

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

1st September 2009

Meeting Number 0908

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Tuesday 1st September 2009** in the Chelveston Village Hall.

Present: - Councillors: Cllr A.R.Dale (Chairman)
Cllr M.L.Foulger
Cllr G.Harwood MBE
Cllr M.J.Izzard
Cllr M.W.Wooding

Clerk: Mr. M.H.Hunter

Public: 2 members of the public.

Open Forum.

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. None.

1 Apologies.

Cllr Dale opened the meeting at 7:33 p.m. and asked for any apologies – Cllrs Emerson (social engagement) and Mommersteeg (holiday) and D.Cllr Whiting. The meeting agreed to accept these apologies.

2 Declarations of Interest under Section 50 of the LGA 2000.

None.

3 Notification of Executive Action under SO83.

The Clerk advised that the St Lighting power and the external audit invoices had arrived in August. Rather than convene a meeting just to pay these invoices, he had sought approval from the Chairman, Vice-Chairman and IFV to pay the invoices in August.

4 Minutes of Previous Meetings.

The minutes of the Ordinary Meeting of the Parish Council **0907 – 13th July 2009** had been circulated.

The meeting resolved to:

Approve the minutes of meeting **0907** with no amendments.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

5 Planning and Licensing Matters.

- 5.1 **EN/09/01189/OHL** - Application to upgrade an existing overhead electricity line that runs from Chelveston Rd, Higham Ferrers to the former RAF Chelveston.

Cllr Dale explained this was an application under the *s37 Electricity Act 1989* rather than the *Town & Country Planning Act 1990*, so it would be determined by the SofS rather than ENC or NCC. This part of the application covered replacing the existing 11KV from near Moulton College, Higham Ferrers to the former airfield boundary with a 33KV line. The CRE AD and bio-fuel generators would just about require 33KV if operated at max output.

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The Clerk advised the existing 11KV was itself once a 33KV line, but was downgraded over the years due to no longer being required. The works would replace one set of poles and wires with another, as well as removing the interconnectors where it crossed other 11KV lines.

The meeting agreed to not to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

- 5.2 **EN/09/01190/OHL** - Application to replace the existing overhead electricity line that runs from Chelveston Rd, Higham Ferrers to Station Rd, Irthlingborough, with a 33KV wooden pole overhead line and underground cable from Chelveston Rd, Higham Ferrers to Irthlingborough at the A6.

Cllr Dale explained this was another application under the *s37 Electricity Act 1989*. This part of the application covered replacing the existing 11KV from near Moulton College, Higham Ferrers to the A6 at Irthlingborough with a 33KV line.

In this application the replacement line would not follow the original route, but would reduce the overhead lines by using an underground cable for part of the route.

The meeting agreed not to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

The meeting agreed that the Clerk would write separately to highlight the piecemeal nature of the applications, which appear designed to by-pass the EIA thresholds.

- 5.3 **Update on previous applications.**

5 *Pokas Cottages* had granted by the ENC Development Committee on 22nd July.

The *Darsdale Farm* (Raunds) development has not yet been determined, but in keeping with 0907.7, the applicant's agent had been contacted to highlight the Council's concerns and to enquire as to what mitigation be could provided. Stanwick PC had advised their objections were more than traffic related and accordingly they considered they could not follow this route.

ENC had rejected the amended Rural North, Oundle and Thrapston Plan LDD, contrary to officer's advice to accept. This represented 5 years work, estimated at £800k, and would have ramifications to local planning policy. The delivery of the revised Raunds Area and Three Towns Plans will be affected.

6 Financial Transactions.

- 6.1 The following invoices were due for payment – none.
- 6.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payment & authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

- 6.3 The bank statements for the month of July has been received and reconciled, the statements for August have not yet been received.
- 6.4 The external audit had been concluded with no matters arising. The statutory notices had been posted.

