

Chelveston-cum-Caldecott Parish Council

Northamptonshire

meeting up to the public and invited comments on the application. Major issues include Greenfield status, HGV routes (& problems with the bridleway), visual impact and cumulative effect. C.Cllr Lawson confirmed NCC would be making a site visit. Peter Bone MP addressed the meeting and explained his position and the options available to him in Parliament.

Cllr Dale outlined the application. Cllr Izzard raised concerns about fire safety (citing the two fires at the tyre recycling site). Cllr Mommersteeg reiterated her concerns for horse riders when sharing the 7m fenced track with HGVs.

The meeting resolved to object to the application and instructed the Clerk to notify NCC accordingly.

Proposed: Cllr Wooding Seconded: Cllr Izzard Decision: Majority (1 abstention)

Cllr Dale advised the application was likely to be heard by an NCC planning committee on Tues 1st April @ 10:00. As he would not be available, he proposed that Cllr Harwood be nominated to speak at the NCC planning meeting, as this would occur after ENC had considered the application on the 5th March.

Proposed: Cllr Wooding Seconded: Cllr Mommersteeg Decision: Unanimous

4.2 Rural North, Oundle and Thrapston Plan LDD.

Cllr Dale advised the Clerk had sent out a briefing note with the agenda on this item.

The meeting resolved to request two changes to the plan and instructed the Clerk to advise ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

4.3 Update on previous applications.

The Clerk advised that the ENC case officer was recommending objection for the Biogen (UK) Westwood AD plant application (NCC/08/00002/WAS) when it comes before the ENC Planning Committee on the 13th February.

5 Financial Transactions.

5.1 The following invoices were due for payment – None.

5.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

5.3 The bank statements for the months of December and January had been received and reconciled.

5.4 The quarterly bank interest and the NCC grass cutting grant had been received.

Opening Balance for the meeting £3,167.04

Receipts since last meeting

Number	Sender	Description	Method	Amount
2007.52	NWB	Interest (Oct-Dec 07)	Bank	£49.00
2007.53	NCC	Grass cutting grant 2007	BACS	£565.46
Total Receipts this meeting				<u>£614.46</u>

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Payments to be made this meeting				
Number	Payee	Description	Cheque	Amount
2007.54	M.H.Hunter	Expenses to 0802	000691	£34.47
Total Expenditure this meeting				£34.47
Closing Balance for this meeting				£3,747.03

6 Updates on Projects List.

6.1 Highways & footways Issues.

Cllr Foulger (as the Parish Highways Representative) advised that he had not yet escalated the footways report to C.Cllr Seery, but hoped to do so in the next week or two. Cllr Dale asked that the "high water" footpath by the Water Lane ford be added to the list.

Cllr Izzard described how one resident had sustained injuries from a fall caused by a pothole and how NCC had started marking out areas for repair.

The Clerk advised the quote for the grass-cutting contract had arrived, with the reduction for the 305th BG Memorial, as this was being cut by the neighbouring properties.

The meeting resolved to accept the quote and instructed the Clerk to advise ENC accordingly.

Proposed: Cllr Emerson Seconded: Cllr Harwood Decision: Unanimous

6.2 Street Lighting.

The Clerk advised that annual unmetered certificate had been updated and agreed with E-On. The annual consumption is approx 15.1MWh.

The Clerk had met with C.Cllr Lawson to sign the grant application forms for Lamp 11, but it was not yet known if the application was successful.

6.3 Ditches.

Cllr Izzard updated the meeting on the recent events and the Environment Agency visit. Work was currently in progress to lay pipes to bypass the houses. It may be necessary for the Council to remind the Sawyer's Charity of their riparian responsibilities.

Cllr Dale raised the issue of the blocked pipes under the fords that needed jetting out.

Cllr Dale advised the meeting that the Foot Lane riparian owners had done an excellent job on clearing their section of the brook. Cllr Izzard highlighted sections previously cleared by ENC that were still causing problems.

The meeting resolved to instruct the Clerk to chase up ENC accordingly.

Proposed: Cllr Izzard Seconded: Cllr Foulger Decision: Unanimous

6.4 E-Government.

The Clerk advised for the 30 day period ending 10th February 2008 of the 1,883 hits, 7.21% came from the US, 3.45% from Europe & 1.71% from other countries.

Cllr Dale advised that a disclaimer was now posted on the "blog" site.

7 Village Welcome pack leaflets.

The Clerk gave the Cllrs a copy of the version 6 of the welcome pack (updated from 2003). Any changes notified would go into version 7, with a provisional publication date of Jan 2009. He thanked Cllr Foulger for his help in tracking down phone numbers.

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8 Dog Fouling.

