

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

12th October 2009

Meeting Number 0909

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. – **Monday 12th October 2009** in the Chelveston Village Hall.

Present: - Councillors: Cllr A.R.Dale (Chairman)
Cllr M.W.Wooding (Vice-chairman)
Cllr M.W.Emerson
Cllr M.L.Foulger
Cllr M.J.Izzard
Cllr P.Mommersteeg

Clerk: Mr. M.H.Hunter

Public: 1 member of the public.

Open Forum.

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. Mrs J.Harwood indicated she wished to speak on the Ringstead Wind Farm.

1 Apologies.

Cllr Dale opened the meeting at 7:31 p.m. and asked for any apologies – Cllr Harwood (ENC mtg) and D.Cllr Whiting. The meeting agreed to accept these apologies.

2 Declarations of Interest under Section 50 of the LGA 2000.

None.

3 Minutes of Previous Meetings.

The minutes of the Ordinary Meeting of the Parish Council **0908 – 1st September 2009** had been circulated.

The meeting resolved to:

Approve the minutes of meeting **0908** with no amendments.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

4 Planning and Licensing Matters.

4.1 Pre-application notification of wind farm at *Grange Farm, Ringstead*

Cllr Dale explained this was not a formal application, rather advance notification by the developer (Volkswind UK) of their intentions. The site would contain 5x 2.5MW turbines (12.5MW total) at *Grange Farm* (near the A45 roundabout opposite the BP garage). The proposed turbines would have hub height 80m and rotor diameter 90-93m to give max height 126.5m. Application likely to be submitted late 2009 for 2011 build.

Ringstead PC had been contacted for their views. Despite a possible offer of half the output of one turbine (sufficient to provide free power for all Ringstead homes for the next 25 years), residents had already contacted the PC to complain.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

This site will be approx 4.5 miles from the existing Burton Wold wind farm (10 turbines), which already has an application in with Kettering BC to add a further 7 turbines. The CRE site (poss. 14 turbines) is approx 3.2 miles from the proposed Ringstead site and is approx 6.4 miles from Burton Wold.

Thus if all applications were to be approved, it would mean that in a very small area there would be three separate wind farms, two of which would potentially have the tallest turbines in the UK and which will be visible for miles in every direction. This may strengthen the case for cumulative visual impact.

Cllr Izzard referred to the Kimbolton and Podington sites and Mrs J.Harwood spoke on cumulative effect. Cllr Wooding felt it would be difficult to look out of the village in any direction without seeing a wind farm.

4.2 Update on previous applications.

The *Darsdale Farm* (Raunds) development has not yet been determined. A recent exhibition at Raunds Town Hall by a developer showed aspirations for building 300 homes at the northern end of Raunds.

5 Financial Transactions.

- 5.1 The following invoices were due for payment – E-On Energy Services (St Lt Maint (Jul-Sep 09)), ENC (Grass cutting (Apr – Jul 09)) and SLCC (Conference day rate). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Dale Seconded: Cllr Emerson Decision: Unanimous

- 5.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payment & authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

- 5.3 The bank statements for the month of August have been received and a 2p overpayment error identified. If the next utility statement does not show the overpayment, the Clerk will request the Council approves writing-off the difference. The statements for September have not yet been received.

- 5.4 The VAT refund claim for 2008-9 has been submitted.

Opening Balance for the meeting	£7,619.40
--	------------------

Receipts since last meeting

Number	Sender	Description	Method	Amount
None				
Total Receipts this meeting				£Nil

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2009.20	E-On	St Lt maint (Jul - Sept 09)	000748	£158.29
2009.21	ENC	Grass cutting (Apr – Jul 09)	000749	£1,759.40
2009.22	SLCC	Conference fee	000750	£34.50
2009.23	M.H.Hunter	Expenses to 0908	000751	£66.13
Total Expenditure this meeting				£2,018.32

Closing Balance for this meeting	£5,601.08
---	------------------

Chelveston-cum-Caldecott Parish Council

Northamptonshire

6 Updates on Projects List.

6.1 Highways & footways Issues.

The Clerk advised that as the previous “handy man” contractor had taken up full time employment and was no longer doing “odd jobs” he had been looking for a replacement. A possible new contractor had been identified and the Clerk was waiting for a quote for the bench repair on the triangular green, plus a copy of his public liability insurance.

