The minutes of the ordinary Parish Council meeting **0713 – 17th December 2007** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meeting **0713** with the no amendments.

Proposed: Cllr Wooding Seconded: Cllr Emerson Decision: Unanimous

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4 Planning and Licensing Matters

4.1 New applications.

EN/07/02238/OUT Outline application for residential development at Darsdale Farm, Raunds. All matters reserved except access from Chelveston Road.

Cllr Dale outlined application for Darsdale Farm (up to 460 dwellings). The Clerk advised that one letter (from a resident in Chelveston Rd, Raunds) had been received objecting to the application. It was noted that both Stanwick PC & Raunds TC had objected and asked for S106 funding. If the Council was minded to respond, the Clerk recommended that the Council request s106 funding for traffic calming on the Raunds Rd.

Cllr Dale had estimated approx 500 extra vehicle movements per day and Cllr Emerson highlighted the development could be three times as big as Chelveston. In addition to traffic calming it was suggested that a combined cycle/pedestrian footway be requested for the Chelveston Rd – Raunds Rd section as part of the modal shift in transport patterns. This would also allow Chelveston to link into the new green cycleways in the forthcoming *Connect2* project.

The meeting resolved to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Mommersteeg Decision: Unanimous

4.2 Update on previous applications.

The Clerk advised the Biogen (UK) Westwood AD plant application had been re-submitted (NCC/08/00002/WAS) with a consultation closure date of 7th February. The most likely nuisance issue was odour and the applicant had provided details of the containment system. If the Council was minded to respond, the Clerk recommended that the Council request enforcement of the odour mitigation measures.

Cllr Emerson commented on the odour nuisance from the applicant's other plant in Bedfordshire and Cllr Dale described the intended mitigating measures.

The meeting resolved to object to the application and instructed the Clerk to notify NCC accordingly.

Proposed: Cllr Emerson Seconded: Cllr Izzard Decision: Unanimous

The Clerk advised the Rural North, Oundle & Thrapston LDF was out for final consultation prior to submission, with a closure date of 22nd February. There were some policies that were likely to read across to the two other LDF's (such as Wind Farm location criteria), which the Clerk suggested the Council might wish to respond to. Cllr Dale requested the Clerk draft a response for the February meeting.

Cllr Dale advised that the *Star & Garter* reopened on Friday 11th January under the new licensee, Andrea Clayton.

5 Financial Transactions

- 5.1 The following invoices were due for payment – E-On (St Lt Power Oct – Dec 07) and Village Hall (hire fees 2007). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Emerson Seconded: Cllr Wooding Decision: Unanimous

- 5.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

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5.3 The bank statements for the month of December had not yet been received and reconciled.

5.4 The Clerk went through the 3rd quarter Budget Control Sheets.

The meeting agreed to the following virements;

305th BGM: £2,526.20 to be transferred to a restricted reserve.

St Lighting: +£100.00 Grants: -£100.00

Grass cutting: +£38.11 Repairs: -£38.00

Hall hire: +£14.00 Clerk: -£586.00

Elections: +£136.65 VAT: -£700.00 Reserves: +£50.00

Proposed: Cllr Foulger Seconded: Cllr Mommersteeg Decision: Unanimous

Opening Balance for the meeting	£3,623.61
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Receipts since last meeting

Number	Sender	Description	Method	Amount
None				
Total Receipts this meeting				£0.00

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2007.49	E-On	St Lt Power (Oct - Dec 07)	000688	£267.59
2007.50	Village Hall	Fees 2007	000689	£144.00
2007.51	M.H.Hunter	Expenses to 0801	000690	£44.98
Total Expenditure this meeting				£456.57
Closing Balance for this meeting				£3,167.04

6 Updates on Projects List

6.1 Highways & footways Issues

Cllr Foulger (as the Parish Highways Representative) advised no progress from Atkins on the footways report. It was agreed he would escalate this up to the NCC Roads & Transport portfolio holder (C.Cllr Seery).

Cllr Foulger advised the Raunds Rd footway works reported at the last meeting were undertaken by BT.

Cllr Wooding asked the Council to write to NCC Highways for Armco barriers to protect *Blacksmiths Cottage* in Chelveston, following the recent structural damage caused by a car failing to make the bends. The meeting agreed.

Cllr Dale advised that the ET had been in contact regarding a sign erected on the A45 roundabout north of Raunds, where the name is mis-spelt as Chelverston. The Clerk confirmed NCC Highways had been notified.