Cllr Dale advised the meeting that a resident of Duchy Close had complained about dog fouling and mis-use of a footpath by horse riders. The Clerk had been in touch with the ENC Dog Warden to arrange for "No Fouling" signs to be put up.

9 Code of Conduct consultation & vacancies on the ENC Standards Board.

Cllr Dale advised the government was consulting on the details of introducing local assessment of standards complaints. Of possible concern is a proposal to allow the District/Borough Councils to charge other authorities for using their services. This could be interpreted as allowing the charging of the Town & Parish Councils for investigating complaints about their members, which would be an unbudgeted cost, particularly unwelcome if the complaints were subsequently declared unfounded.

The meeting resolved to object to the proposal of charging the Town & Parish Councils and instructed the Clerk to advise DCLG accordingly.

Proposed: Cllr Foulger Seconded: Cllr Harwood Decision: Unanimous

In connection with the above, ENC is increasing the size of its Standards Board to cope and wishes to increase the number of Town & Parish Cllrs from two to four. All non-dual-hatted Cllrs are eligible to serve.

10 Northants Fire & Rescue operational standards consultation.

Cllr Dale advised that Northants Fire & Rescue were consulting on their proposed standards for operational response.

Under the present 1985 standards, the parish is a class D risk, with the first appliance on scene within 20 minutes of mobilising (as is most of the County). Towns tend to be Class C (8-10 mins for first appliance) and a few parts of Northampton & Corby are Class B (5 mins for first appliance and 8 mins for second appliance).

The new proposals would aim for the first appliance to attend within 8 mins (75% of the time) for primary fires, Road Traffic Collisions and imminent risk to life with additional resources within 15 mins (75% of the time). For other call-outs, the first appliance to attend within 15 mins (75% of the time).

The meeting resolved to support to the proposals and instructed the Clerk to advise Northants Fire & Rescue accordingly.

Proposed: Cllr Wooding Seconded: Cllr Harwood Decision: Unanimous

11 Visits, Training & Courses.

Tues 12th Feb: DCLG *Planning and Wind Power Workshop for Councillors* at Guildhall, Northampton @ 13:00 (Cllr Harwood).

Sat 16th Feb: ESN *How to set up a shop* at Titchmarsh @ 9:30.

Mon 18th Feb: Primary Health Care PPI forum at the Guildhall, Northampton @ 17:30.

Tues 19th Feb: Northants Healthcare PPI forum at the Abbey centre, Northampton @ 14:00.

Tues 15th Apr: CPRE *Northants Planning & Landscapes* at Cranford Hall @ 18:00 (£28).

Thurs 17th Jul: Northants Emergency Planning at WBC @ 18:30.

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12 Tree Warden's report on TPO 247.

The Clerk (as Tree Warden) had received the updated report on the temporary TPO placed on the three trees to the south of Manor Farm, Caldecott. On detailed examination, major structural defects were present at the base of all three. As such it would not be possible to confirm this order (making it permanent) because they would fall within the exemption for trees which are considered to be dead, dying and/or dangerous.

This means that the owners can manage them as they see fit, including felling the trees to facilitate a location for a new stable block. The Council can, of course, request a landscaping condition for replacement trees on the new application if submitted.

13 Rights of Way Report.

No report.

14 Approval of Chairman's & Clerk's Correspondence Logs.

- 14.1 The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale

Seconded: Cllr Emerson

Decision: Unanimous

15 Councillor's Reports.

The Clerk advised that ENC were investigating a graffiti policy and were asking the Town & Parish Councils to notify them of locations. The Clerk was not aware of any within the parish.

The Clerk advised that the Public & Patient Involvement (PPI) forums were to be replaced from April 2008 with Local Involvement Networks (LINK) which will expand the existing PPI role in health care to include social care.

Cllr Dale proposed that the Council send a thank you letter to Justin Beveridge for his research into the CRE bio-mass application.

Proposed: Cllr Dale

Seconded: Cllr Emerson

Decision: Unanimous

Date of Next Meeting:

An Ordinary Meeting of the Council would be held on 10th March 2008 in the Chelveston Village Hall.

The meeting closed at 9:35 p.m.

Issued on 13th February 2008.