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Opening Balance for the meeting				£8,307.37
Receipts since last meeting				
Number	Sender	Description	Method	Amount
None				
Total Receipts this meeting				£Nil
Payments to be made this meeting				
Number	Payee	Description	Cheque	Amount
2009.17	E-On	St Lt Power (Apr – Jun 09)	000745	£375.33
2009.18	BDO Stoy Hayward	External audit fee	000746	£155.25
2009.19	M.H.Hunter	Expenses to 0908	000747	£157.39
Total Expenditure this meeting				£687.97
Closing Balance for this meeting				£7,619.40

7 Updates on Projects List.

7.1 Highways & footways Issues.

The Clerk confirmed that, as requested by Cllr Wooding, the landowner had cut of the hedgerow beside the footway along Higham Hill). Cllr Dale advised the footways outside 19 & 21 Water Lane had been replaced and the "hole in the Green" had been filled in.

7.2 Street Lighting.

No report.

7.3 Ditches.

No report.

7.4 E-Government.

The Clerk advised for the 30 day period ending 1st September 2009 of the 1,554 hits, 6.55% came from the US, 5.09% from Europe & 10.2% from other countries.

The Clerk confirmed the Council's website host (ISP) had been changed to EUKHost.

The history web-site had gained 5 pages covering village life in 1945-51 from a former resident who had emigrated to Australia. Cllr Dale suggested an audio history from the older residents.

7.5 Rights of Way

Cllr Izzard reported works would be carried out on footpath MM5 to add steps from the B645 (Higham Rd) down into Duchy Field. The gateway onto the former airfield site had been repaired.

7.6 Trees

Cllr Harwood reported the TPO works to lift the crown of the *Wellingtonia* had been completed. Cllr Wooding reported the ivy still needed removing from the *Wellingtonia* by *School house*. Cllr Dale reported the Willow Tree in Hillside looked better for being cut back.

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7.7 Community Safety

Cllr Dale reported on two incidents in the village. Cllr Harwood advised the EN South SCT had a new sergeant (Greg Harrison). The recent figures for the SCT showed a drop in all types of crime since the SCT manpower had been increased.

7.8 Allotments.

Cllr Dale updated the Council on the meeting held on 27th July with potential tenants and nearby residents, to consider the possible concerns of the nearby residents and the possible mitigation measures that might address these.

The Clerk has submitted a stage one application for funding via the National Lottery's £50m Local Food Programme to assist with the capital costs of fencing, sheds, etc.

8 Residential Land Availability 2009.

Cllr Dale reported on the updates since 2008.

9 Election of a Parish Council Candidate Representative to the ENC Standards Board.

Cllr Dale advised that three candidates (from different councils) were standing and the Parish Councils needed to vote for their preferred representative. The Clerk issued out the voting sheets with the candidates' information. The Cllrs would vote individually and then the Council vote would reflect the result of this.

As a result of the Cllr voting, the Council voted for Cllr Fiona Cowan (Collyweston PC).

10 Update on the Parish Emergency Plan.

Cllr Dale advised the Council of his meeting with the new NCC Emergency Planning Officer and proposed the way forward would be a meeting of Cllrs and community members, which he would facilitate. Cllr Wooding felt the Cllrs should do the ground work first, before involving the community.

The meeting resolved to:

Proceed with an emergency planning meeting of the Cllrs, and then bring in the community input at a subsequent meeting.

Proposed: Cllr Wooding Seconded: Cllr Foulger Decision: Unanimous

11 Visits, Training & Courses.

Fri/Sat 4th & 5th Sept – NALC national conference at RCP, London (£207).

Mon 14th & 21st Sept – NCALC Power of Well Being training at Raunds TC (details TBC)

Tues/Fri 15th – 18th Sept – NALC Leadership Academy at Warwick Univ (£808.45)

Weds 14th Oct – NCALC AGM at Moulton VH @ 19:30.

