

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

8th June 2009

Meeting Number 0906

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 8th June 2009** in the Chelveston Village Hall.

Present: - Councillors: Cllr A.R.Dale (Chairman)
Cllr M.W.Wooding (Vice-chairman)
Cllr M.W. Emerson
Cllr M.L.Foulger
Cllr G.Harwood MBE
Cllr M.J.Izzard

Clerk: Mr. M.H.Hunter

Public: 3 members of the public.

Open Forum.

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. None.

1 Apologies.

Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies - Cllr Mommersteeg (prior engagement). The meeting agreed to accept this apology.

2 Declarations of Interest under Section 50 of the LGA 2000.

None.

3 Minutes of Previous Meetings.

The minutes of the Annual Meeting of the Parish Council **0905 – 12th May 2009** had been circulated.

The meeting resolved to:

Approve the minutes of meeting **0905** with the no amendments.

Proposed: Cllr Dale Seconded: Cllr Harwood Decision: Unanimous

4 Planning and Licensing Matters.

Cllr Harwood did not take part in item 4.1 to avoid predetermination at ENC.

4.1 EN/09/00699/FUL—Single storey side extension at 5 Pokas Cottages, Chelveston.

Cllr Dale explained the plans. The resubmitted application had altered the rear of extension to be in line with the original buildings, the stairway was now in the original building and the heights of the extension were correspondingly lower. The proposed new chimney had also been removed.

The Clerk confirmed the comments from the neighbours were as before, with *the Byre* objecting (extension overbearing and not in proportion) and the other occupants of *Pokas Cottages* being concerned about access and damage to the drains.

The meeting considered the height of the extensions, the extension size compared to the original house and the plot in which it sits, the street scene, access and parking.

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The meeting resolved to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

4.2 Update on previous applications.

The Planning Inspector had allowed the CRE generator application No.2 appeal, but had refused costs against ENC. He had imposed a number of conditions and made comments about the Greenfield nature of the majority of the former airfield site.

The TPO consent at 14 High St has been approved by officer delegation.

The *Darsdale Farm* (Raunds) development has not yet been determined.

5 Financial Transactions.

5.1 The following invoices were due for payment – Shaw & Sons Ltd (binding of minutes 2000-4). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

5.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payment & authorised the appropriate cheque to be signed.

Proposed: Cllr Wooding Seconded: Cllr Emerson Decision: Unanimous

5.3 The bank statements for the month of May have not yet been received and reconciled.

Opening Balance for the meeting				£8,765.36
Receipts since last meeting				
Number	Sender	Description	Method	Amount
None				£Nil
Total Receipts this meeting				£Nil
Payments to be made this meeting				
Number	Payee	Description	Cheque	Amount
2009.10	Shaw & Sons	Binding minutes 2000-4	000738	£98.90
2009.11	M.H.Hunter	Expenses to 0906	000739	£79.91
Total Expenditure this meeting				£178.81
Closing Balance for this meeting				£8,586.55

6 Updates on Projects List.

6.1 Highways & footways Issues.

Cllr Dale advised of footway repair markings had appeared for the footways outside 19-21 Water Lane and next to the 305th memorial. In response to the Clerk's earlier request, the footway in Caldecott from the post box to the Village Hall had been sided out.

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Cllr Dale advised that a resident had written to the Council to suggest that the link road in front of *Middle Farm Villa* should be closed to through traffic at the eastern end. This would increase the safety of vehicles exiting from the courtyard next to *Middle Farm Villa* and of vehicles waiting to turn right onto the B663 (Raunds Rd) by moving them further away from the blind bend at the *White House*. Cars would still be able to park on the link road.

Cllr Wooding was concerned that cars parking in the closed link road would have difficulty reversing out onto the Raunds Rd. Cllr Foulger felt the triangle would have to be cut back to allow HGVs to turn left from the B663 (Raunds Rd) to the B645 (Kimbolton Rd). Cllr Harwood suggested asking NCC Highways to visit the site for their proposals and the meeting agreed.

The Clerk advised NCC had issued a formal letter to cut back the brambles overgrowing the footway in Hillside.

6.2 **Street Lighting.**

No issues reported.

6.3 **Ditches.**

Cllr Emerson advised work had finally started on laying a new 6in pipe from the ditch to the drain in Joe's/High Lane, to prevent further flooding at *Blacksmith's Cottage*. Cllr Wooding was concerned that it might silt up, but Cllr Emerson felt the water flow should be sufficient to keep it running free.

Cllr Harwood congratulated Cllr Emerson on his persistence and determination in bringing this matter to resolution.

Cllr Emerson advised the next problem was the continual flooding of the B645 (near the Bidwell Lane jct) whenever there was heavy rain. Cllr Wooding suggested the nearest road drain was only a soakaway, whereas it needed a storm drain.