Pages 1298 – 1306 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2008				
10/01/2008	I/2008/013/MHH	CCP (Roger Lovesay)	Inclusive Taster Day on Sat 9th Feb @ Pemberton Centre & posters	Actioned
11/01/2008	I/2008/016/MHH	ENC (Michael Burton)	Rural North, Oundle & Thrapston Plan - submission & consultation	Actioned
15/01/2008	I/2008/017/MHH	PPI Forum	Notice of mtg on 22nd Jan @ the Volunteer centre, Wellingborough	File
16/01/2008	I/2008/018/MHH	Enterprise Solutions N'ton	Invite to a Community Shop event on Sat 16th Feb @ Titchmarsh	File
18/01/2008	I/2008/019/MHH	Police	Monthly Crime Report December 2007	File
18/01/2008	I/2008/020/MHH	NACRE	Playing Field Winter 2007/8	File
18/01/2008	I/2008/021/MHH	ENC	Minutes of Planning Committee held on 9th Jan @ ENC	File
18/01/2008	I/2008/022/MHH	ENC (Keith Osborne)	Request for application for PTC members of the Standards Board	Actioned
18/01/2008	I/2008/023/MHH	DCLG (Paul Rowsell)	Consultation on orders & regs for Code of Conduct for members	Actioned
19/01/2008	I/2008/024/MHH	NWB	Bank Statements	File
24/01/2008	I/2008/025/MHH	NCALC	Update Issue 1/08 Jan-Feb 2008	Circulated
24/01/2008	I/2008/026/MHH	NCC (Joanne Maddams)	Parish Emergency Planning Conf on 17th July @ WBC	Awaiting
24/01/2008	I/2008/027/MHH	NCC Atkins	Parish Highways Reps Review Jan 2008	Circulated
24/01/2008	I/2008/028/MHH	NCC Planning	Application of Bio-mass plant at CRE Park	Awaiting
30/01/2008	I/2008/029/MHH	NCC (Maureen Jerram)	Consultation on LINK to replace PPI Forums	File
30/01/2008	I/2008/030/MHH	Audit Commission	Appointment of external auditor 2007/8 - 2011/12 BDO Stoy Hayward	Audit File
31/01/2008	I/2008/031/MHH	ENC (Mick Bowerman)	Agenda for Standards Board mtg on 6th February 2008	Circulated
01/02/2008	I/2008/032/MHH	Fire & Rescue service	Consultation on proposed standards for operational response	Actioned
01/02/2008	I/2008/033/MHH	CPRE (Sally Hanrahan)	Invite to Planning & Landscapes on 15th April @ Cranford Hall	Awaiting
01/02/2008	I/2008/034/MHH	NACRE	VOY competition forms	File
04/02/2008	I/2008/035/MHH	ENC (Jane Stanhope)	Grass cutting contract schedule for 2008	Actioned
05/02/2008	I/2008/036/MHH	E-On	Revised Umetered Supplies Certificate	File
07/02/2008	I/2008/037/MHH	ENC (Mrs Terrie Watson)	District wide graffiti policy infor request	Actioned
07/02/2008	I/2008/039/MHH	NWB	Bank Statements	File
08/02/2008	I/2008/040/MHH	PPI Forum	Change to LINKs and notice of PPI meetings in Northampton	Circulated
08/02/2008	I/2008/041/MHH	NCC Planning	Update on CRE biomass plant operating hours	File
08/02/2008	I/2008/042/MHH	Police	Monthly Crime Report January 2008	Circulated

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2008						
14/01/2008	O/2008/003/MHH	Parish Cllrs	Minutes 0801	Delivered		
14/01/2008	O/2008/004/MHH	ENC (Rob Austin)	Precept request form 2008-9	Posted	0801.7	I-2007-340-MHH
19/01/2008	O/2008/005/MHH	ENC Planning	Response to application - Darsdale Farm, Raunds	Posted	0801.4.1	I-2007-345-MHH
21/01/2008	O/2008/006/MHH	JST Forklifts	Riparian owners and the brook	Delivered	0801.6.3	
21/01/2008	O/2008/007/MHH	NCC (Debbie Strong)	Barriers on B645 near Blacksmith's Cottage	Posted	0801.6.1	
29/01/2008	O/2008/008/MHH	Residents	Welcome Pack version 6	Printed		
22/01/2008	O/2008/009/MHH	NCC Planning	Response to application - Westwood AD plant	Posted	0801.4.2	
28/01/2008	O/2008/010/MHH	E-On	Corrections to Unmetered Supplies Certificate	Posted	0801.6.1	I/2008/008/MHH
06/02/2008	O/2008/011/MHH	Parish Cllrs	Agenda 0802	Delivered		

