

# Chelveston-cum-Caldecott Parish Council

## Northamptonshire

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### Minutes of an Ordinary Meeting of the Parish Council

**10<sup>th</sup> March 2008**

#### Meeting Number 0803

Minutes of an **Ordinary Meeting** of the Parish Council held at **7:30 p.m. - Monday 10<sup>th</sup> March 2008** in the Chelveston Village Hall.

**Present:** - Councillors:            Cllr A.R.Dale                    (Chairman)  
                                                  Cllr M.W.Wooding            (Vice-Chairman)  
                                                  Cllr M.W. Emerson  
                                                  Cllr M.L.Foulger  
                                                  Cllr G.Harwood MBE  
                                                  Cllr M.J.Izzard  
                                                  Cllr P.Mommersteeg

                                                 Clerk:                            Mr. M.H.Hunter

                                                 Public:                            3 members of the public.

#### **Open Forum.**

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. None.

#### **1 Apologies.**

1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. None.

#### **2 Declarations of Interest under Section 50 of the LGA 2000.**

- 2.1 Cllr Izzard declared a personal interest in item 5.1 (occasional non-member player).
- 2.2 Cllr Emerson declared a prejudicial interest in item 5.1 (pre-determination).
- 2.3 Cllr Harwood declared a prejudicial interest in item 5.1 (will consider this matter at ENC Planning committee).
- 2.4 Cllrs Dale, Emerson, Harwood, Izzard & Wooding declared a personal interest in item 5.2 (regularly drink twice or more a week in the *Star & Garter*).

#### **3 Notification of Executive Action (SO83).**

The Clerk advised that the Council had been requested by NCALC to submit its QPS application (see item 9) and fee. Having consulted with the Chairman, Vice-Chairman and IFV, the Clerk raised the cheque on behalf of the Council under SO 83.

#### **4 Minutes of Previous Meetings.**

The minutes of the ordinary Parish Council meeting **0802 – 11<sup>th</sup> February 2008** had been circulated.

##### **The meeting resolved to:**

- 4.1 Approve the minutes of meeting **0802** with the no amendments.

**Proposed: Cllr Wooding      Seconded: Cllr Izzard      Decision: Unanimous**



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granting planning permission and then controlling & managing subsequent development. Public consultation will take place in summer, but ahead of that the statutory consultees and the minerals & waste industry get a "first pass" at influencing it. Deadline is 1<sup>st</sup> May.

The MWDF Preferred Options generated over 1,400 responses (mainly site specific), with approx 337 objections to WA8 (CRE park). NCC's intention to go to Submission stage in April is now in doubt, as they are awaiting the changes in Govt policy.

### 6 Financial Transactions.

- 6.1 The following invoices were due for payment – ABB (St Lt Maintenance (Jan – Mar 08)). The meeting resolved to approve the payment & authorised the appropriate cheque to be signed.

**Proposed: Cllr Foulger      Seconded: Cllr Wooding      Decision: Unanimous**

- 6.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payment & authorised the appropriate cheque to be signed.

**Proposed: Cllr Dale      Seconded: Cllr Mommersteeg      Decision: Unanimous**

- 6.3 The Clerk's salary was due. In accordance with tradition, Cllr Dale as chairman of the Council donated his salary.

- 6.4 The bank statements for the month of February have been received and reconciled.

**Opening Balance for the meeting** £3,747.03

#### Receipts since last meeting

Number	Sender	Description	Method	Amount
2007.55	A.R.Dale	Donation of Clerk's salary	Cash	£1.00
<b>Total Receipts this meeting</b>				<u>£1.00</u>

#### Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2007.56	NCALC	QPS application fee	000692	£29.38
2007.57	ABB	St Lt Maint (Jan – Mar 08)	000693	£151.20
2007.58	M.H.Hunter	Expenses to 0803	000694	£57.14
2007.59	M.H.Hunter	Clerk's salary	Cash	£1.00
<b>Total Expenditure this meeting</b>				<u>£238.72</u>

**Closing Balance for this meeting** £3,509.31

### 7 Updates on Projects List.

#### 7.1 Highways & footways Issues.

Cllr Foulger (as the Parish Highways Representative) advised he had contacted Margaret Andrews (Atkins) who confirmed a job card had been issued in Jan for completion in February. She will investigate and respond. C.Cllr Seery had also been contacted, but explained the NCC Highways was currently undergoing a re-organisation.

