

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

9th February 2009

Meeting Number 0902

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 9th February 2009** in the Chelveston Village Hall.

Present: - Councillors: Cllr A.R.Dale (Chairman)
Cllr M.W.Wooding (Vice -chairman)
Cllr M.W.Emerson
Cllr M.L.Foulger
Cllr G.Harwood MBE
Cllr M.J.Izzard
Cllr P.M.Mommersteeg

Clerk: Mr. M.H.Hunter

Public: 2

Open Forum.

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. None.

1 Apologies.

Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. D.Cllr P.Whiting (prior engagement). The meeting agreed to accept this apology.

2 Declarations of Interest under Section 50 of the LGA 2000.

None.

3 Minutes of Previous Meetings.

The minutes of the Parish Council meeting **0901 – 12th January 2009** had been circulated.

The meeting resolved to approve the minutes of meeting **0901** with no amendments.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

4 Planning and Licensing Matters.

4.1 Update on any previously considered application.

The outline application for the land adjacent to *Eastview* had now been granted by officer delegation, with conditions for trees, land drainage and building height.

The CRE generator application No.2 appeal will be heard before a planning inspector at a Public Inquiry on 10th February 2009.

4.2 NCC MWDF Locations for Waste and Minerals DPDs.

The Clerk advised that NCC had issued the Development Plan Documents for the locations of the waste and minerals sites for consultation. In regard to nearby sites, the Rushden Sanders Lodge (WL19) & Higham Ferrers east (WL20) industrial estates and the CRE site (WS12) were included in waste and Ringstead/Raunds (MA9) was in minerals.

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The Clerk advised he had checked the self-help grit bins in Water Lane and requested NCC refill them. He had also reported the floods on the B645 near Bidwell Lane again.

Cllr Dale had succeeded in getting *Street Doctor* to order BT to fix the defective manhole cover in Sawyers Crescent.

6.2 **Street Lighting.**

The Clerk advised that lamp 33 (adjacent *The Marches*) had been damaged by a motorist on Friday 6th February. E-On Energy Services have made the lamp safe and will advise cost of repairs. The driver had supplied insurance details and notified the police.

Cllr Izzard confirmed lamp 20 (opposite *Gardenfields*) is intermittent.

6.3 **Ditches.**

Cllr Emerson reported that Blacksmith's Cottage would be likely to flood again once the ditch on High/Joels Lane thawed.

6.4 **E-Government.**

The Clerk advised for the 30 day period ending 8th February 2009 of the 1,375 hits, 8.41% came from the US, 3.66% from Europe & 2.12% from other countries.

The WI had been given a draft of the web-page on their branch history for corrections, prior to going live.

6.5 **Rights of Way.**

Cllr Izzard advised no report.

6.6 **Trees.**

Cllr Wooding advised that the digital maps for the TPOs had now been received and he was in the process of correcting them.

Cllr Dale explained he had been made aware of an issue in Foot Lane, where trees had been planted by a resident approx 10 years ago on NCC land without approval, which were now damaging property of an adjacent landowner. NCC had instructed that the trees be removed. Cllr Harwood asked if it would be possible for negotiate with NCC to replace them with a more suitable (non-invasive) hedge to provide screening?

6.7 **Community Safety**

Cllr Emerson advised of a traffic incident near the *White House*. He asked if the Council could approach NCC Highways about mirrors again. It was agreed the Clerk would ask, but it was also noted the NCC had previously refused such requests.

6.8 **Allotments.**

The Clerk had resubmitted the lost background information to ENC Planning for the pre-application enquiry. Cllr Dale advised the interested residents had completed a form (for evidence base), though Cllrs had then supplied additional names to be contacted.

7 **Update on recent fire at the World Rubber tyre recycling plant.**

Cllrs Dale & Harwood had met with the head of ENC Environmental Services and a representative from the Environment Agency (EA) on Friday 16th January at ENC to discuss the concerns raised at meeting 0901.

It has emerged that the EA inspected the site on Christmas Eve and the Northants Fire & Rescue Service (NF&RS) had checked the site about 8 weeks beforehand. The NF&RS policy is to save the buildings, not to add water to douse the fire, since this pollutes the nearby water course. The EA would have liked to have added oxygen to the fire to allow it to burn out quicker, but does not have the authority to order this.

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Although the EA are responsible for protecting the environment, they are not responsible for the health of the village residents. This lies with the Health Protection Agency (HPA). Accordingly a multi-agency meeting with this Council, ENC, EA, HPA, Northants Fire & Rescue, NCC Emergency Planning and Northants Teaching Primary Care Trust is to be held on Mon 9th March (deferred from 9th February due to weather).

Cllr Wooding commented that it did not appear to be a problem with the process (as regulated by the EA), rather the storage and emergency response.

8 Debate on Rural Housing survey and Village Appraisal 2009.

The Clerk had provided Cllr Dale with the NACRE housing needs survey questions to assess the need for affordable housing. Cllr Dale felt it would cause confusion having two surveys in one year and proposed to combine the NACRE questions into the 2009 Village Appraisal.