6.2 Street Lighting

The Clerk advised that annual unmetered certificate had arrived and once checked would be confirmed or amended to E-On. C.Cllr Lawson had been in contact requesting information on Lamp 11, which the Clerk had supplied.

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6.3 Ditches

Cllr Izzard updated the meeting on flooding of *Pretoria Cottages* on 11th January. Likely that a new pipe will be laid either in parallel with the existing one or across the road to the opposite ditch.

Cllr Dale asked that JST be added to the list of Riparian Landowners the Council had written to and the meeting agreed.

6.4 E-Government

The Clerk advised for the 30 day period ending 11th January 2008 of the 1,831 hits, 6.82% came from the US, 1.97% from Europe & 2.95% from other countries.

The Clerk advised that total hits for 2007 were 16,867 (15,368 in 2006). He asked the Cllrs for permission to put additional address information on the Cllr webpage, since this was available from the newsletters. The meeting agreed.

Cllr Dale had recently started a web-log or "blog" on Council and village activities, as a way of communicating with the parish between meetings. Cllr Dale was keen to avoid any inadvertent bias and stressed that the blog should be open to all the Cllrs to input their work on behalf of the community. If the Council choose to officially adopt the blog, then some rules would be needed to ensure it did not expose the Council or Cllrs to any unplanned liability or breach any statutory requirements, such as suspending the blog during an election period. The Clerk confirmed he had only asked for one entry to be removed out of the 21 posted so far.

Cllr Dale suggested that he and the Clerk draft a usage policy and a disclaimer to go on the blog site for the February meeting. The meeting agreed.

7 Precept 2008

The Clerk issued the meeting with the latest budget figures and confirmed that £7,750 was still achievable, but with no remaining reserves. After debate it was decided to phase in the additional increase required to cover the annual running costs of approx £10,000.

The meeting resolved to set the Precept at £8,950 and instructed the Clerk to advise ENC accordingly.

Proposed: Cllr Wooding Seconded: Cllr Izzard Decision: Unanimous

8 Update on Quality Parish Scheme

The Clerk confirmed the paperwork had been submitted for checking by the Northants CALC Principle Officer.

9 CCP - Rural Community Programme (Easter 2008)

Cllr Dale advised that CCP were again offering their rural activities. The cost to the Council would be for the Village Hall (3 hours for up to 4 sessions). The cost to the children (age 8-13) would be £2 per session. Cllr Dale advised there were only 5-6 children in this range.

The meeting resolved to not to use the service and instructed the Clerk to advise CCP accordingly.

Proposed: Cllr Dale Seconded: Cllr Emerson Decision: Unanimous

10 Visits, Training & Courses.

Thurs 17th Jan: NGH PPI Forum at the Guildhall, Northampton @ 10:00.

Mon 28th Jan: Primary Health Care PPI Forum at the Guildhall, Northampton @ 17:30.

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11 Rights of Way Report

As requested by Cllr Izzard, the Clerk had asked NCC ROW for the progress on replacing the stile on footpath MM6 on the Raunds Rd (opposite Britten Close). In reply they had apologised for not delivery the stile kit to the landowner and would do so in the next 2 weeks.

BCC ROW had visited the site to inspect the missing link on footpath Y20 and had written to the landowners requesting voluntary consents to reopen the footpath.

12 Approval of Chairman's & Clerk's Correspondence Logs

- 12.1 The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale

Seconded: Cllr Foulger

Decision: Unanimous

13 Councillor's Reports

The Clerk advised that Bristow Eves had been contacted about nearly 2,000 leaflets that had turned up along the B645 (Higham Rd) on Monday 7th January. The majority of these had been removed by Wednesday 9th January. The meeting requested the Clerk send a thank you to the company.

The Clerk advised the Northants Records Office had agreed to loan the Council a copy of the 1801 Inclosure Act, which is featured in the history section of the web-site.

Cllr Foulger highlighted the litter in the ditches and suggested that Operation Spring-clean be resurrected this year. He was trying to contact ENC to see what support (bags, tabards, etc) could be provided. Cllr Emerson suggested that Sat 1st March would be a suitable date and that this should feature in the next newsletter.

Cllr Izzard requested the newsletter remind residents to push the recycling down into the boxes provided to reduce the risk of it blowing away and becoming litter.

Cllr Emerson asked if "No Cold Calling" signs could be obtained.

Cllr Harwood arrived at this time.