The Clerk advised the first grass cut had taken place.

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### 7.2 Street Lighting.

The Clerk advised that confirmation had now been received that the £612 Councillor Empowerment grant had been awarded for the replacement of lamp 11. At a suitable time, NCC would like a photograph and it was suggested that C.Cllr Lawson be invited for the photo opportunity.

The Clerk advised that the dim lamp on lamp 31 (opposite Poplar Farm) had been replaced. Two Cllrs reported faulty lights.

### 7.3 Ditches.

Cllr Izzard updated the meeting on the recent events and confirmed the new piepwork was diverting the water to the ditch on the opposite site of the carriageway.

The Clerk confirmed ENC had been asked to finish off the section in Water Lane behind Hillside.

### 7.4 E-Government.

The Clerk advised for the 30 day period ending 9<sup>th</sup> March 2008 of the 1,482 hits, 11.80% came from the US, 14.80% from Europe & 1.83% from other countries.

## 8 Update on Operation Spring clean.

Cllr Foulger advised that 45 bags of rubbish, plus old tyres and a 40 gallon drum had been rounded up so far by a small band of volunteers.

It was agreed that Cllr Dale would approach a particular resident whose recycling is being blown away and littering the ditches.

## 9 Update on Quality Parish Scheme.

Cllr Dale advised that the evidence submission had got through the checking stage and would be considered by an accreditation panel at NCALC on Friday 14<sup>th</sup> March. Both the Clerk and he would attend the interview session.

## 10 Update on Local Government.

The Clerk advised the Council on the recent changes and initiatives.

The *Local Government & Public Involvement in Health Act 2007* is now law and DCLG was now looking at the enabling legislation to enact the various parts of it.

The revised *Practitioners Guide Governance and Accountability in Local Councils in England and Wales* is due out shortly. The Council is recommended to purchase two copies (for the IFV and Clerk/RFO).

The MOJ is expected to amend to the *Local Authorities Cemetery Order 1977* later this year to enable 10-12 pilot grave re-use schemes to proceed, in order to test the administration and public acceptance.

Commission for Rural Communities are running an inquiry into *Strengthening the Role of Rural Councillors*. The Commission became an independent body on 1 October 2006, following the enactment of the *Natural England and Rural Communities Act 2006*. Some of its recommendations include;

- The costs of democracy should be met by taxpayers nationally.
- A structure of powerful new unitary authorities serving their communities, working closely with a renewed structure of empowered and influential parish and town councils.

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### 11 Visits, Training & Courses.

Fri 14<sup>th</sup> Mar: County QPS accreditation panel at NCLAC @ 11:00 (Cllr Dale & Clerk).

Mon 31<sup>st</sup> Mar: Dog Control Orders seminar at ENC @ 18:00.

Tues 15<sup>th</sup> Apr: CPRE *Northants Planning & Landscapes* at Cranford Hall @ 18:00 (£28).

Weds 16<sup>th</sup> Apr: Green Space Toolkit for communities at NACRE @ 18:30.

Sat 19<sup>th</sup> Apr: ENC Chairman's Charity Ball at Wadenhoe House @ 19:00 (£35).

Thurs 17<sup>th</sup> Jul: Northants Emergency Planning at WBC @ 18:30.

### 12 Rights of Way Report.

Cllr Izzard asked if the new stile for footpath MM6 had been delivered to the landowner yet?

