

# Chelveston-cum-Caldecott Parish Council

## Northamptonshire

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### Minutes of an Ordinary Meeting of the Parish Council

20<sup>th</sup> April 2009

### Meeting Number 0904

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 20<sup>th</sup> April 2009** in the Chelveston Village Hall.

**Present:** - Councillors: Cllr M.W.Wooding (Chairman of the meeting)  
Cllr M.W.Emerson  
Cllr M.L.Foulger  
Cllr M.J.Izzard  
Cllr P.M.Mommersteeg

Clerk: Mr. M.H.Hunter

Public: D.Cllr Whiting  
2 members of the public

#### Open Forum.

Cllr Wooding explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. Pieter Mommersteeg spoke on the MWDF Core Strategy Public Examination and the issues raised by the inspector. Jenny Harwood raised the problem with overhanging brambles at Hillside (previously reported to Spire Homes).

#### 1 Apologies.

Cllr Wooding opened the meeting at 7:40 p.m. and asked for any apologies. Cllrs Dale (work commitments) and Harwood (ENC meeting). The meeting agreed to accept these apologies.

#### 2 Declarations of Interest under Section 50 of the LGA 2000.

None.

#### 3 Notification of Executive Action under SO83

The Clerk advised that as the St Lighting budget was under-spent, he had sought approval from the Chairman & Vice-Chairman to pay an invoice in-year, rather than wait till this meeting.

#### 4 Minutes of Previous Meetings.

The minutes of the Parish Council meeting **0903 – 9<sup>th</sup> March 2009** had been circulated. The meeting resolved to approve the minutes of meeting **0903** with no amendments.

**Proposed: Cllr Wooding      Seconded: Cllr Mommersteeg      Decision: Unanimous**

#### 5 Planning and Licensing Matters.

##### 5.1 EN/07/02238/OUT — Amended outline application for residential development at Darsdale Farm and *Rushmere*, Chelveston Road, Raunds.

Cllr Wooding explained the plans. Problems for Chelveston centred on the additional traffic heading south on the B663 (Raunds Rd), which already suffered from speeding. The meeting felt that if the application was to be granted, then a S106 contribution toward traffic calming measures should be sought.

The meeting resolved to object to the application and instructed the Clerk to notify ENC accordingly.

**Proposed: Cllr Wooding      Seconded: Cllr Izzard      Decision: Unanimous**

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- 5.2 **EN/09/00442/TPO—Tree works on Wellingtonia T2 to lift crown 2-3m to allow clearance over footway, remove deadwood and defective branches at 14 High Street, Chelveston.**

Cllr Wooding explained the application, which had been brought about by a request from MGWSP. Cllr Wooding felt the works should be carried out by a competent tree surgeon.

The meeting resolved not to object to the application and instructed the Clerk to notify ENC accordingly.

**Proposed: Cllr Wooding    Seconded: Cllr Emerson    Decision: Unanimous**

- 5.3 **Update on any previously considered application.**

The CRE generator application No.2 appeal had been heard before a planning inspector at a Public Inquiry on 10<sup>th</sup> February 2009. The decision is awaited.

The NCC MWDF Core Strategy Public Examination had been adjourned for up to 6 months max, as the inspector had advised at the pre-hearing that the document would fail the test for soundness unless NCC provided more evidence to justify the decisions in it.

### 6 Financial Transactions.

- 6.1 The following invoices were due for payment – ENC (Grass cutting Aug 08 – Feb 09), E-On Energy Services (Lamp 33 replacement) and NCALC (2009-10 subscription). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed

**Proposed: Cllr Emerson    Seconded: Cllr Foulger    Decision: Unanimous**

- 6.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payment & authorised the appropriate cheque to be signed.

**Proposed: Cllr Izzard    Seconded: Cllr Emerson    Decision: Unanimous**

- 6.3 The bank statements for the month of March has been received & reconciled.