The meeting resolved that the Public and Press should be excluded from the meeting under s100A of the Local Government Act 1972 from items 14 & 15 as they involve the likely disclosure of exempt information as defined in paragraphs 1, 3 & 4 of Schedule 12A of the Act.

14 Play/Recreation area

Cllr Dale outlined the potential possibilities for the creation of a play/recreation area. The Clerk advised the meeting of the investigative actions taken so far.

The meeting resolved to continue to investigate the possibility and instructed the Clerk to act accordingly.

Proposed: Cllr Izzard

Seconded: Cllr Wooding

Decision: Unanimous

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15 Clerk's service

The Clerk outlined the changes in his future fulltime employment and the potential solutions to allow him to continue to serve the Council. He asked the Council to consider if these were sufficient or if they would prefer him to train a replacement.

[The Clerk withdrew during this debate].

The meeting resolved to support the Clerk's new future working practices and instructed the Clerk to act accordingly.

Proposed: Cllr Dale

Seconded: Cllr Wooding

Decision: Unanimous

Date of Next Meeting:

An Ordinary Meeting of the Council would be held on 11th February 2008 in the Chelveston Village Hall.

The meeting closed at 9:22 p.m.

Issued on 17th January 2008.

Pages 1288 – 1297 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2008				
03/01/2008	I/2008/001/MHH	E-On	Invoice for St Lighting Power (Oct - Dec 2007)	Actioned
05/01/2008	I/2008/002/MHH	NCC	BACS Advice slip for S136 grant (grass cutting)	File
05/01/2008	I/2008/003/MHH	ENC	Reports of Committees - January 2008	Circulated
07/01/2008	I/2008/004/MHH	C&CD	Clerks & Councils Direct - Issue 55 January 2008	Circulated
07/01/2008	I/2008/005/MHH	Mr R.Dunham	Copy of objection letter sent to ENC for Dardale Farm development	File
08/01/2008	I/2008/006/MHH	Chelveston Village Hall	Invoice for hall hire 2007	Actioned
08/01/2008	I/2008/007/MHH	PPI Forum	Notice of mtgs on 17th & 28th Jan @ the Guildhall, Northampton	Circulated
09/01/2008	I/2008/008/MHH	E-On	Unmetered Supplies Certificate	Actioned
09/01/2008	I/2008/009/MHH	Barry Davies & Co	Duchy Field description	File
09/01/2008	I/2008/010/MHH	ENC	Notice of ENC mtg on Mon 14th Jan @ ENC	Circulated
10/01/2008	I/2008/011/MHH	Records Office	Loan copy of Inclosure Act 1801	File
10/01/2008	I/2008/012/MHH	Beds BC (D.Bailey)	Notification of appeal by Nuon regarding Podington Wind Farm	File
10/01/2008	I/2008/013/MHH	CCP (Roger Lovesay)	Inclusive Taster Day on Sat 9th Feb @ Pemberton Centre & posters	Actioned
11/01/2008	I/2008/014/MHH	Beds BC (Natalie Westgate)	Biddenham Loop Design Guide SPD	File
11/01/2008	I/2008/015/MHH	Beds BC (Natalie Westgate)	West of Kempston Design Guide SPD	File
11/01/2008	I/2008/016/MHH	ENC (Michael Burton)	Rural North, Oundle & Thrapston Plan - submission & consultation	Actioned

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2008						
02/01/2008	O/2008/001/MHH	Records Office	Request for loan copy of Inclosure Act 1801	Posted		
09/01/2008	O/2008/002/MHH	Parish Cllrs	Agenda 0801	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/12/2007	Orange - ISP broadband									£17.99
16/12/2007	Pre-minutes for Clerk/Chair	4					4			
17/12/2007	Budget sheets - 7 P.Cllrs & File	1					7			
17/12/2007	Meeting dates 2008	1					7			
19/12/2007	Minutes 0713 - 3 P.Cllrs & File	8					24			
19/12/2007	Zonelabs - firewall									£20.33
23/12/2007	ABB - Payment of invoices		34	1						
23/12/2007	SLCC - Fees 2008		34	1			1			
02/01/2008	Records Office - loan request	1	34	1			1			
09/01/2008	Agenda 0801 - 7 P.Cllrs & File	4					28			
TOTALS		£1.14	£1.02	£0.18	£0.00	£0.00	£4.32	£0.00	£0.00	£38.32

TOTAL VALUE = £44.98