

# Chelveston-cum-Caldecott Parish Council

## Northamptonshire

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### Minutes of an Ordinary Meeting of the Parish Council

8<sup>th</sup> March 2010

#### Meeting Number 1003

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. – **Monday 8<sup>th</sup> March 2010** in the Chelveston Village Hall.

**Present:** - Councillors: Cllr A.R.Dale (Chairman)  
Cllr M.W.Wooding (Vice-chairman)  
Cllr M.W.Emerson  
Cllr G Harwood  
Cllr M.J.Izzard

Clerk: Mr. M.H.Hunter

Public: D.Cllr P.Whiting  
5 members of the public.

#### **Open Forum.**

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. None.

#### **1 Apologies.**

Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies – Cllr Foulger (illness) and Cllr Mommersteeg (prior engagement). The meeting agreed to accept these apologies.

#### **2 Declarations of Interest under Section 50 of the LGA 2000.**

Cllr Izzard declared a personal interest in item 10 (wife is a trustee of the charity).

Cllr Dale declared a prejudicial interest in item 5.2 (recipient of expenses) and a personal interest in item 10 (acting Clerk to the two charities).

#### **3 Minutes of Previous Meetings.**

The minutes of the Ordinary Meeting of the Parish Council **1002 – 8<sup>th</sup> February 2010** had been circulated.

##### **The meeting resolved to:**

Approve the minutes of meeting **1002** with no amendments.

**Proposed: Cllr Wooding      Seconded: Cllr Harwood      Decision: Unanimous**

#### **4 Planning and Licensing Matters.**

*Cllr Harwood did not take part in item 4.1 to avoid possible pre-determination.*

##### **4.1 EN/10/00239/FUL — erection of two storey dwelling and detached garage with habitable roof space on land adjacent to Eastview, Raunds Rd, Chelveston.**

Cllr Dale explained the plans. The Clerk advised he had contacted *the Maples* (no objections) and *Eastview* (no objection in principle though concerns for drainage, trees and bats).

Cllr Izzard advised that an application for a habitable space above the roof of *the Maples* had previously been refused. The meeting was concerned that the garage might be sold

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off at some future date, such that the new dwelling became backland development. It was agreed to request a condition tying in use of the garage with the occupation of the dwelling.

The meeting resolved not to object to the application and instructed the Clerk to notify ENC accordingly.

**Proposed: Cllr Dale                      Seconded: Cllr Izzard                      Decision: Unanimous**

4.2 **EN/10/00199/PNA (for information only) - proposed agricultural building on land on the north side of Sawyers Crescent, Chelveston.**

Cllr Dale explained the location, but reminded the meeting this was a notification of a permitted development, rather than application.

4.3 **Update on previous applications**

*Hawthorn House* had been granted and 1 Pretoria Cottages had been refused (due to overlooking), both by officer delegation. *Northdale End* (Raunds) had provided additional transport assessment information, which was being re-consulted. *Darsdale Farm* (Raunds) development has not yet been determined.

In response to a request by Cllr Dale at the previous meeting, Cllr Harwood advised that the Village Hall has a Premises License that covers Plays, Films, Live and Recorded music, Performance of Dance and anything of similar description to that. All those licensable activities are allowed until 23:00 hrs daily. The hall is not currently licensed for alcohol. The current grading given under Food Hygiene is 3 Star.

NCC Planning had confirmed the Biogen Westwood AD plant was now operational.

PPS (agents for CRE) had advised that further developments on the CRE site would result in applications for 5 wind turbines (ENC) and 4 wind turbines (Beds BC) in the near future. Cllr Harwood explained the rationale behind "split" or cross-boundary applications.

## 5 Financial Transactions.

- 5.1 The following invoices were due for payment – E-On Energy Services (replace Lamp 1). The meeting resolved to approve this payment and authorised the appropriate cheque to be signed.

**Proposed: Cllr Dale                      Seconded: Cllr Emerson                      Decision: Unanimous**

*Cllr Dale did not take part in this item and Cllr Wooding chaired the meeting for this item.*

- 5.2 Cllr Wooding listed the receipted expenses incurred in fencing the allotment by Cllr Dale. The meeting resolved to approve this payment and authorised the appropriate cheque to be signed.

**Proposed: Cllr Wooding                      Seconded: Cllr Emerson                      Decision: Unanimous**

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payment and authorised the appropriate cheque to be signed.

**Proposed: Cllr Dale                      Seconded: Cllr Wooding                      Decision: Unanimous**

- 5.4 The Clerk's annual salary was due for payment. In keeping with tradition, the Chairman donated the Clerk's salary.