Cllr Dale outlined his proposals for the 2009 appraisal and when this would be conducted.

The meeting resolved to approve the 2009 Village Appraisal to be conducted in Summer 2009 after the APA and authorised the various actions required to undertake this.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

9 Update on DCLG consultation: Local Authority publicity.

The Clerk advised that DCLG were consulting on Local Authority publicity. The original code was introduced in 1988 and amended in 2001 (English County, District and London Borough Councils only). Its purpose is to ensure publicity funds are not misused (e.g. for political purposes). The Clerk then went through the draft response with the meeting.

The meeting resolved to approve the draft response and instructed the Clerk to notify DCLG accordingly.

Proposed: Cllr Foulger Seconded: Cllr Mommersteeg Decision: Unanimous

10 Proposal for grass cutting contract 2009.

Cllr Dale advised the Council needed to contract the ENC consortium. The contract had been amended to include 8 cuts of Duchy Close – Hillside footpath as previously requested.

The meeting resolved to approve the 2009 grass cutting contract and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Foulger Seconded: Cllr Harwood Decision: Unanimous

11 Proposal for creation of a Local Liaison Group for the CRE plant (under NCC LLG charter).

The Clerk advised that NCC were proposing the creation of a Local Liaison Group (LLG) specifically to address issues with the operation of the CRE site. This would involve Parish, District and County Cllrs, the Environment Agency, officers from NCC Waste Management and ENC Environmental Services and managers from CRE.

The LLG would allow issues to be raised by the Cllrs, solutions to be proposed by CRE and the results monitored by the officers. It was stressed the purpose of the LLG was not to revisit the planning permission, since that was now lawfully granted.

Whilst supporting the principle of the LLG, Cllr Harwood had concerns that it would be chaired by an NCC officer, potentially a planning officer involved in the original decision. He would prefer an elected chair (e.g. a NCC Cllr) or else an NCC Waste Management officer.

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The meeting resolved to agree to the creation of an LLG, with the reservations expressed and instructed the Clerk to notify NCC accordingly.

Proposed: Cllr Dale

Seconded: Cllr Izzard

Decision: Unanimous.

12 Proposal for binding of archive minutes.

The Clerk advised that although this Council had taken measures to safeguard the electronic minutes, by making them publically accessible through the Council's website from 2002, there remained the issue of protecting the legal hardcopy minutes (Nov 1993 to present). The Clerk wished to investigate the costs of binding as a more permanent record.

The meeting resolved to approve the investigation of the costs of binding the 2000-2004 minutes and instructed the Clerk to act accordingly.

Proposed: Cllr Wooding

Seconded: Cllr Foulger

Decision: Unanimous.

13 Visits, Training & Courses.

Fri 22nd Feb – Mayor Raunds invite to Dr Busker *Pirate Evening* at Snooks, Raunds (£5).

Mon 9th Mar – World Rubber multi agency mtg at ENC @ 10:30 (Chair & Clerk).

Weds 18th Mar – NCC Parish Conference at R&DFC conference suite @ 16:30.

14 Approval of Chairman's & Clerk's Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale

Seconded: Cllr Mommersteeg Decision: Unanimous

15 Councillor's Reports (information only)

The Clerk advised that the CPRE *Stop the Drop* campaign is due on 20th – 29th Mar, whereas *Operation Spring Clean* normally takes place in the first weekend in March i.e. before the first grass cut. The Clerk would contact ENC for bags, pickers, etc.

Cllr Foulger reminded the meeting the two Council appointed trustees for the Sawyer's Charity were due for appointment in May 2009.

Cllr Emerson reported fly tipping up by the old airfield south entrance and Cllr Harwood reminded the meeting of when the delayed waste and recycling collections would take place due to the adverse weather last week. Cardboard could be taken to the Newton Rd recycling centre in Rushden.

Date of Next Meeting:

The next ordinary meeting of the Council would be held on Monday 9th March 2009 in the Chelveston Village Hall.

The meeting closed at 8:54 p.m.

Issued on 14th February 2009.