Cllr Dale asked about repainting the gateway on the Raunds Rd (B663). The Clerk confirmed he was covered by the Council’s insurance if he was undertaking an activity authorised by the Council.

6.2 Street Lighting.

The Clerk advised that a Duchy close resident had reported Lamp 15 (nr 15 Duchy Close) as dead, now repaired. Lamp 44 (B645 Higham Hill crossing) has also been reported.

Cllr Izzard referred to the intermittent lamp 20 (outside *Gardenfields*, Raunds Rd). The Clerk advised this had been reported intermittent over several years and suggested getting a quote for its replacement. The meeting agreed.

6.3 Ditches.

The Clerk advised that MGWSP have been working on the B645 drains opposite the Bidewell Lane jct.

Cllr Dale reported that the water pipes under the Water Lane ford had not yet been jetted out ready for winter

6.4 E-Government.

The Clerk advised for the 30 day period ending 11th October 2009 of the 1,141 hits, 0.95% came from the US, 1.81% from Europe & 5.49% from other countries.

The history web-site had gained a further 7 pages covering village life in 1945-51 from a former resident who had emigrated to Australia. At Cllr Dale’s suggestion, a digital recorder has been acquired to record an audio history from the older residents.

6.5 Rights of Way

Cllr Izzard reported Richard Gell’s footpath group had been prevented from working on a stile replacement (MM13) as MGWSP had declared the adjacent B645 possessed too great a safety risk.

6.6 Trees

Cllr Wooding reported the Ivy on the Wellingtonia at *School House* had not yet been cleared. Cllr Foulger advised he had now cut though the ivy stems surrounding the tree.

6.7 Community Safety

Cllr Izzard reported on an incident in Raunds Rd.

6.8 Allotments.

Cllr Dale updated the meeting. ENC Planning was considering the pre-application details and, due to unfamiliarity with this type of proposal, were taking legal advice. Details of the lease would be discussed later in item 14.

The Clerk advised that the stage one application for funding via the National Lottery’s £50m *Local Food* Programme, to assist with the capital costs of fencing, sheds, etc., had passed and the Council could now proceed to submitting a full application.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

7 FY2009-10 2nd Quarter budget review.

The Clerk went through the budget control sheet and proposed the following virements;

Audit	-£15.00	Grass cutting	+£440.00
Clerk's salary	-£637.75		

The meeting resolved to:

Approve the virements and instructed the Clerk to act accordingly.

Proposed: Cllr Dale

Seconded: Cllr Izzard

Decision: Unanimous

8 NCC Highways – consultation on Traffic Management Permit Scheme.

Cllr Dale advised that NCC Highways were proposing to introduce a permit system for road works on strategic and traffic sensitive roads in the county, as permitted under the *Traffic Management Act 2004*. This would involve statutory undertakers and contractors applying for permits to undertake street works.

Most affecting the parish were – what consultation/notification would exist between the permit authority and the Council and how would temporary road closures for events under *s21 Town Police Clauses Act 1847* be affected?

Cllr Dale asked about consultation on diversion routes, given some recent impractical ones.

After debate the meeting agreed that the Clerk should respond to the consultation highlighting the above.

Proposed: Cllr Dale

Seconded: Cllr Emerson

Decision: Unanimous

9 Debate on adoption of a Training Policy.

Cllr Dale advised the Clerk had produced a draft Training Policy for the Council to consider. The twin objectives were to encourage all Cllrs to undertake relevant training, such that the Council could make better informed decisions and to aid the future re-accreditation process in 2012. The commitment to undertake training would also be brought to the attention of any candidates for the Council elections in 2011.

The meeting resolved to adopt the Training Policy and instructed the Clerk to act accordingly.

Proposed: Cllr Dale

Seconded: Cllr Foulger

Decision: Unanimous

10 Update on the Parish Emergency Plan.

Cllr Dale went through the Parish Emergency Response Plan (PERP) meeting held on Weds 30th September. The meeting had concluded the three most likely incidents that would require parish assistance were – major Road Traffic Accident, fires at industrial/farm premises and gas leak/explosion.