- 5.5 The bank statements for the month of February have been received and reconciled by Cllr Wooding.

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<b>Opening Balance for the meeting</b>				<b>£7,686.19</b>
<b>Receipts since last meeting</b>				
<b>Number</b>	<b>Sender</b>	<b>Description</b>	<b>Method</b>	<b>Amount</b>
2009.50	Cllr Dale	Donation of Clerk's salary	Cash	£1.00
<b>Total Receipts this meeting</b>				<b>£1.00</b>
<b>Payments to be made this meeting</b>				
<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Cheque</b>	<b>Amount</b>
2009.51	E-On Energy	Replace Lamp 1	000772	£808.40
2009.52	Cllr Dale	Allotment fencing expenses	000773	£737.73
2009.53	M.H.Hunter	Expenses to 1003	000774	£62.31
2009.54	M.H.Hunter	Clerk's salary	Cash	£1.00
<b>Total Expenditure this meeting</b>				<b>£1,609.44</b>
<b>Closing Balance for this meeting</b>				<b>£6,078.75</b>

## 6 Updates on Projects List.

### 6.1 Highways & footways Issues.

The Clerk advised that no-one had applied for the CPRE Northamptonshire funded parish litter picker post. The vehicle impacted Bidwell Lane and Give Way signs at the B645 jct of the lane have been repaired.

MGWSP had attended the pothole on the adopted road in the Green, but after speaking with Cllr Dale, did not believe this was NCC Land. The Clerk had confirmed with NCC Highways that it was their land and referred this back to MGWSP.

The damaged chevrons by the Green had been inspected and were acceptable, but the flattened chevrons by the Kimbolton Rd lay-by would be replaced.

The Clerk advised he had inspected the B663 road markings and the clearway line did not extend past the entrance to Pokas Cottages.

### 6.2 Street Lighting.

The Unmetered Supplies Certificate had been updated for Lamp 20.

Checking with the third party insurers, it appears that a cheque was wrongly issued to E-On on the 23<sup>rd</sup> February. This has now been cancelled and new cheque for £798 will be sent to the Council.

### 6.3 Ditches.

Cllr Harwood described how the changes to hedgerow management and the 3 year cutting cycle meant that, nationwide, problems were being encountered by the longer twigs/cuttings blocking ditches.

### 6.4 E-Government.

The Clerk advised for the 30 day period ending 7<sup>th</sup> March 2010 of the 1,710 hits, 14.87% came from the US, 4.12% from Europe & 13.93% from other countries.

The Clerk advised that NALC were now advising the local councils needed to register with the Information Commissioner (£35). Cllr Dale wanted to investigate this further before the Council committed to paying and this was agreed.

### 6.5 Rights of Way

Cllr Izzard reported no issues.

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### 6.6 Trees

Cllr Wooding reported no issues.

### 6.7 Community Safety

Cllr Emerson reported no issues.

### 6.8 Allotments

Cllr Dale updated the meeting on progress with the development of the Allotment Gardens. The working party was erecting the fencing and it was hoped to have this finished in two weeks time. Neighbours had reported people cutting through the fence near their boundary and Cllr Dale had undertaken to restore the old barbed wire fence to prevent this being used as cut through.

At Cllr Emerson's suggestion, the Clerk had contacted NCC Cllr Lawson, who had agreed to a £500 grant from the NCC Cllr empowerment scheme toward the cost of fencing.

Cllr Harwood expressed concern that the allotments should be cost neutral to the rest of the parish. The Clerk confirmed the costs to-date (lease and fencing) were £908.12 whilst potential income (tenancies and grant) was £820. There were likely to be further costs of £126.56 (corner posts and gates), giving a potential drawdown of £214.68 (ex-VAT) from the £1,500 budget allocation.

Cllr Dale advised that Alan Fabien had indentified the area in which the water pipe was located and once the ground dried, a further attempt would be made to uncover it.

The Clerk confirmed all 16 tenants had now signed their tenancy agreements and 9 had requested, and been granted, consent to grow fruit trees/bushes.

Cllr Dale advised the newly formed Chelveston Allotment Association had meet on Tuesday 2<sup>nd</sup> March and Fred Chamberlain had been elected the Secretary. The meeting had decided they wanted a simpler constitution than that proposed and the Clerk was assisting them to draft one.