Sat 24th Oct – SLCC national conference at Staverton Park, Daventry (£30)

12 Approval of Chairman's & Clerk's Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

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13 Councillor's Reports.

Cllr Wooding raised the issue with cars parking on the grass adjacent to the 305th BG memorial, whilst Cllr Izzard referred to the B645 (near Bidwell lane jct) floods – Cllr Dale to action both. Cllr Foulger asked about the state of grass-cutting.

It being 09:00 p.m. in accordance with SO1 (d) the Council agreed to continue the meeting.

Cllr Dale advised the *Sustainable Communities Act* had been watered down just prior to being made law, with the deletion of Local Councils from the bodies that Principle Authorities must consult. Sustainable Communities Act Amendment Bill seeks to alter the Act back to its original wording and MPs are being asked to support Early Day Motion 1545 to achieve this. The Council could write to Peter Bone MP to request he does so.

The meeting resolved to write to Peter Bone MP to support Early Day Motion 1545.

Proposed: Cllr Dale Seconded: Cllr Harwood Decision: Unanimous

It was resolved that the public & press were to be excluded from item 14 on the grounds that the business to be transacted involves the likely disclosure of exempt information.

14 Allotment Lease.

The Clerk went through the draft lease terms and advised the Council needed to decide what it would pay for the annual lease over the next 5 years, before he could proceed further.

The meeting resolved to:

Agree to the proposed conditions, set the target annual lease amount and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Harwood Decision: Unanimous

Date of Next Meeting:

The next ordinary meeting of the Council would be held on 12th October 2009 in the Chelveston Village Hall.

The meeting closed at 9:22 p.m.

Issued on 6th September 2009.

Pages 1459 – 1467 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2009				
17/07/2009	I/2009/157/MHH	ENC (Josh Ysternes)	Residential Land Availability 2009	Actioned
17/07/2009	I/2009/158/MHH	ENC Planning	5 Pokas Cottages to be determined on 22 nd July	File
17/07/2009	I/2009/159/MHH	NCC (Courtney Claunch)	Highways Rep annual conference day on Weds 9 th Dec	HW Rep
17/07/2009	I/2009/160/MHH	ENC	Minutes of Policy & Resources Committee mtg held on 13th July 2009	File
17/07/2009	I/2009/161/MHH	ENC (Keith Osborne)	Notice of meeting of the ENC Council on 20 th July 2009	File
24/07/2009	I/2009/162/MHH	CCP (Benedict Sharland)	Posters for Summer Playschemes	Actioned
24/07/2009	I/2009/163/MHH	E-On	Invoice for St Lt power (April - June 2009)	Actioned
24/07/2009	I/2009/164/MHH	EUKHOST	Invioce for website hosting	Actioned
24/07/2009	I/2009/165/MHH	Hayes McKenzie	Confirmation of noise monitoring kit collected	File
24/07/2009	I/2009/166/MHH	Charles Wells	Decline to have water supplies routed across CW land	File
24/07/2009	I/2009/167/MHH	Beds BC (Paul Rowland)	Appeal by Nuon over Poddington Wind turbines	File
01/08/2009	I/2009/168/MHH	NCALC	Update Issue 4/09 July - August 2009	Circulated
01/08/2009	I/2009/169/MHH	I&DEA	Prepared for a pandemeic? Leaflet	Circulated
01/08/2009	I/2009/170/MHH	ENC Planning	Planning granted for 5 Pokas Cottages	File
01/08/2009	I/2009/171/MHH	PPS (Al Morrow)	Thank you letter for noise monitoring	File
01/08/2009	I/2009/172/MHH	Vitalise (Clare Ellisden)	Information on activities and request for funding	File
01/08/2009	I/2009/173/MHH	ENC (Mike Greenway)	Changes to Communit Development Team	File
01/08/2009	I/2009/174/MHH	ENC (Keith Osborne)	Notice of election of Parish Council rep to ENC Standards Board	File
01/08/2009	I/2009/175/MHH	BDO Stoy Hayward	Notice of Conclusion of Audit and invoice	Actioned
07/08/2009	I/2009/176/MHH	NWB	Bank Statements	File
07/08/2009	I/2009/177/MHH	Children's Society	Posters for Burton Latimar Garage Sale	Actioned
07/08/2009	I/2009/178/MHH	ENC Standards Board	Voting papers for Parish Council rep to ENC Standards Board	Actioned
17/08/2009	I/2009/179/MHH	SSR Planning	Acknowledge of O/2009/066/MHH	File
22/08/2009	I/2009/180/MHH	NCC (Courtney Claunch)	Introuction to the Parish Path Wardens	PPW
22/08/2009	I/2009/181/MHH	NCC (Courtney Claunch)	Chaser for Highway Rep conference	HW Rep