<b>Opening Balance for the meeting</b>	<b>£7,601.16</b>
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**Receipts since last meeting**

Number	Sender	Description	Method	Amount
2008.42	ENC	CSF grant (lamp 26)	BACS	£390.00
<b>Total Receipts this meeting</b>				<b>£390.00</b>

**Payments to be made this meeting**

Number	Payee	Description	Cheque	Amount
2008.43	E-On Energy	St Lt maintenance (Jan – Mar 09)	000728	£148.96
2009.01	ENC	Grass-cutting (Aug 08 - Feb 09)	000729	£1,362.77
2009.02	E-On Energy	Lamp 33 replacement	000730	£768.20
2009.03	NCALC	Fees 2009-10	000731	£110.82
2009.04	M.H.Hunter	Expenses to 0904	000732	£61.16
<b>Total Expenditure this meeting</b>				<b>£2,451.91</b>

<b>Closing Balance for this meeting</b>	<b>£5,539.25</b>
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### 7 Updates on Projects List.

#### 7.1 Highways & footways Issues.

The Clerk advised that NCC were trialling a poster campaign on the 7.5t Amenity Weight Restrictions (AWR) routes and had asked for volunteer parishes that would display the posters on rotation. The Clerk had responded and if successful, the campaign would take place in summer.

The MGWSP top 10 priorities exercise earlier in the year had resulted in a 53% response with some 2,195 items identified. Parking, footway improvements and pedestrian crossing had been targeted for this year.

The Clerk confirmed the gas valve cover near *Yew Tree Cottage* reported by Cllr Foulger and the culvert railing by Water Lane/B645 jct had been replaced. The failed VMS on Higham Hill (B645) had been repaired and the impacted chevron sign by the jct to the south entrance to the former MOD land reported.

#### 7.2 Street Lighting.

The Clerk advised that the replacement lamp 33 (adjacent *The Marches*) had been replaced. The Unmetered Supplies certificate had been updated.

#### 7.3 Ditches.

Cllr Emerson advised no progress on the High/Joes Lane ditch. He was advised a tasking order would be raised once the ditch dried out. He will chase NCC accordingly.

#### 7.4 E-Government.

The Clerk advised for the 30 day period ending 19<sup>th</sup> April 2009 of the 1,158 hits, 7.90% came from the US, 2.15% from Europe & 2.32% from other countries. Listed buildings had been added to the main site (which was causing some debate) and Fr Brockhouse's e-mail address had been added to the Church webpage on the history site.

#### 7.5 Rights of Way.

Cllr Izzard advised no report.

#### 7.6 Trees.

Cllr Wooding advised the offending trees in Foot Lane had now been removed and the boundary to JST now looked a mess. Cllr Dale had requested the Council agree to the liaising with the landowner, nearby residents and other relevant agencies to provide alternate screening.

The meeting resolved to liaise with the landowner, nearby residents and other relevant agencies to provide alternate screening along Foot Lane and instructed the Cllr Dale to act accordingly.

**Proposed: Cllr Wooding    Seconded: Cllr Izzard    Decision: Unanimous**

Cllr Wooding advised further complaints had been received regarding tree works in Water Lane. Generally the meeting felt the area had been improved by the works done, but had concerns as to whether any new trees would be planted.

#### 7.7 Community Safety

Cllr Emerson advised he was to due to meet John Robinson (NCC) regarding access to/from the *White House*.

Cllr Foulger advised that, in response to a request from a resident of Raunds Rd, he was trying to organise a loan of the speed boards (max three weeks).

#### 7.8 Allotments.

The Clerk advised the land owner had confirmed they had no objection to the Council's proposals in principle, so long as the annual bonfire & fireworks event wasn't

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compromised. They would now instruct their solicitors to draw up a heads of terms letter. The Clerk requested approval to investigate costs of suitable solicitors to act for the Council.

The meeting resolved to investigate costs of solicitors and instructed the Clerk to act accordingly.

**Proposed: Cllr Wooding    Seconded: Cllr Emerson    Decision: Unanimous**

The Clerk requested that in keeping with the Council's plans to provide an allotment provision within the parish, £2,000 from the year just ended was moved to a restricted reserve for allotments.

The meeting resolved to create a restricted reserve of £2,000 for allotments and instructed the Clerk to act accordingly.

**Proposed: Cllr Foulger    Seconded: Cllr Izzard    Decision: Unanimous**

### **8 Further update on recent fire at the World Rubber tyre recycling plant.**

Cllr Wooding reported on the multi agency meeting, held on 7<sup>th</sup> April 2009, attended by Cllrs Dale and Harwood, including the lack of a primary water supply and slow burn.