Due to liability issues, the PREP would only be activated at the request of the emergency services and similarly the Parish Emergency Response Team (PERT) would be under the control of the emergency services. Any task requests would be carried out by volunteers.

Emergency kit held at the village hall was to be reviewed and an article in the next parish newsletter would ask for volunteers to register their skills/ assets for possible (voluntary) use.

11 Visits, Training & Courses.

Weds 14th Oct – NCALC AGM at Moulton VH @ 19:30. Cllr Foulger attending.

Sat 24th Oct – SLCC national conference at Staverton Park, Daventry (£30). Clerk attending.

Tues 1st Dec – NCALC Planning training session at NCALC, Litchborough @ 18:30 (£11).

Chelveston-cum-Caldecott Parish Council

Northamptonshire

12 Approval of Chairman's & Clerk's Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale

Seconded: Cllr Mommersteeg Decision: Unanimous

13 Councillor's Reports.

The Clerk advised the Oct/Nov newsletter had been issued. As requested at the previous meeting (0908.13), Peter Bone MP had been asked to sign Early Day Motion 1545.

A request had been received just prior to the meeting for grant funding for the annual fireworks display at the *Star & Garter* on Thurs 5th November. Total costs were expected to be £650 (previous grants £150 annually). The request had arrived too late for this meeting.

[Post Meeting Note] This would now be actioned at the re-scheduled November meeting.

Cllr Dale advised he was applying to become a non-executive director of NACRE. If successful his register of interests would require amendment.

Cllr Izzard referred to fly tipping in Bidwell Lane (reported) and Cllr Dale reported fly tipping on bridleway MM14 (Bedfordshire side).

Cllr Foulger reported on the motions to be voted at the forthcoming NCALC AGM.

It was resolved that the public & press were to be excluded from item 14 & 15 on the grounds that the business to be transacted involves the likely disclosure of exempt information.

14 Allotment Lease

The Clerk advised the lease value had been discussed with the landowner in line with the previous meeting (0908.14) and agreed in principle for the 5 year period. The landowner needed to provide the Land Registry details in order that good title can be established (a safeguard for the Council and the grant funding).

At this time the Council could proceed with the lease (subject to good title), but this carried an element of risk until the outcome of the ENC Planning legal brief was known.

The meeting resolved to proceed with the lease (subject to good title) and instructed the Clerk to act accordingly.

Proposed: Cllr Dale

Seconded: Cllr Emerson

Decision: Unanimous

15 Annual review of the Clerk's contract.

The Clerk advised the April 2009 national pay award would result in a 1% pay rise, taking the budget figure from £2,559 to £2,584. Additionally an extra day's holiday had been awarded, which for a 5hr/wk p/t staff meant the Council now only paid him to work for 4.60 hrs instead of 4.62 hours!

The Council had now operated for just under a year with the Clerk "remote working" during weekdays. The meeting had to decide if this approach meets the Council's needs (i.e. to continue the arrangement or recruit a replacement).

The meeting resolved to:

Continue the present arrangements and instructed the Clerk to act accordingly.

Proposed: Cllr Dale

Seconded: Cllr Wooding

Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Date of Next Meeting:

The next ordinary meeting of the Council would be held on 2nd November 2009 in the Chelveston Village Hall. This is rescheduled from the planned meeting on the 9th November due to a number of Cllrs being unavailable.

The meeting closed at 8:37 p.m.

Issued on 17th October 2009.

