

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

2nd November 2009

Meeting Number 0910

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. – **Monday 2nd November 2009** in the Chelveston Village Hall.

Present: - Councillors: Cllr A.R.Dale (Chairman)
Cllr M.W.Wooding (Vice-chairman)
Cllr M.W.Emerson
Cllr M.L.Foulger
Cllr M.J.Izzard
Cllr P.Mommersteeg

Clerk: Mr. M.H.Hunter

Public: 1 member of the public.

Open Forum.

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies.

Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies – Cllr Harwood (prior engagement) and D.Cllr P.Whiting. The meeting agreed to accept these apologies.

2 Declarations of Interest under Section 50 of the LGA 2000.

None.

3 Minutes of Previous Meetings.

The minutes of the Ordinary Meeting of the Parish Council **0909 – 12th October 2009** had been circulated.

The meeting resolved to:

Approve the minutes of meeting **0909** with no amendments.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

4 Planning and Licensing Matters.

- 4.1 EN/09/01256/FUL—redevelopment of site to create detached double garage, erection of new detached one and half storey dwelling and new vehicular access at store 3 rear of *Redwood*, Raunds Rd, Chelveston.

Cllr Dale explained the plans. The Clerk confirmed he had contacted *Gardenfields* and *the Maples*, both objecting (backland development beyond the building line, overlooking & drainage).

Following debate, the Cllrs had no objection in principle to the design and form of the proposed dwelling, but objected to the location, being outside the village development boundary, which was established with public consultation during 2002-5 as part of the ENC local development framework, and had concerns of setting a precedent.

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Since the planning policy that created the boundary was within the remit of ENC, it was agreed the status of the village development boundary needed to be clarified by ENC.

The meeting resolved to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

- 4.2 EN/09/01498/FUL– Proposed two storey rear extension, single storey extension, detached double garage and brick wall with gate to side of existing dwelling at *Eastview*, Raunds Rd, Chelveston.

Cllr Dale explained the plans. The Clerk confirmed he had contacted *Wildacre* and *the Maples*, with no objections.

The meeting resolved to not to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

- 4.3 **Update on previous applications.**

The *Darsdale Farm* (Raunds) development has not yet been determined. The Clerk of Tilbrook PC had requested assistance with the Bicton windfarm (Kimbolton – Stow Longa) application (up to 8x 2-3MW turbines) and Preserve had been contacted to assist.

Following the recent exhibition at Raunds Town Hall, the developer has submitted an outline application for *Northdale End* (310 homes plus community, care and employment facilities) in Raunds (see item 12).

5 Financial Transactions.

- 5.1 The following invoice was due for payment – E-On (St Lt Power (Jul-Sep 09)). The meeting resolved to approve this payment and authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Emerson Decision: Unanimous

- 5.2 A grant request has been received for Andrea Claydon for fireworks at the annual village bonfire (previous grants £150).

The meeting resolved to award a grant for £150 and authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Emerson Decision: Unanimous

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payment and authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

- 5.4 The bank statements for the month of September have been received and reconciled. As identified at the previous meeting there is a 2p overpayment error. As the next utility statement did not show the overpayment, the Clerk requested the Council approved writing-off the difference.

The meeting resolved to write-off the 2p overpayment and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

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Opening Balance for the meeting £5,601.08

Receipts since last meeting

Number	Sender	Description	Method	Amount
2009.24	ENC	Precept (50%)	BACS	£4,500.00
2009.25	NWB	Interest (Jul – Sep 2009)	Bank	£1.00
Total Receipts this meeting				<u>£4,501.00</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2009.26	E-On	St Lt power (Jul - Sept 09)	000752	£375.33
2009.27	Andrea Claydon	Grant for fireworks	000753	£150.00
2009.28	M.H.Hunter	Expenses to 0910	000754	£87.61
2009.29	E-On	Overpayment write-off	000745	£0.02
Total Expenditure this meeting				<u>£612.96</u>

Closing Balance for this meeting £9,489.12

6 Updates on Projects List.

6.1 Highways & footways Issues.

The Clerk advised that he was waiting for a quote for the Silver Jubilee bench repair on the triangular green, plus a copy of potential new contractor's public liability insurance.

Cllr Emerson advised a strip of footway outside Middle Farm House had been retarmaced.

6.2 Street Lighting.

The Clerk advised that Lamp 44 (B645 Higham Hill crossing) had been repaired.

The Clerk advised the quote for replacing the intermittent lamp 20 (outside *Gardenfields*, Raunds Rd) with a 35w SOX lamp was £196.95 (ex-Vat).