Cllr Emerson asked that Cllrs Dale & Harwood report in full at the next meeting.

### **9 Review of draft end of year accounts for 2008-9.**

The Clerk presented the draft accounts, which were awaiting the final interest payment. Cllr Wooding asked Cllr Foulger (as IFV) to confirm he concurred with the figures, which he did.

The meeting noted the draft accounts and agreed to these being used at the Annual Parish Assembly.

**Proposed: Cllr Izzard    Seconded: Cllr Foulger    Decision: Unanimous**

### **10 Review of the Council's insurance arrangements.**

Cllr Wooding advised the Council's insurance was due in June. Until recently the market was limited, but now other insurance companies were now providing products. It was therefore opportune to seek alternate quotes, with a view to the Council deciding at the May meeting.

At the recent PCC Annual Meeting it was confirmed that the Cross of Sorrow, the names of the war dead under the East window and the 305<sup>th</sup> BG memorial plaque on the tower were covered under the PCC's insurance.

### **11 Arrangements for the Annual Parish Assembly 2009.**

Cllr Wooding advised this was provisionally due on Mon 11<sup>th</sup> May, with the Annual meeting of the Council to follow. However, C.Cllr Lawson and D.Cllr Whiting would be involved in the Higham Ferrers Mayor-making, meaning no County Cllr representation at the meetings. If the meeting moved back to Tues 12<sup>th</sup> May, this could be avoided. The Village Hall was available and the Clerk would make arrangements to alter his day off.

The meeting resolved to set the date for the APA and the Annual meeting of the Council as Tuesday 12<sup>th</sup> May 2009 and instructed the Clerk to act accordingly.

**Proposed: Cllr Wooding    Seconded: Cllr Mommersteeg    Decision: Unanimous**

The meeting debated items for the APA, including the low energy light bulbs, a Preserve update, the tyre fire, the NCC elections, the Darsdale development and the new bench.

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### 12 Visits, Training & Courses.

Tues 21<sup>st</sup> Apr – CPRE 2009 Planning Roadshow at Gt. Houghton @ 18:00.  
Thurs 23<sup>rd</sup> Apr – “Highways – The Way Forward” at Park Inn Hotel, N’ton @ 17:30.  
Mon 11<sup>th</sup> May – NCC Emergency Planning at Thrapston @ 18:30.  
Sat 30<sup>th</sup> May – 40<sup>th</sup> CW UK Reunion tour including 305<sup>th</sup> BG memorial, Yelden Church service for the plaque of Lt Sellers B17 crash in 1944 (14:00) and BBMF fly-by (15:00).

### 13 Approval of Chairman’s & Clerk’s Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

**Proposed: Cllr Izzard                      Seconded: Cllr Emerson                      Decision: Unanimous**

### 14 Councillors Reports (information only)

The Clerk advised that the 2000-2004 minutes had been sent off for binding. Notification had been received from the Equality & Human Rights Commission on the new Equality Bill currently going through Parliament; this would combine the existing 3 duties (race, disability & gender) into one harmonised duty covering age, disability, gender, gender identity, race, religion or belief and sexual orientation. This is due to be in force in 2011.

The Clerk advised the district wide Dog Control orders come into force on 27<sup>th</sup> April, though officers would issue warnings in the first month, rather than the £75 penalty notices. The dog bin in Foot Lane had not been emptied again until a resident complained. ENC had been notified, but the smell would be unacceptable if this continued into summer.

Cllr Wooding advised that there was a vacancy for a Parish Councillor to serve on the ENC standards Board and asked if any Cllrs wished to stand for election. None.

Cllr Wooding advised that Cllr Dale had asked if the replacement galvanised chains on the 305<sup>th</sup> BG memorial should remain silver or be painted black. Following debate, the meeting agreed the chains should be silver.

Cllr Wooding advised the telephone box outside the *Star & Garter* had been removed along with the concrete base. The soil had been seeded, but Cllr Emerson stated the missing “The Green” sign was more noticeable now.

Cllr Izzard reported the BT duct cover in Sawyers Crescent had still not been replaced.

Cllr Foulger indicated he believed that *Acorn Cottage* had been purchased by a developer. In response to a question from the last meeting, he recalled the Caldecott bench had been installed in 1968 or 1969.