Pages 1468 – 1477 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2009				
01/08/2009	I/2009/168/MHH	NCALC	Update Issue 4/09 July - August 2009	Circulated
01/08/2009	I/2009/169/MHH	I&DEA	Prepared for a pandemic? Leaflet	Circulated
01/09/2009	I/2009/184/MHH	C&CD	Clerks & Councils Direct September 2009 Issue 65	Circulated
05/09/2009	I/2009/185/MHH	Northants 50+ network	Getting involved register	File
11/09/2009	I/2009/186/MHH	ENC (Keith Osborne)	Posters for electoral registration	Actioned
11/09/2009	I/2009/187/MHH	E-On Energy Services	Invoice for St Lt Maintenance (Jul - Sept 09)	Actioned
11/09/2009	I/2009/188/MHH	ENC (Jane Stanhope)	Invoice for grass cutting (Apr - Jul 09)	Actioned
14/09/2009	I/2009/189/MHH	NWB	Bank Statements	File
18/09/2009	I/2009/190/MHH	NCC (David Grindley)	Consultation on NCC Traffic Management Permit Scheme	Awaiting
18/09/2009	I/2009/191/MHH	ENC Planning	ENC - no objection to power line upgrade Higham Rd to former airfield	File
18/09/2009	I/2009/192/MHH	ENC Planning	ENC - no objection to power line upgrade A6 to Higham Rd	File
18/09/2009	I/2009/193/MHH	NALH	Hindsight Issue 15 September 2009	Circulated
18/09/2009	I/2009/194/MHH	NCC (Sarah Fallon)	Informal Adult Learning Project info request	Awaiting
18/09/2009	I/2009/195/MHH	Volkswind (UK) Ltd	Information on proposed Grange Farm Windfarm @ Ringstead	File
18/09/2009	I/2009/196/MHH	CVL Systems	Info on CCTV products	File
25/09/2009	I/2009/197/MHH	ENC (Robert Austin)	BACS advice for Precept 2009-10 (50%)	File
25/09/2009	I/2009/198/MHH	EMDA	EMDA News Summer/Autumn 2009	Circulated
30/09/2009	I/2009/199/MHH	Northants 50+ network	Newsletter Vol 3 Issue 9 Autumn 2009	Circulated
02/10/2009	I/2009/200/MHH	ENC (Jane Stanhope)	Chaser for I/2009/188/MHH	File
03/10/2009	I/2009/201/MHH	ENC (Alice Duggan)	Dates for Code of Conduct training	Awaiting
03/10/2009	I/2009/202/MHH	Local Food (Graham Heal)	Confirmation of stage one assessment passed	File
05/10/2009	I/2009/203/MHH	SLCC	Invoice for Conference	Actioned
05/10/2009	I/2009/204/MHH	NCC (Christine Norman)	Northants Electric Blanket testing week posters	Awaiting
05/10/2009	I/2009/205/MHH	E-On Energy Services	Chaser for I/2009/187/MHH	File

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2009						
24/08/2009	O/2009/072/MHH	Stuart Carr	Land lease	Draft	0907.6.8	
01/09/2009	O/2009/073/MHH	Parish Cllrs	Minutes 0908	Delivered		
07/09/2009	O/2009/074/MHH	ENC Planning	Reponse to application EN/09/01189/OHL	Posted	0908.5.1	I/2009/182/MHH
07/09/2009	O/2009/075/MHH	ENC Planning	Reponse to application EN/09/01190/OHL	Posted	0908.5.2	I/2009/183/MHH
02/10/2009	O/2009/076/MHH	Parish	Oct/Nov Newsletter	Delivered		
03/10/2009	O/2009/077/MHH	Northants ET	Request for permission to use articles on web-site	Posted		
03/10/2009	O/2009/078/MHH	Peter Bone MP	Request for MP to sign EDM 1545	Posted	0908.13	
03/10/2009	O/2009/079/MHH	Rt Hon John Denham MP	EIA & other planning issues	Posted	0908.5.2	
04/10/2009	O/2009/080/MHH	Parish Cllrs	Agenda 0909	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/09/2009	Orange - ISP broadband									£17.99
01/09/2009	Pre-minutes for Clerk & Chair	5								
01/09/2009	Minutes 0907 - 3 P.Cllrs & File	9			3		27			
05/09/2009	Blackwell - OS map file of allotment field									£40.25
07/09/2009	ENC Planning - response to application	1	36	1			1			
07/09/2009	ENC Planning - response to application	1					1			
03/10/2009	Northants ET - request copy consent	1	36	1			1			
03/10/2009	Peter Bone MP - EDM 1545	1	36	1			1			
03/10/2009	Rt Hon John Denham MP - EIA & issues	2	36	1			2			
04/10/2009	Training Policy	1					7			
04/10/2009	Agenda 0909 - 7 P.Cllrs & File	4		7			28			
TOTALS		£1.50	£1.44	£0.66	£0.21	£0.00	£4.08	£0.00	£0.00	£58.24

TOTAL VALUE = £66.13