6.4 **E-Government.**

The Clerk advised for the 30 day period ending 7th June 2009 of the 1,237 hits, 8.21% came from the US, 0.86% from Europe & 0.44% from other countries.

A new web-page on the main site covered the recent visit by the 40th Combat Wing Reunion Tour to the 305th BG memorial on 30th May. This had received over 50 hits in the first 24 hours.

6.5 **Rights of Way**

Cllr Izzard reported he had contacted NCC ROW regarding grass cutting (new contract being awarded) and the gates on MM16 & MM17. Cllrs Harwood & Emerson described the poor state of the gates.

6.6 **Trees**

Cllr Dale reported an issue with a Willow Tree at 5 Hillside affecting a resident in Duchy Close. Spire Homes (landowner) considered the problem was their tenant's, not theirs.

6.7 **Community Safety**

The Clerk advised that Northants Police Casualty Reduction Team had installed a traffic monitor on Lamp 44 (Higham Hill).

Cllr Emerson reported there had been a break-in in Kimbolton Rd in May and damage to a car on *the Green* in June.

6.8 **Allotments.**

The Clerk reported he had written to the landowner, as requested, pointing out it would be unlikely a development opportunity would arise in the next decade and requesting a meeting with the Council Chairman.

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7 Adoption of the accounts for the year ending 31st March 2009.

Cllr Foulger (as IFV) advised the final interest payment had been received and the accounts had been internally audited with no issues or matters arising. The Council now needed to formally adopt the accounts.

The meeting resolved to:

Adopt the accounts for the year ending 31st March 2009.

Proposed: Cllr Dale Seconded: Cllr Emerson Decision: Unanimous

8 Approval of the Statement of Accounts and the Annual Governance Statement for the year ending 31st March 2009.

Cllr Dale reminded the meeting of the Cllrs responsibility for the Council's finances. He then went through the Statement of Accounts and asked for the meeting's approval to sign the statement.

The meeting resolved to:

Approve the Statement of Accounts for the year ending 31st March 2009.

Proposed: Cllr Harwood Seconded: Cllr Izzard Decision: Unanimous

Cllr Dale then went through the Annual Governance Statement and asked for the meeting's approval to sign the statement.

The meeting resolved to:

Approve the Annual Governance Statement for the year ending 31st March 2009.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

9 Matters arising from the APA.

Cllr Dale went through the issues raised at the APA – mixed views on slow/fast burn, Water Lane ford, B645 winter flooding and footpath gateway onto the former airfield.

The meeting considered that these were already being dealt with and no additional actions were required.

10 Participation in the CCP summer play-schemes.

Cllr Dale advised there were 3 play schemes this year – PRP (Play Ranger Programme for under 7's), RCP (Rural Community Programme for 7-13) and Summer Blast (13+).

PRP & RCP runs from 10:00 – 12:00 and 4:00 – 16:00 from last week of July till third week of August, whilst Summer Blast runs from 14:00 – 16:00 from last week of July till first week of September.

The costs to the Council would be the hire of the Village Hall (3 hrs per session).

Cllr Dale did not think there were sufficient children in the village to justify the sessions. Cllr Harwood suggested the Council advertise those being held in Stanwick and Raunds.

The meeting resolved to:

Not to participate in the CCP play-schemes and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Emerson Decision: Unanimous

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11 Update on the USAF Housing Annex.

Cllr Dale advised the former USAF Housing Annex was no longer required by the USAF and had been returned to Defence Estates, who were now considering disposal options. The waste bins had recently been removed from the site. Annington Estates would not be involved in the disposal.

12 Consideration of items for the annual ENC-Local Council meeting in June.

Cllr Dale advised the next annual meeting would take place on Weds 24th June at 7:30 pm at Chelveston Village Hall. Cllr Dale would attend on behalf of the Council (Cllr Harwood would be attending as the ENC ward member). The meeting had to decide what issues to raise.

The meeting suggested the *Darsdale Farm* development (S106 funding for traffic calming), footway on B663, grass cutting supervision and ENC's views on the proposed sale of the Defence Estates housing (currently classed as Open Countryside in the draft Three Towns Plan). The Clerk would notify ENC accordingly.

13 Funding for landscaping works at the 305th BG memorial.

Cllr Dale explained he wished to plant some perennials in the bed at the back of the memorial and purchase some approved weed killer for the gutters and recently sided out footways.

The meeting resolved to:

Vire £50 from the 305th memorial reserves and authorised Cllr Dale to purchase the plants and weed killer.

Proposed: Cllr Emerson Seconded: Cllr Foulger Decision: Unanimous

14 Visits, Training & Courses.

Weds 24th June – Annual ENC/Local Councils mtg at Chelveston Village Hall @ 19:30.

Sat 4th July – Chelveston Open Gardens event. Details tba.

Fri/Sat 4th & 5th Sept – NALC national conference at RCP, London (£207).