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2009						
13/07/2009	O/2009/060/MHH	Parish Cllrs	Minutes 0907	Delivered		
13/07/2009	O/2009/061/MHH	Cllr A.R.Dale	Remittance Advice - 305th BG memorial planting	Delivered	0907.5.2	
14/07/2009	O/2009/062/MHH	E-On Energy Services	Payment of invoice	Posted	0907.5.1	I/2009/138/MHH
14/07/2009	O/2009/063/MHH	SLCC	Payment of invoice	Posted	0907.5.1	I/2009/144/MHH
03/08/2009	O/2009/064/MHH	Allotment Tenants	Minutes of Allotment mtg held on 27 th July 2009	Delivered	0907.6.8	
08/08/2009	O/2009/065/MHH	Parish	Aug - Sept Newsleter	Delivered		
09/08/2009	O/2009/066/MHH	SSR Planning	Darsdale Farm development - Chelveston Rd	Posted	0907.7	
09/08/2009	O/2009/067/MHH	BDO Stoy Hayward	Payment of invoice	Posted	SO83	I/2009/175/MHH
09/08/2009	O/2009/068/MHH	E-On	Payment of invoice	Posted	SO83	I/2009/163/MHH
21/08/2009	O/2009/069/MHH	Local Food	Grant application (hardcopy of e-application)	Posted	0907.6.8	
22/08/2009	O/2009/070/MHH	ENC Planning	Allotment provision in Chelveston	Posted	0907.6.8	I/2009/044/MHH
24/08/2009	O/2009/071/MHH	Parish Cllrs	Agenda 0908	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/07/2009	Orange - ISP broadband									£17.99
10/07/2009	Letter ref 5 Pokas Cottage	1								
13/07/2009	Budget Control Sheets Q1	1					7			
13/07/2009	Pre-minutes for Clerk & Chair	5								
13/07/2009	Ring binder									£1.99
14/07/2009	E-On Energy Services - payment of invoice		36	1						
14/07/2009	SLCC - payment of invoice		36	1						
19/07/2009	ISP change									£83.99
23/07/2009	Minutes 0907 - 3 P.Cllrs & File	10			3		30			
03/08/2009	DLP projector lamp charge (1hr)									£1.00
06/08/2009	Orange - ISP broadband									£17.99
08/08/2009	Aug/Sept Newsletter [200]									£24.00
09/08/2009	Allotment mtg letter	2								
09/08/2009	E-On - payment of invoice		36							
09/08/2009	BDO Stoy Hayward - payment of invoice		36							
09/08/2009	SSR Planning - Darsdale Farm S106	3	36	1			1			
21/08/2009	Local Food - grant application	9	72		1		1			
22/08/2009	ENC Planning - allotment enquiry 2	6	36		1		2			
23/08/2009	Agenda 0908 - 7 P.Cllrs & File	4		7			28			
TOTALS		£2.46	£2.88	£0.60	£0.35	£0.00	£4.14	£0.00	£0.00	£146.96

TOTAL VALUE = £157.39