### 13 Approval of Chairman's & Clerk's Correspondence Logs.

- 13.1 The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

**Proposed: Cllr Harwood      Seconded: Cllr Mommersteeg      Decision: Unanimous**

### 14 Councillor's Reports.

The Clerk advised that Wootton & East Hunsbury Parish Council had recently voted themselves a £4,000 attendance allowance for Council meetings (independent recommendation was £750). To cover this, the Precept was due to rise 16%. By comparison this Council's £80 Chairman's allowance was looking good value!

Cllr Izzard raised the issue of speeding on the Raunds Road. It was agreed that future traffic calming plans would be discussed at the next meeting.

Cllr Mommersteeg advised that Preserve were holding a Promise Auction on 18<sup>th</sup> April and requested it be included in the Apr/May newsletter.

### Date of Next Meeting:

An Ordinary Meeting of the Council would be held on 14<sup>th</sup> April 2008 in the Chelveston Village Hall.

The meeting closed at 8:53 p.m.

**Issued on 11<sup>th</sup> March 2008.**

**Pages 1307 – 1315 signed under seal as true record**

**Adrian Dale**  
Chairman of the Parish Council

**Mark Hunter**  
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council  
Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
<b>2008</b>				
24/01/2008	I/2008/026/MHH	NCC (Joanne Maddams)	Parish Emergency Planning Conf on 17th July @ WBC	File
09/02/2008	I/2008/043/MHH	ENC (Beth Gordon)	Dog Control Orders - seminar on 31st March 2008	File
16/02/2008	I/2008/044/MHH	ENC Planning	Application for extra 9 holes on existing 9 hole course, Rushden Golf Club	File
18/02/2008	I/2008/045/MHH	ENC (Michael Burton)	Reciept of response to RNOTP LDD	File
18/02/2008	I/2008/046/MHH	NACRE	Launch of Green Space Toolkit for communities on 16th April 2008	File
18/02/2008	I/2008/047/MHH	ENC Planning	Planning Application for extra 9 holes at Rushden Golf Course	Actioned
23/02/2008	I/2008/048/MHH	ENC (Lorraine Campion)	Invite to ENC Chairman's Charity Spring dinner on 19th April	File
23/02/2008	I/2008/049/MHH	CCP (Jackie Ackroyd)	Posters for International Women's Day	Awaiting
23/02/2008	I/2008/050/MHH	ENC Planning	Planning Appeal against ENC refusal of CRE generator application	File
23/02/2008	I/2008/051/MHH	ENC Planning	Details of CRE generator appeal	Awaiting
25/02/2008	I/2008/052/MHH	NCC (Sarah Burr)	Award of grant from NCC for replacing St Lamp	File
25/02/2008	I/2008/053/MHH	ENC	Reports of Committees - March 2008	File
28/02/2008	I/2008/054/MHH	PPI Forum	Notice of PPI meetings in Northampton	File
28/02/2008	I/2008/055/MHH	ENC Planning	Notification of ENC planning mtg on CRE AD appliacion on 5th March	Actioned
28/02/2008	I/2008/056/MHH	ENC (Keith Osborne)	Invite to ENC Council meeting on 3rd March 2008	File
28/02/2008	I/2008/057/MHH	Michael Smith	Copy of objection letter sent to NCC for CRE AD plant	File
05/03/2008	I/2008/058/MHH	NACRE	Village News and survey	Circulated
05/03/2008	I/2008/059/MHH	Beds BC	Notification that Nuon have withdrawn windfarm appeal	File
05/03/2008	I/2008/060/MHH	ENC (Keith Osborne)	Budget notes for ENC mtg on 3rd March	Circulated
07/03/2008	I/2008/061/MHH	NCC (Mark Chant)	MWDF - Control & Management DPD discussion paper notification	Actioned
08/03/2008	I/2008/062/MHH	C&CD	Clerks & Councils Direct - Issue 56 March 2008	Circulated
08/03/2008	I/2008/063/MHH	Mr & Mrs Bagley	Objection to change of <i>Star &amp; Garter</i> licensing hours	File
08/03/2008	I/2008/064/MHH	NCT (Joanne Wake)	Grant request	Awaiting
08/03/2008	I/2008/065/MHH	ABB	Invoice for St Lighting Maintenance (Jan - Mar 08)	Actioned
08/03/2008	I/2008/066/MHH	NCC	BACS Advice slip for Cllr empowerment grant (Lamp 11)	File
08/03/2008	I/2008/067/MHH	NWB	Bank Statements	File
10/03/2008	I/2008/068/MHH	Bletsoe & Son	Copy of objection to ENC on behalf of Graham Hill	File