Weds 14th Oct – NCALC AGM at tba @ 19:00.

Sat 24th Oct – SLCC national conference at Staverton Park, Daventry (£tba)

15 Approval of Chairman's & Clerk's Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale Seconded: Cllr Harwood Decision: Unanimous

16 Councillor's Reports.

The Clerk confirmed the both the Annual Report and June/July newsletters had been issued.

The bound minutes (2000-4) were shown to the meeting and it was agreed that these will be deposited at the County Records Office.

Cllr Dale advised that Derek Lawson MBE had held the Higham Ferrers division seat on NCC with 76.5% share of the vote.

Cllr Wooding requested a hedgerow exemption letter be obtained from the Rural Payments Agency so that the field hedgerow on the B645 (Higham Hill) could be cut back. The Clerk would confirm with the farmer first.

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Date of Next Meeting:

The next ordinary meeting of the Council would be held on 13th July 2009 in the Chelveston Village Hall. The provision of replacement benches would be discussed at that meeting.

The meeting closed at 8:43 p.m.

Issued on 13th June 2009.

Pages 1440 – 1449 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2009				
03/04/2009	I/2009/083/MHH	BDO Stoy Hayward	Annual Return	Actioned
16/05/2009	I/2009/114/MHH	ENC Standards Board	Annual report 2008	Circulated
16/05/2009	I/2009/115/MHH	ENC Planning	Re-submission for single storey ext at 5 Pokas Cottages	Actioned
24/05/2009	I/2009/116/MHH	ENC (Jenny Ray)	Notices of Poll (NCC)	Actioned
24/05/2009	I/2009/117/MHH	Shaw & Sons Ltd	Invoice for binding 2000-4 minutes	Actioned
24/05/2009	I/2009/118/MHH	Came & Company	Invoice for insurance 2009-10	Actioned
24/05/2009	I/2009/119/MHH	ENC (Richard Hankins)	Grass cutting	File
24/05/2009	I/2009/120/MHH	Arthur Wright	Objection to 5 Pokas Cottages extension	File
24/05/2009	I/2009/121/MHH	CCP (Jackie Ackroyd)	Summer 2009 Rural Community playgroup programme	Actioned
29/05/2009	I/2009/122/MHH	NCALC	Update Issue 2/09 May-June 2009	Circulated
29/05/2009	I/2009/123/MHH	EMRA (Andrew Pritchard)	Regional Plan Partial Review: Options Consultation	File
29/05/2009	I/2009/124/MHH	CCP (Benedict Sharland)	Summer 2009 Blast playgroup programme	Actioned
29/05/2009	I/2006/125/MHH	Wildacre	Projects for Life - Spring Fete on Sun 31 st May @ noon.	File
29/05/2009	I/2009/126/MHH	ENC (Barbara Ding)	Goverance Toolkit CD ver 3	File
29/05/2009	I/2009/127/MHH	ENC (Barbara Ding)	Goverance Toolkit CD ver 3 - withdrawn (CD duff)	File
05/06/2009	I/2009/128/MHH	ENC (Sharn Matthews)	Introducing new Monitoring Officer	File
06/06/2009	I/2009/129/MHH	ENC Planning	Planning consent for TPO works at 14 High St	File
06/06/2009	I/2009/130/MHH	ENC Planning	Planning Appeal granted for CRE Gen App 2	File
06/06/2009	I/2009/131/MHH	Malcolm Russen	Request to modify road layout by Middle Farm Villa	Actioned

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/05/2009	Orange - ISP broadband									£17.99
11/05/2009	NCC Emergency Planning seminar @ ENC								13	
12/05/2009	Pre-APA minutes for Clerk & Chair	2					2			
12/05/2009	Pre-minutes for Clerk & Chair	5					5			
12/05/2009	DLP projector lamp charge (1.5 hrs)									£1.50
12/05/2009	ENC - payment of invoice		36	1						
12/05/2009	E-On - payment of invoice		36	1						
12/05/2009	Came & Co. - new business forms	4	36	1						
12/05/2009	Sawyers charity - election of trustees	1	36	1			1			
16/05/2009	Minutes 0905 - 3 P.Cllrs & File	9			3		27			
16/05/2009	Minutes APA09 - 3 P.Cllrs & File	2					6			
25/05/2009	Came & Co. - payment of invoice		36	1			1			
30/05/2009	Allianz Insurance cancellation	1	36	1			1			
01/06/2009	Annual Report Newsletter [200]	2								£24.00
01/06/2009	Internal Audit & fee	7								£21.59
03/06/2009	Agenda 0906 - 7 P.Cllrs & File	4		7			28			
TOTALS		£2.22	£2.16	£0.78	£0.21	£0.00	£4.26	£0.00	£5.20	£65.08

TOTAL VALUE = £79.91