The Association had arranged a discount with a supplier from £156 to £129 each (inc VAT) for a 6ft x 4ft shiplap shed delivered to the site. Potentially this would be £2,064 which would be charged back to the tenants. The meeting decided that in order to limit the impact on the Council's cash-flow, the tenants would need to pay up-front.

In considering insurance, as the Association was undertaking the day to day management of the site, so the public liability fell to the Association. However, it may be considered unfair for the Council to have passed over the responsibility without making any financial provision. The meeting agreed to consider this again once the costs were known.

### 6.9 Parish Emergency Plan

Cllr Dale reported no progress. Cllr Harwood advised that cut-backs at District and County level meant less work was being undertaken on certain things, emergency planning amongst them.

### 6.10 Parish Appraisal 2009/10

Cllr Dale reported that 60% of the Appraisals had been returned so far. At Cllr Dale's suggestion, the Clerk had submitted a "Bitesize" grant application to NACRE to cover the costs of both the appraisal and the results. If successful, this would be paid in April 2010.

## 7 Appointment of an Internal Auditor.

Cllr Dale reminded the meeting they needed to appoint an internal auditor for the coming year. The existing Internal Auditor had confirmed he would be prepared to it for another year or alternately the Council could opt for the NCALC service, used by approx 50% of the Northants Councils.

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The meeting resolved to appoint Jim Hill FCA as the Internal Auditor and instructed the Clerk to act accordingly.

**Proposed: Cllr Dale**

**Seconded: Cllr Emerson**

**Decision: Unanimous**

### 8 Review of Risk Assessments.

Cllr Dale reminded the meeting that they needed to review their risk assessments annually as part of the audit. The Clerk updated the meeting on the current risks and highlighted one additional risk that should be included.

The meeting resolved to adopt the updated Risk Register and instructed the Clerk to act accordingly.

**Proposed: Cllr Dale**

**Seconded: Cllr Wooding**

**Decision: Unanimous**

### 9 Review of effectiveness of Internal Audit.

Cllr Dale reminded the meeting that they needed to review the effectiveness of the Internal Audit annually as part of the audit. The Clerk went through the current review with the meeting.

The meeting resolved to adopt the review of the effectiveness of Internal Audit and instructed the Clerk to act accordingly.

**Proposed: Cllr Wooding**

**Seconded: Cllr Emerson**

**Decision: Unanimous**

### 10 Update on the Chelveston Village Hall.

Cllr Dale updated the meeting on the current situation with the Chelveston Village Hall Association (the charity that leases and manages the running of the village hall) and the School Trustees (the charity that owns the village hall).

All annual returns have now been received by the Charity Commission and the outstanding back rent had been transferred between the two charities. Both charities were considering merger, which was now easier to carry out.

The School Trustees had instructed an architect to provide ideas for demolishing the 1940's air raid shelter toilets and the 1970's kitchen and replacing with a more sympathetic extension to provide modern disabled access facilities that might better serve the hall. Broadband provision was also considered to attract lettings from the U3A.

Cllr Harwood reminded the meeting that ENC still offered funding toward village hall improvements.

### 11 Visits, Training & Courses.

Weds 10<sup>th</sup> Mar – s106 & community infrastructure levy at Saxon Hall, Raunds @ 18:30 (£11)

Sat 27<sup>th</sup> Mar – Cllr Professional Development 2 at NCALC, Litchborough @ 10:00 (£29)

Tues 30<sup>th</sup> Mar – Crash course on planning at Saxon Hall, Raunds @ 18:30 (£11)

Sat 17<sup>th</sup> Apr – Cllr Professional Development 3 at NCALC, Litchborough @ 10:00 (£29)

Mon 14<sup>th</sup> Jun – SLCC allotment management at Daventry (£95).

NB. If Cllr attending all three Prof Dev sessions discount fee £75.

### 12 Approval of Chairman's & Clerk's Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

**Proposed: Cllr Dale**

**Seconded: Cllr Izzard**

**Decision: Unanimous**

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### 13 Councillor's Reports.

The Clerk advised that Cllr Dale had updated his Register of Interests.

Cllr Harwood spoke on the recent advertising campaign by the North Northamptonshire Development Company (an Urban Regeneration Company) to promote the area as North Londonshire. He was concerned that if the campaign was successful in attracting Londoners, they would still continue to work in London (for the better pay), leaving the County full of dormitory towns. He asked if Cllr Dale would write to object to NNDC, who agreed to do so.

Cllr Emerson advised that a visitor to the *Star & Garter* had claimed he had just bought the former USAF housing annex. The Clerk was requested to confirm with Defence Estates.