The meeting resolved to:

Approve the replacement of lamp 20 and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous

6.3 Ditches.

No report

6.4 E-Government.

The Clerk advised for the 30 day period ending 1st November 2009 of the 1,529 hits, 6.01% came from the US, 1.92% from Europe & 1.36% from other countries. The history web-site had gained a further 3 pages covering village life in 1945-51 from a former resident who had emigrated to Australia.

The Clerk briefed the meeting on a new on-line mapping service, available to the Council for £10/year.

The meeting resolved to:

Purchase the new mapping service and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

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6.5 Rights of Way

Cllr Izzard reported that D.Cllr Gell had advised that the definitive map was incorrect and footpath MM3 does not pass through the garden of *Hawthorne House*, but instead cuts across Duchy Field to the old stile. This would require repairs and steps in the bank to bring it back into use.

6.6 Trees

No report.

6.7 Community Safety

Cllr Emerson reported one criminal damage incident in October (Raunds Rd).

6.8 Allotments

The Clerk advised that the landowner felt that locating the allotments at the southern end of the field was a poor choice, as the surrounding trees would reduce the amount of sun and prolong any frosts; however the potential tenants were keen to go there, so as to avoid problems with the neighbours.

Cllr Dale was organising another meeting of the potential tenants and neighbours for Monday 9th November.

6.9 Parish Emergency Plan.

No report.

7 Parish Appraisal 2009.

Cllr Dale advised the Clerk had sent a draft out with the minutes. The format was similar to the 2002 appraisal, with a few amendments. Cllr Dale went through the process of how they would be delivered, collected and processed. Details would be included in the December newsletter to inform the parishioners.

The meeting resolved to:

Adopt the draft appraisal with no amendments and instructed Cllr Dale to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Mommersteeg Decision: Unanimous

8 Debate on grass cutting for 2010-11.

Cllr Dale advised that the options were – reverting to NCC (verges only, 4 cuts per year) at £zero, staying with the ENC consortium (verges & millennium garden, 8 cuts per year) at approx £3,500, looking for alternate providers or undertaking the cutting in-house.

After debate the meeting agreed to obtain other quotes and instructed the Clerk to act accordingly.

Proposed: Cllr Wooding Seconded: Cllr Emerson Decision: Unanimous

9 Budget proposals for 2010-11.

The Clerk outlined two draft options for consideration, taking into account the current financial climate. Cllrs were reminded they had responsibility for setting the budget and did not have to follow the draft options. A final decision was required at the January meeting when the Precept would be set.

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10 Visits, Training & Courses.

Tues 1st Dec – NCALC Planning training session at NCALC, Litchborough @ 18:30 (£11).
Mon 8th Feb – Code of Conduct training session at ENC @ 19:00

Cllr Foulger reported back on the NCALC AGM and the Clerk on the SLCC AGM.

11 Approval of Chairman's & Clerk's Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

Under SO1(d) as the meeting had reached 9:00 pm, the meeting voted to continue.

12 Councillor's Reports.

The Clerk advised that Peter Bone MP had agreed to sign Early Day Motion 1545.

The Clerk advised that the response to the outline application for *Northdale End*, Raunds was due before the next meeting. Since this was an out of parish application which did not overly impact the parish, it was more appropriate to deal through Executive Action (SO83) than call an extra meeting. However, the Cllrs present may wish to express an opinion so as to guide the response. The Cllrs indicated that they considered this application to be better thought out and presented and more in keeping with the Raunds Area Plan.

The Clerk reminded the meeting that the annual check of the Register of Interest forms was due and this would be undertaken at the next meeting.

Cllr Foulger stated that NCALC had advised that Cllrs using their private vehicles for Council business should inform their insurers, so as to avoid claims being voided.

Cllr Dale advised he had addressed the ENC Policy & Resources Committee as a Cllr (but not representing the Council) regarding concerns he had on the transparency and process of the Manor Park leisure development being undertaken by ENC in Rushden.

Date of Next Meeting:

The next ordinary meeting of the Council would be held on 14th December 2009 in the Chelveston Village Hall. In keeping with recent tradition, Cllrs were encouraged to bring mince pies and refreshments.

The meeting closed at 9:04 p.m.

Issued on 7th November 2009.