### Date of Next Meeting:

The Annual meeting of the Council would be held on 12<sup>th</sup> May 2009 in the Chelveston Village Hall, after the APA.

The meeting closed at 8:58 p.m.

**Issued on 25<sup>th</sup> April 2009.**

**Pages 1420 – 1428 signed under seal as true record**

**Adrian Dale**  
Chairman of the Parish Council

**Mark Hunter**  
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
21/02/2009	I/2009/045/MHH	ENC	Reports of Committees March 2009	Circulated
07/03/2009	I/2009/054/MHH	C&CD	<i>Clerks &amp; Councils Direct</i> Issue 62 March 2009	Circulated
07/03/2009	I/2009/058/MHH	NACRE	<i>Community Speed Watch</i> Vol 3 Spring 2009	Circulated
07/03/2009	I/2009/059/MHH	SBE	<i>Town &amp; Parish Standard</i> Issue 4 February 2009	Circulated
07/03/2009	I/2009/060/MHH	ENC	Minutes of Scrutiny Committee mtg held on 25 <sup>th</sup> February 2009	Circulated
09/03/2009	I/2009/061/MHH	ENC (J.Stanhope)	Invoice for grass cutting (Aug 08 - Feb 09)	Actioned
12/03/2009	I/2009/063/MHH	BTCV	BTCV conservation work that can be undertaken	File
12/03/2009	I/2009/064/MHH	NCC (Mark Chant)	Confirmation of receipt of response to MWDF Waste locations	File
12/03/2009	I/2009/065/MHH	E-On Energy Services	Invoice for St Lighting Maintenance (Jan - Mar 09)	Actioned
14/03/2009	I/2009/066/MHH	NCC (Mark Chant)	Confirmation of receipt of response to MWDF Minerals locations	File
14/03/2009	I/2009/067/MHH	CCP	Promotion evening on 17 <sup>th</sup> March cancelled. Easter Programme	File
14/03/2009	I/2009/068/MHH	Dogs Trust (Clarissa Baldwin)	Posters for Dogs Trust	Actioned
21/03/2009	I/2009/069/MHH	NCC (Matthew Clarke)	7.5t AWT - awareness campaign	Actioned
21/03/2009	I/2009/070/MHH	EMDA	<i>EMDA News</i> Winter 2009	Circulated
23/03/2009	I/2009/071/MHH	NACRE (Natalie Westland)	Rural Housing Enabler post closing due to lack of funding	File
27/03/2009	I/2009/072/MHH	EMRA (Andrew Pritchard)	EM Regional Plan - Partial Review update	File
27/03/2009	I/2009/073/MHH	ENC (Su Davies)	Community Funding Advice Day @ ENC on 10 <sup>th</sup> July 2009	File
27/03/2009	I/2009/074/MHH	MGWSP (Richard Woodhouse)	Request for contact details of local farmers to assist with snow ploughs	Actioned
28/03/2009	I/2009/075/MHH	E-On Energy Services	Invoice for Street Lamp 33 replacement	Actioned
28/03/2009	I/2009/076/MHH	NACRE	<i>Village Viewpoint</i> Spring 2009	Circulated
30/03/2009	I/2009/077/MHH	EMDA	Details update	Actioned
30/03/2009	I/2009/078/MHH	E-On (Central Networks)	Updated Unmetered Supplies certificate	File
03/04/2009	I/2009/079/MHH	ENC (J.Stanhope)	Chaser for payment	File
03/04/2009	I/2009/080/MHH	ENC (Jenny Ray)	Election Registration posters	Actioned
03/04/2009	I/2009/081/MHH	ENC (Rachel Reeds)	Notice of Standards Committee mtg @ ENC on 8 <sup>th</sup> April 2009	Circulated
03/04/2009	I/2009/082/MHH	ICO (Richard Thomas)	Update on FOIA and EIR DVD	File
03/04/2009	I/2009/083/MHH	BDO Stoy Hayward	Annual Return	Awaiting
04/04/2009	I/2009/084/MHH	ENC Planning	Amended outline application for residential dev't at <i>Darsdale Farm</i> , Raunds	Actioned
09/04/2009	I/2009/085/MHH	ENC Planning	Tree works on Wellingtonia T2 at 14 High St, Chelveston	Actioned
09/04/2009	I/2009/086/MHH	Raunds Music Festiva	Posters for Raunds Music Festival	Actioned
11/04/2009	I/2009/087/MHH	ENC (Keith Osborne)	Nominations for Parish Rep on EN Standards Board	File
11/04/2009	I/2009/088/MHH	Allianz Insurance plc	Insurance renewal	Awaiting
11/04/2009	I/2009/089/MHH	ENC (Clarie Preddy)	Dog Control Orders now in force	File
11/04/2009	I/2009/090/MHH	NCALC	Membership invoice for 2009-10, <i>Update</i> Issue 2/09 March-April 2009	Actioned
11/04/2009	I/2009/091/MHH	NCC (Zafran Khan)	Transport & Highways event on 23 <sup>rd</sup> April @ Park Inn Hotel, N'ton	File
11/04/2009	I/2009/092/MHH	CCP	Chichele Exhibition events 2009	Circulated
13/04/2009	I/2009/093/MHH	NWB	Bank Statements	File
14/04/2009	I/2009/094/MHH	Charles Wells	No objection in principle	File
17/04/2009	I/2009/095/MHH	E-On	Invoice for St Lighting power (Jan - Mar 09)	Awaiting
18/04/2009	I/2009/096/MHH	ENC (J.Stanhope)	Invoice for grass cutting (Mar 09)	Awaiting
18/04/2009	I/2009/097/MHH	ENC	Reports of Committees April 2009	Circulated
20/04/2009	I/2009/098/MHH	E&HRC (Nicola Brewer)	Public Sector duties under new Equality Bill	File