### Date of Next Meeting:

The next ordinary meeting of the Council would be held on Tuesday 13<sup>th</sup> April 2010 in the Chelveston Village Hall.

The meeting closed at 8:39 p.m.

**Issued on 14<sup>th</sup> March 2010.**

**Pages 1517– 1527 signed under seal as true record**

**Adrian Dale**  
Chairman of the Parish Council

**Mark Hunter**  
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council  
Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
<b>2010</b>				
09/01/2010	I/2010/009/MHH	ENC (Keith Osborne)	Reports for ENC mtg on Monday 11 <sup>th</sup> January	Circulated
16/01/2010	I/2010/012/MHH	C&CD	<i>Clerks &amp; Councils Direct</i> January 2010 Issue 67	Circulated
16/01/2010	I/2010/014/MHH	ENC (Rachel Reeds)	Notice of ENC Standards Board mtg on Wednesday 13 <sup>th</sup> January	Circulated
23/01/2010	I/2010/018/MHH	EM Fire & Rescue RCC	Update on progress to establish the EM Fire & Rescue RCC	Circulated
25/01/2010	I/2010/020/MHH	ENC (Glenn Harwood)	Waste, Recycling & Street Cleansing consultation	Awaiting
08/02/2010	I/2010/035/MHH	NCALC	<i>Update</i> Issue 1/10 Jan-Feb 2010	File
12/02/2010	I/2010/036/MHH	E-On Energy Services	Invoice for replacement Lamp 1	Actioned
12/02/2010	I/2010/037/MHH	Unmetered Supplies Office	Updated Unmetered Supplies Certificate	File
20/02/2010	I/2010/038/MHH	ENC Planning	Refusal of planning permission at 1 Pertoria Cottages	File
20/02/2010	I/2010/039/MHH	ENC Planning	Grant of planning permission at <i>Hawthorn House</i>	File
20/02/2010	I/2010/040/MHH	ENC Planning	Application for 2 storey dwelling at land adj <i>Eastview</i> , Raunds Rd	Actioned
24/02/2010	I/2010/041/MHH	Cllr Derek Lawson	NCC Cllr Empowerment grant forms	Actioned
24/02/2010	I/2010/042/MHH	Forestry Commisior	Poster for EM Woodfuel Fair @ Fineshade Woods	Actioned
24/02/2010	I/2010/043/MHH	BDO LLP	Audit briefing 2010 & notification of change of name	File
27/02/2010	I/2010/044/MHH	ENC Planning	Update on Manor Park leisure centre plans	File
27/02/2010	I/2010/045/MHH	NCC (Courtney Claunch)	Tree Warden Annual Conference	TW
27/02/2010	I/2010/046/MHH	ENC (Keith Osborne)	Notice of ENC mtg on Monday 1 <sup>st</sup> March	File
01/03/2010	I/2010/047/MHH	NWB	Reciept for 13x allotment rents	File
06/03/2010	I/2010/048/MHH	NWB	Bank statements	File
06/03/2010	I/2010/049/MHH	Beds BC (Paul Rowland)	SPG for Great Denham & West of Kempston design guide and code	File
06/03/2010	I/2010/050/MHH	ENC (Judi Miles)	Electoral posters for display	Actioned
06/03/2010	I/2010/051/MHH	C&CD	<i>Clerks &amp; Councils Direct</i> March 2010 Issue 68	Circulated
06/03/2010	I/2010/052/MHH	ENC Planning	Updated Transport Assessment for Raunds SUE (Northdale Farm)	File
06/03/2010	I/2010/053/MHH	ENC Planning	Plan of barn location in land to the north of Sawyers Crescent	File
08/03/2010	I/2010/054/MHH	PPS (Al Morrow)	Notification of planning for wind turbines to be submitted	File
08/03/2010	I/2010/055/MHH	NCC (Courtney Claunch)	Newsletter (Winter 209/10) for PPW, TW & Highways rep	Delivered
08/03/2010	I/2010/056/MHH	NWB	Reciept for 3x allotment rents	File