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2007/2008

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2007.45	17/12/2007	I/2007/328/MHH	ABB	Replacement lamp 11	000684	C	-£612.00	-£107.10	-£719.10	£3,841.35	St Light Repairs	0713.5.1	MHH, MLF, PM	PCA 1957 S3
2007.46	17/12/2007	I/2007/334/MHH	SLCC	Fees (2008)	000685	C	-£30.00	£0.00	-£30.00	£3,811.35	Gen. Admin	0713.5.1	MHH, MLF, PM	LGA 1972 S143
2007.47	17/12/2007	I/2007/338/MHH	ABB	St Lt Maint (Oct-Dec 07)	000686	C	-£122.58	-£21.45	-£144.03	£3,667.32	St Lighting	0713.5.1	MHH, MLF, PM	PCA 1957 S3
2007.48	17/12/2007	O/2007/124/MHH	M.H.Hunter	Expenses 0713	000687	C	-£43.71	£0.00	-£43.71	£3,623.61	Gen. Admin	0713.5.2	MHH, MLF, PM	LGA 1972 S111
2007.49	14/01/2008	I/2008/001/MHH	E-On	St Lt Power (Oct - Dec 07)	000688	C	-£227.74	-£39.85	-£267.59	£3,356.02	St Lighting	0801.5.1	MHH, MJI, MWW	PCA 1957 S3
2007.50	14/01/2008	I/2008/006/MHH	Chelveston Village Hall	Hall hire 2007	000689	C	-£144.00	£0.00	-£144.00	£3,212.02	Hall	0801.5.1	MHH, MJI, MWW	LGA 1972 S111
2007.51	14/01/2008	O/2008/003/MHH	M.H.Hunter	Expenses 0801	000690	C	-£44.98	£0.00	-£44.98	£3,167.04	Gen. Admin	0801.5.2	MHH, MJI, MWW	LGA 1972 S111
2007.52	31/12/2008	I/2008/039/MHH	NWB	Interest (Oct-Dec 07)	Bank	C	£49.00	£0.00	£49.00	£3,216.04	Interest			
2007.53	07/02/2008	I/2008/002/MHH	NCC	Grass cutting grant	BACS	C	£565.46	£0.00	£565.46	£3,781.50	Misc. Receipts			LGA 1972 S136
2007.54	11/02/2008	O/2008/013/MHH	M.H.Hunter	Expenses 0802	000691	C	-£34.47	£0.00	-£34.47	£3,747.03	Gen. Admin	0802.5.2	MHH, MLF, PM	LGA 1972 S111
Balance C/F							£0.00	£4,788.63	-£1,041.60	£3,747.03	£3,747.03			

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGFA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- RTRA Road Traffic Regulations Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheque 000677 not issued

Category	S137	Amount	VAT	Total
Brought Forward		£1,358.87	£0.00	£1,358.87
Precept		£7,500.00	£0.00	£7,500.00
Bank Interest		£76.96	£0.00	£76.96
Misc. Receipts		£565.46	£0.00	£565.46
305th BG memorial donations		£580.00	£0.00	£580.00
VAT refund		£3,924.98	£0.00	£3,924.98
Income		£14,006.27	£0.00	£14,006.27
Clerk's Salary		£0.00	£0.00	£0.00
Gen. Admin		-£2,375.36	-£71.37	-£2,446.73
St Lighting		-£1,399.67	-£244.93	-£1,644.60
St Lighting repairs		-£612.00	-£107.10	-£719.10
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£2,838.11	-£496.66	-£3,334.77
Insurance		-£454.70	£0.00	-£454.70
Grants		-£595.00	£0.00	-£595.00
Traffic Calming		£0.00	£0.00	£0.00
Ground Works		£0.00	£0.00	£0.00
Village Hall		-£144.00	£0.00	-£144.00
305th BG memorial costs		-£798.80	-£121.54	-£920.34
Misc. Expenses		£0.00	£0.00	£0.00
S137		£0.00	£0.00	£0.00
Expenditure		£0.00	-£9,217.64	-£1,041.60
Income + Expenditure		£0.00	£4,788.63	-£1,041.60

Audit tables	
Brought Forward	£1,358.87
Precept	£7,500.00
Other income	£5,147.40
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£10,259.24
Balance	£3,747.03
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/01/2008	Orange - ISP broadband									£17.99
14/01/2008	Pre-minutes for Clerk/Chair	4					4			
14/01/2008	Budget sheets - 7 P.Cllrs & File	1					7			
14/01/2008	Qtrly budget control sheets	1					7			
14/01/2008	ENC - Precept request		34	1						
17/01/2008	E-On - Payment of invoice		34							
18/01/2008	Minutes 0801 - 3 P.Cllrs & File	10					30			
19/01/2008	ENC Planning - response to application	2	34	1			2			
21/01/2008	JST Forklifts - Riparian owners & the brook	2								
21/01/2008	NCC Highways - request for barriers B645	1	34	1			1			
23/01/2008	NCC Planning - response to application	1	34	1			1			
26/01/2008	A4 Ring binders (2)									£2.98
28/01/2008	E-On - Unmetered Supplies Certificate	1	34	4			4			
29/01/2008	Welcome Packs (15)	4					60			
06/02/2008	Agenda 0802 - 7 P.Cllrs & File	5					35			
TOTALS		£1.92	£2.04	£0.48	£0.00	£0.00	£9.06	£0.00	£0.00	£20.97

TOTAL VALUE = £34.47