Pages 1402 – 1410 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2009				
09/01/2009	I/2009/003/MHH	CCP (Debbie Craddock)	Play programme for 0-7 & 13+ years	Awaiting
09/01/2009	I/2009/004/MHH	ENC (Keith Osborne)	Notice of ENC mtg on Mon 12 th Jan 2009 @ ENC	Circulated
10/01/2009	I/2009/006/MHH	C&CD	<i>Clerks & Councils Direct</i> Issue 61 January 2009	Circulated
23/01/2009	I/2009/009/MHH	NCC (Linda Walker)	NCC draft budget consultation meetings	File
23/01/2009	I/2009/010/MHH	CPRE (Paul Hayter)	CPRE <i>Stop the Drop</i> campaign (20 th - 29 th March 2009)	File
23/01/2009	I/2009/011/MHH	Raunds TC	Race night posters for Sat 7 th Feb 2009 @ Saxon Hall, Raunds	File
23/01/2009	I/2009/012/MHH	NCC Planning Policy	NCC MWDF - proposed Locations for Waste & Minerals DPDs	Awaiting
23/01/2009	I/2009/013/MHH	Nene & Ouse Transport	Trip guide: Feb - Apr 2009	Circulated
23/01/2009	I/2009/014/MHH	ENC (Pat Bird)	FOI guides for PTCs	File
23/01/2009	I/2009/015/MHH	ENC (Tamsin Dennis)	Reference maps for TPOs	Tree Warden
24/01/2009	I/2008/016/MHH	NCC (Nick Leigh)	NCC MWDF Core Strategy examination on 17 th & 31 st March 2009	File
24/01/2009	I/2009/017/MHH	ENC (Mike Deacon)	Multi-agency mtg regarding fires at the World Rubber site @ ENC	Awaiting
24/01/2009	I/2009/018/MHH	NCC (Phil Watson)	CRE routing agreement and Local Liaison Group invite	Awaiting
24/01/2009	I/2009/019/MHH	ENC (Denise Beard)	<i>Struggling to Pay</i> booklets	Circulated
24/01/2009	I/2009/020/MHH	Raunds TC	Ballroom lesson posters for Sat 2 nd Feb 2009 @ Saxon Hall, Raunds	File
26/01/2009	I/2009/021/MHH	Beds BC (Paul Rowland)	Beds BC adopting Climate Change & Pollution SPD	File
30/01/2009	I/2009/022/MHH	Highfields Joinery	Leaflet on joinery services	File
30/01/2009	I/2009/023/MHH	ENC (Geoff Oliver)	Grass cutting contract 2009	File
30/01/2009	I/2009/024/MHH	ENC (Rachel Reeds)	Meeting of the ENC Standards Board on Weds 4 th February 2009	Circulated
31/01/2009	I/2009/025/MHH	ENC Planning	Outline permission granted for land near <i>Eastview</i> , Raunds Rd	File
31/01/2009	I/2009/026/MHH	ENC (Rachel Reeds)	Meeting of the ENC Standards Board on Weds 4 th February 2009	Circulated
31/01/2009	I/2009/027/MHH	NACRE (Robert Herring)	Village of the Year competition	File
02/02/2009	I/2009/028/MHH	E-On	Invoice for St Lighting Power (Oct - Dec 08)	Awaiting
03/02/2009	I/2009/029/MHH	CCP (Jackie Ackroyd)	Posters for International Women's Day	Awaiting
09/02/2009	I/2009/030/MHH	NVOP Health Forum	Poster for mtg on Weds 4 th March @ Full Gospel Church, Rushden.	Awaiting
09/02/2009	I/2009/031/MHH	MGWSP (Paul Williams)	Acknowledge of parish satisfaction survey	File
09/02/2009	I/2009/032/MHH	ENC (Geoff Oliver)	Grass cutting contract 2009	Actioned

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2009						
09/01/2009	O/2009/002/MHH	Parish Cllrs	Minutes 0901	Delivered		
12/01/2009	O/2009/003/MHH	ENC (Rob Austin)	Precept request	Posted	0901.8	I/2008/273/MHH
17/01/2009	O/2009/004/MHH	E-On Energy Services	Payment of invoice	Posted	0901.5.1	I/2008/293/MHH
17/01/2009	O/2009/005/MHH	EANHWMT	Payment of invoice	Posted	0901.5.1	I/2008/296/MHH
18/01/2009	O/2009/006/MHH	NCC (Claire Spokes)	Response to local list consultation	Posted	0901.4.3	I/2008/309/MHH
18/01/2009	O/2009/007/MHH	ENC (Tom Morrissey)	Higham Ferrers Designation Order response	Posted	0901.4.1	I/2008/303/MHH
02/02/2009	O/2009/008/MHH	Parish Cllrs	Agenda 0902	Delivered		
07/02/2009	O/2009/010/MHH	Parish	Feb/Mar Newsletter	Delivered		

Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/01/2009	Orange - ISP broadband									£17.99
12/01/2009	Pre-minutes for Clerk & Chair	5								
10/01/2009	Quarterly budget control sheet	1					7			
12/01/2009	Precept calculations	1					7			
12/01/2009	ENC - Precept request		36	1						
12/01/2009	CD-R disks for data backups (100)									£10.00
12/01/2009	NN JPU letter	2								
12/01/2009	NCC budget letter	2								
12/01/2009	NCC local list	19								
17/01/2009	E-On Energy Services - payment of invoice		36	1						
17/01/2009	EANHWMT - payment of invoice		36	1			1			
17/01/2009	Minutes 0901 - 3 P.Cllrs & File	9					27			
18/01/2009	ENC - Designation order response	1	36	1			1			
18/01/2009	NCC local list response	1	36	1			1			
24/01/2009	ENC - World Rubber fire mtg	1								
24/01/2009	NCC MWDF exmaination	9								
01/02/2009	Agenda 0902 - 7 P.Cllrs & File	4					28			
TOTALS		£3.30	£1.80	£0.30	£0.00	£0.00	£4.32	£0.00	£0.00	£27.99

TOTAL VALUE = £37.71