Chelveston-cum-Caldecott Parish Council  
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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
<b>2008</b>						
16/02/2008	O/2008/012/MHH	Parish	Newsletter - Feb/Mar 2008 issue	Delivered		
05/02/2008	O/2008/013/MHH	Parish Cllrs	Minutes 0802	Delivered		
12/02/2008	O/2008/014/MHH	DCLG (William Tandoh)	Response to local Standards Board consultation	Posted	0802.9	I/2008/023/MHH
12/02/2008	O/2008/015/MHH	ENC (Michael Burton)	Response to Rural North, Oundle & Thrapston Plan	Posted	0802.4.2	I/2008/016/MHH
12/02/2008	O/2008/016/MHH	Fire & Rescue service	Response to consultation on operational response times	Posted	0802.10	I/2008/032/MHH
12/02/2008	O/2008/017/MHH	ENC (Jane Stanhope)	Grass cutting contract schedule for 2008	Posted	0802.6.1	I/2008/035/MHH
12/02/2008	O/2008/018/MHH	ENC (Mrs Terrie Watson)	Reponse to district wide graffiti policy	Posted	0802.15	I/2008/037/MHH
28/02/2007	O/2008/019/MHH	NCC Planning	Report on CRE Biomass plant application	Delivered	0802.4.1	I/2008/028/MHH
28/02/2007	O/2008/020/MHH	NCC Planning	Response to application - CRE Biomass plant	Delivered	0802.4.1	I/2008/028/MHH
18/02/2008	O/2008/021/MHH	Justin Beveridge	Thank you letter for work on CRE application	Delivered	0802.15	
29/02/2008	O/2008/022/MHH	NCALC	QPS application form	Delivered		
05/03/2008	O/2008/023/MHH	Parish Cllrs	Agenda 0803	Delivered		

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2007/2008

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2007.52	31/12/2008	I/2008/039/MHH	NWB	Interest (Oct-Dec 07)	Bank	C	£49.00	£0.00	£49.00	£3,216.04	Interest			
2007.53	07/02/2008	I/2008/002/MHH	NCC	Grass cutting grant	BACS	C	£565.46	£0.00	£565.46	£3,781.50	Misc. Receipts			LGA 1972 S136
2007.54	11/02/2008	O/2008/013/MHH	M.H.Hunter	Expenses 0802	000691		-£34.47	£0.00	-£34.47	£3,747.03	Gen. Admin	0802.5.2	MHH, MLF, PM	LGA 1972 S111
2007.55	10/03/2008	O/2008/024/MHH	A.R.Dale	Donation of Clerk's salary	Cash	C	£1.00	£0.00	£1.00	£3,748.03	Misc. Receipts			LGA 1972 S139
2007.56	26/02/2008	O/2008/022/MHH	NCALC	QPS application fee	000692		-£29.38	£0.00	-£29.38	£3,718.65	Gen. Admin		MHH, ARD, MLF	LGA 1972 S111
2007.57	10/03/2008	I/2008/065/MHH	ABB	St Lt Maint (Jan - Dec 08)	000693		-£128.68	-£22.52	-£151.20	£3,567.45	St Lighting	0803.6.1	MHH, MLF, PM	PCA 1957 S3
2007.58	10/03/2008	O/2008/024/MHH	M.H.Hunter	Expenses 0803	000694		-£57.14	£0.00	-£57.14	£3,510.31	Gen. Admin	0803.6.2	MHH, MLF, PM	LGA 1972 S111
2007.59	10/03/2008	O/2008/024/MHH	M.H.Hunter	Salary	Cash	C	-£1.00	£0.00	-£1.00	£3,509.31	Clerk's Salary	0803.6.3		LGA 1972 S112
<b>Balance C/F</b>							<b>£0.00</b>	<b>£4,573.43</b>	<b>-£1,064.12</b>	<b>£3,509.31</b>	<b>£3,509.31</b>			