Chelveston-cum-Caldecott Parish Council  
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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
<b>2010</b>						
14/02/2010	O/2010/016/MHH	Parish Cllrs	Minutes 1002	Delivered		
08/02/2010	O/2010/017/MHH	E-On Energy Services	Payment of invoice	Posted	1002.6.1	I/2010/022/MHH
08/02/2010	O/2010/018/MHH	E-On	Payment of invoice	Posted	1002.6.1	I/2010/021/MHH
08/02/2010	O/2010/019/MHH	E-On Energy Services	Payment of invoice	Posted	1002.6.1	I/2010/023/MHH
08/02/2010	O/2010/020/MHH	PDM Screen Print Ltd	Payment of invoice	Posted	1002.6.1	I/2010/034/MHH
02/03/2010	O/2010/021/MHH	Allotment tenants	Tenancy agreement	Delivered	1002.7.8	
28/02/2010	O/2010/022/MHH	Allotment Association	Constitution of the Chelveston Allotment Association	Draft	1002.7.8	
24/02/2010	O/2010/023/MHH	Cllr Derek Lawson	NCC Cllr Empowerment grant agreement	Posted	1002.7.8	I/2010/041/MHH
28/02/2010	O/2010/024/MHH	Allotment tenants	Consent to plant fruit trees/bushes	Delivered	1002.7.8	
28/02/2010	O/2010/025/MHH	Parish Cllrs	Agenda 1003	Delivered		
01/03/2010	O/2010/026/MHH	NACRE	Bitesize grant application for Parish Appraisal	Posted	1002.7.10	
08/03/2010	O/2010/027/MHH	Parish Cllrs	Minutes 1003	Delivered		
08/03/2010	O/2010/028/MHH	Adrian Dale	Remittance advice for allotment fencing expenses	Delivered	1003.5.2	
08/03/2010	O/2010/029/MHH	Parish Cllrs	Review of Risks	Delivered	1003.8	
08/03/2010	O/2010/030/MHH	Parish Cllrs	Review of effectiveness of Internal Audit	Delivered	1003.9	



CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2009/2010

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2009.42	06/01/2010	I/2010/008/MHH	NCC	Grass cutting grant 2009	BACS	C	£586.95	£0.00	£586.95	£8,679.41	Misc. Receipts			LGA 1972 S136
2009.43	31/12/2010	I/2020/027/MHH	NWB	Interest (Oct-Dec 09)	Bank	C	£1.32	£0.00	£1.32	£8,680.73	Interest			
2009.44	06/02/2010	I/2010/032/MHH	Carr Farmers Management Ltd	Land lease	000766	C	-£250.00	-£43.75	-£293.75	£8,386.98	Allotments	SO83	MHH, MWW, ARD	LGA 1972 S124
2009.45	08/02/2010	I/2010/022/MHH	E-On Energy Services	Repairs to Lamp 20	000767	C	-£21.14	-£3.70	-£24.84	£8,362.14	St Light Repairs	1002.6.1	MHH, MJI, MWE	PCA 1957 S3
2009.46	08/02/2010	I/2010/021/MHH	E-On	St Lt Power (Oct - Dec 09)	000768	C	-£326.37	-£48.96	-£375.33	£7,986.81	St Lighting	1002.6.1	MHH, MJI, MWE	PCA 1957 S3
2009.47	08/02/2010	I/2010/023/MHH	E-On Energy Services	Repairs to Lamp 29	000769	C	-£31.64	-£5.54	-£37.18	£7,949.63	St Light Repairs	1002.6.1	MHH, MJI, MWE	PCA 1957 S3
2009.48	08/02/2010	I/2010/034/MHH	PDM Screen Print Ltd	Parish Appraisal printing	000770	C	-£200.00	-£35.00	-£235.00	£7,714.63	Gen. Admin	1002.6.1	MHH, MJI, MWE	LGA 1972 S111
2009.49	08/02/2010	O/2010/016/MHH	M.H.Hunter	Expenses 1002	000771	C	-£27.44	£0.00	-£27.44	£7,687.19	Gen. Admin	1002.6.2	MHH, MJI, MWE	LGA 1972 S111
2009.50	08/03/2010	O/2010/027/MHH	Clr Dale	Donation of Clerk's salary	Cash	C	£1.00	£0.00	£1.00	£7,688.19	Misc. Receipts			LGA 1972 S139
2009.51	08/03/2010	I/2010/036/MHH	E-On Energy Services	Replacement Lamp 1	000772	C	-£688.00	-£120.40	-£808.40	£6,879.79	St Light Repairs	1003.5.1	MHH, MJI, MWE	PCA 1957 S3
2009.52	08/03/2010	O/2010/028/MHH	Clr Dale	Allotment expenses	000773	C	-£658.12	-£79.61	-£737.73	£6,142.06	Allotments	1003.5.2	MHH, MJI, MWE	SHAA 1908 S26
2009.53	08/03/2010	O/2010/027/MHH	M.H.Hunter	Expenses 1003	000774	C	-£62.31	£0.00	-£62.31	£6,079.75	Gen. Admin	1003.5.3	MHH, MJI, MWE	LGA 1972 S111
2009.54	08/03/2010	O/2010/027/MHH	M.H.Hunter	Clerk's salary	Cash	C	-£1.00	£0.00	-£1.00	£6,078.75	Clerk's Salary	1003.5.4		LGA 1972 S112
<b>Balance C/F</b>							<b>£0.00</b>	<b>£7,483.01</b>	<b>-£1,404.26</b>	<b>£6,078.75</b>	<b>£6,078.75</b>			