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
<b>2009</b>						
14/03/2009	O/2009/017/MHH	Parish Cllrs	Minutes 0903	Delivered		
09/03/2009	O/2009/018/MHH	Parish Cllrs	Risk register 2009	Adopted	0903.11	I/2009/036/MHH
09/03/2009	O/2009/019/MHH	Parish Cllrs	Review of effectiveness of the Internal Audit	Adopted	0903.12	I/2009/036/MHH
09/03/2009	O/2009/020/MHH	NCC (Mark Chant)	NCC MWDF - Minerals locations consultation response	Posted	0902.4.2	I/2009/012/MHH
09/03/2009	O/2009/021/MHH	NCC (Mark Chant)	NCC MWDF - Waste locations consultation response	Posted	0902.4.2	I/2009/012/MHH
15/03/2009	O/2009/022/MHH	E-On Energy Services	Payment of invoice	Posted	SO83	I/2009/065/MHH
27/03/2009	O/2009/023/MHH	NCC (Matthew Clarke)	7.5t AWT - awareness campaign	Posted		I/2009/069/MHH
28/03/2009	O/2009/024/MHH	Parish	Apr/May Parish Newsletter	Delivered		
30/03/2009	O/2009/025/MHH	Charles Wells	Chaser for allotment provision	Posted	0902.6.8	
11/04/2009	O/2009/026/MHH	Shaw & Sons Ltd	Order for 2000-4 minutes binding	Posted	0903.10	
11/04/2009	O/2009/027/MHH	MGWSP (Richard Woodhouse)	Contact details as requested	Posted		
14/04/2009	O/2009/028/MHH	Parish Cllrs	Agenda 0904	Delivered		



**Chelveston-cum-Caldecott Parish Council  
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/03/2009	Orange - ISP broadband									£17.99
09/03/2009	Risk & audit drafts for review	3					18			
09/03/2009	Pre-minutes for Clerk & Chair	5								
09/03/2009	NCC MWDF minerals site response	1	36	1			1			
09/03/2009	NCC MWDF waste site response	3	36	1			3			
14/03/2009	Minutes 0903 - 3 P.Cllrs & File	9			3		27			
15/03/2009	E-On Energy Services - payment of invoice		36	1						
02/04/2009	Charles Wells - chaser	1	36	1			1			
04/04/2009	Apr/May Newsletter [200]									£24.00
11/04/2009	Shaw & Sons - order for binding	1	996				1			
11/04/2009	MGWSP - local farmers	1	36	1			1			
14/04/2009	Agenda 0904 - 7 P.Cllrs & File	4		7			28			
<b>TOTALS</b>		£1.68	£11.76	£0.72	£0.21	£0.00	£4.80	£0.00	£0.00	£41.99

**TOTAL VALUE = £61.16**