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- RTRA Road Traffic Regulations Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheque 000677 not issued

Category	S137	Amount	VAT	Total
Brought Forward		£1,358.87	£0.00	£1,358.87
Precept		£7,500.00	£0.00	£7,500.00
Bank Interest		£76.96	£0.00	£76.96
Misc. Receipts		£566.46	£0.00	£566.46
305th BG memorial donations		£580.00	£0.00	£580.00
VAT refund		£3,924.98	£0.00	£3,924.98
<b>Income</b>		<b>£14,007.27</b>	<b>£0.00</b>	<b>£14,007.27</b>
Clerk's Salary		-£1.00	£0.00	-£1.00
Gen. Admin		-£904.23	-£21.49	-£925.72
St Lighting		-£1,528.35	-£267.45	-£1,795.80
St Lighting repairs		-£612.00	-£107.10	-£719.10
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£2,838.11	-£496.66	-£3,334.77
Elections		-£1,136.65	£0.00	-£1,136.65
Insurance		-£454.70	£0.00	-£454.70
Grants		-£595.00	£0.00	-£595.00
Traffic Calming		£0.00	£0.00	£0.00
Ground Works		£0.00	£0.00	£0.00
Subscriptions		-£136.00	£0.00	-£136.00
Audit		-£285.00	-£49.88	-£334.88
Village Hall		-£144.00	£0.00	-£144.00
305th BG memorial costs		-£798.80	-£121.54	-£920.34
Misc. Expenses		£0.00	£0.00	£0.00
S137	£0.00		£0.00	£0.00
<b>Expenditure</b>	<b>£0.00</b>	<b>-£9,433.84</b>	<b>-£1,064.12</b>	<b>-£10,497.96</b>
<b>Income + Expenditure</b>	<b>£0.00</b>	<b>£4,573.43</b>	<b>-£1,064.12</b>	<b>£3,509.31</b>

Audit tables	
Brought Forward	£1,358.87
Precept	£7,500.00
Other income	£5,148.40
Wages	£1.00
Loan interest	£0.00
Other Expenditure	£10,496.96
<b>Balance</b>	<b>£3,509.31</b>
Bank books	#
Assets	£0.00
Borrowing	£0.00

# = check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council  
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/02/2008	Orange - ISP broadband									£17.99
10/02/2008	Pre-minutes for Clerk	5								
12/02/2008	ENC - RNOTP response	2	34	1			2			
12/02/2008	ENC - Graffiti response	1	34	1			1			
12/02/2008	ENC - Grass-cutting contract	2	34	1			2			
12/02/2008	DCLG - Standards Boards charging PTCs	1	34	1			1			
12/02/2008	Northants F&R - response to consultation	1					1			
13/02/2008	Minutes 0802 - 3 P.Cllrs & File	9					27			
16/02/2008	Feb/Mar Newsletter (215)	2								£21.50
16/02/2008	A4 Ring binder									£1.49
18/02/2008	J.Beveridge - Thank you letter	1		1			1			
28/02/2008	NCC - CRE AD response letter	2				3	6			
28/02/2008	CRE AD response report	29					87			
29/02/2008	NCALC - QPS application form	6				1	6			
05/03/2008	Agenda 0803 - 7 P.Cllrs & File	5					35			
<b>TOTALS</b>		<b>£3.96</b>	<b>£1.36</b>	<b>£0.30</b>	<b>£0.00</b>	<b>£0.40</b>	<b>£10.14</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£40.98</b>

**TOTAL VALUE = £57.14**