[Database categories are hidden in Column R]

Statute / SI / Notice

- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- RTRA Road Traffic Regulations Act
- SHAA Small Holdings and Allotments Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheques 000734, 000741 not used

Category	S137	Amount	VAT	Total
Brought Forward		£7,844.86	£0.00	£7,844.86
Precept		£9,000.00	£0.00	£9,000.00
Bank Interest		£3.40	£0.00	£3.40
Misc. Receipts		£587.95	£0.00	£587.95
305th BG memorial donations		£0.00	£0.00	£0.00
VAT refund		£851.86	£0.00	£851.86
<b>Income</b>		<b>£18,288.07</b>	<b>£0.00</b>	<b>£18,288.07</b>
Clerk's Salary		-£1.00	£0.00	-£1.00
Gen. Admin		-£1,126.43	-£65.11	-£1,191.54
St Lighting		-£2,385.90	-£357.91	-£2,743.81
St Lighting repairs		-£1,047.73	-£175.68	-£1,223.41
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£4,219.63	-£661.95	-£4,881.58
Elections		£0.00	£0.00	£0.00
Insurance		-£432.01	£0.00	-£432.01
Grants		-£150.00	£0.00	-£150.00
Traffic Calming		£0.00	£0.00	£0.00
Ground Works		£0.00	£0.00	£0.00
Subscriptions		-£224.82	£0.00	-£224.82
Audit		-£135.00	-£20.25	-£155.25
Village Hall		-£162.50	£0.00	-£162.50
305th BG memorial costs		-£11.92	£0.00	-£11.92
Allotment costs		-£908.12	-£123.36	-£1,031.48
Misc. Expenses		£0.00	£0.00	£0.00
S137	£0.00	£0.00	£0.00	£0.00
<b>Expenditure</b>	<b>£0.00</b>	<b>-£10,805.06</b>	<b>-£1,404.26</b>	<b>-£12,209.32</b>
<b>Income + Expenditure</b>	<b>£0.00</b>	<b>£7,483.01</b>	<b>-£1,404.26</b>	<b>£6,078.75</b>

Audit tables	
Brought Forward	£7,844.86
Precept	£9,000.00
Other income	£1,443.21
Wages	£1.00
Loan interest	£0.00
Other Expenditure	£12,208.32
<b>Balance</b>	<b>£6,078.75</b>
Bank books	#
Assets	£0.00
Borrowing	£0.00

# = check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council  
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 6p	Post pence	DL Env @ 6p	C5 Env @ 7p	A4 Env @ 10p	Copy @ 6p	Phone Calls	Mileage @ 40p/mile	Other
06/02/2010	Orange - ISP broadband									£17.99
08/02/2010	Pre-minutes for Clerk & Chair	5								
08/02/2010	Newsletter Feb/Mar [200]									£24.00
08/02/2010	Partnership Charter draft	24								
08/02/2010	E-On Energy Services - payment of invoices		39	1						
08/02/2010	E-On - payment of invoice		39	1						
08/02/2010	PDM Screen Printers - payment of invoice		39	1						
12/02/2010	Lever arch file									£1.39
12/02/2010	Unmetered Supplies Certificate	3								
14/02/2010	Minutes 1002 - 3 P.Cllrs & File	10				3	30			
24/02/2010	Cllr D.Lawson - grant agreement forms		39		1					
27/02/2010	Allotment ballot	3								
27/02/2010	Allotment tenancies	4					64			
27/02/2010	Laminator pouches A4 (25)									£5.99
01/03/2010	Agenda 1003 - 7 P.Cllrs & File	4		7			28			
<b>TOTALS</b>		<b>£3.18</b>	<b>£1.56</b>	<b>£0.60</b>	<b>£0.28</b>	<b>£0.00</b>	<b>£7.32</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£49.37</b>

**TOTAL VALUE = £62.31**