Pages 1478 – 1486 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2009				
01/08/2009	I/2009/168/MHH	NCALC	Update Issue 4/09 July - August 2009	Circulated
01/08/2009	I/2009/169/MHH	I&DEA	Prepared for a pandemic? Leaflet	Circulated
01/09/2009	I/2009/184/MHH	C&CD	Clerks & Councils Direct September 2009 Issue 65	Circulated
18/09/2009	I/2009/193/MHH	NALH	Hindsight Issue 15 September 2009	Circulated
25/09/2009	I/2009/198/MHH	EMDA	EMDA News Summer/Autumn 2009	Circulated
30/09/2009	I/2009/199/MHH	Northants 50+ network	Newsletter Vol 3 Issue 9 Autumn 2009	Circulated
03/10/2009	I/2009/201/MHH	ENC (Alice Duggan)	Dates for Code of Conduct training	File
05/10/2009	I/2009/204/MHH	NCC (Christine Norman)	Northants Electric Blanket testing week posters	File
17/10/2009	I/2009/206/MHH	NCALC	Update issue 5/09 September - October 2009	Circulated
17/10/2009	I/2009/207/MHH	Peter Bone MP	Confirmation that he will sign EDM 1545	File
17/10/2009	I/2009/208/MHH	ENC Planning	Application for redevelopment of site at rear of <i>Redwood</i> , Raunds Rd	Actioned
19/10/2009	I/2009/209/MHH	E-On	Invoice for St Lt power (July - Sept 2009)	Actioned
24/10/2009	I/2009/210/MHH	E-On Energy Services	Quote to replace lamp 20 (opposite <i>Gardenfields</i> , Raunds Rd)	Actioned
24/10/2009	I/2009/211/MHH	Lindsey Teak	Trade catalogue for benches	File
24/10/2009	I/2009/212/MHH	ENC Planning	Application for exts and detached garage at <i>Eastview</i> , Raunds Rd	Actioned
24/10/2009	I/2009/213/MHH	ENC	Taxi & Licensing panel minutes	Circulated
24/10/2009	I/2009/214/MHH	ENC	Reports of Committees (November 2009)	Circulated
24/10/2009	I/2009/215/MHH	ENC (Licensing Unit)	Consultation on Statement of Principles - Gambling Act 2005	File
24/10/2009	I/2009/216/MHH	NALC	Cllrs booklets	Circulated
25/10/2009	I/2009/217/MHH	NWB	Bank Statements	File
26/10/2009	I/2009/218/MHH	CGM (Tim Glover)	Introducing CGM and request to quote for grounds maintenance	File
26/10/2009	I/2009/219/MHH	NCC (Rose Little)	Info on Pocket Parks	TW
30/10/2009	I/2009/220/MHH	ENC (Keith Osborne)	Notice of ENC Council meeting on Monday 2 nd November	Circulated
30/10/2009	I/2009/221/MHH	ENC Planning	Outline application for <i>Northdale End</i> SUE at Raunds	Awaiting
30/10/2009	I/2009/222/MHH	HMRC	BACS remittance advice for VAT refund	File
02/11/2009	I/2009/223/MHH	ENC Planning	<i>Northdale End</i> consultation extended to 30 th Nov due to postal strikes	File
02/11/2009	I/2009/224/MHH	ENC (Sharn Matthews)	Annual update of members registers of interest declarations	Awaiting

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2009						
24/08/2009	O/2009/072/MHH	Stuart Carr	Land lease	Draft	0907.6.8	
04/10/2009	O/2009/081/MHH	Parish Cllrs	Training Policy	Delivered		
12/10/2009	O/2009/082/MHH	Parish Cllrs	Minutes 0909	Delivered		
12/10/2009	O/2009/083/MHH	HMC&R	VAT return for 2008	Posted		
12/10/2009	O/2009/084/MHH	SLCC	Payment of invoice	Posted	0909.5.1	I/2009/203/MHH
12/10/2009	O/2009/085/MHH	ENC	Payment of invoice	Posted	0909.5.1	I/2009/188/MHH
12/10/2009	O/2009/086/MHH	E-On Energy Services	Payment of invoice	Posted	0909.5.1	I/2009/187/MHH
17/10/2009	O/2009/087/MHH	Parish	Parish Appraisal 2009	Agreed		
25/10/2009	O/2009/088/MHH	Parish Cllrs	Agenda 0910	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/10/2009	Orange - ISP broadband									£17.99
11/10/2009	Oct/Nov Newsletter [200]									£24.00
11/10/2009	Lever arch file									£1.99
12/10/2009	Pre-minutes for Clerk & Chair	5								
12/10/2009	Budget Control sheets	1					7			
12/10/2009	VAT return for 2008-9		36	1			1			
12/10/2009	SLCC - payment of invoice		36	1						
12/10/2009	ENC - payment of invoice		36	1						
12/10/2009	E-On - payment of invoice		36	1						
19/10/2009	Minutes 0909 - 3 P.Cllrs & File	10			3		30			
24/10/2009	SLCC - Conference								70	
25/10/2009	Agenda 0910 - 7 P.Cllrs & File	4		7			28			
25/10/2009	Parish Appraisal draft	17					119			
TOTALS		£2.22	£1.44	£0.66	£0.21	£0.00	£11.10	£0.00	£28.00	£43.98

TOTAL VALUE = £87.61