



Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

13th February 2012

Meeting Number 1202

Minutes of the **Ordinary Meeting** of the Parish Council held at 7:30 p.m. – **Monday 13th February 2012** in the Chelveston Village Hall.

Present: - Councillors: Cllr A.R.Dale (Chairman)
Cllr M.W.Wooding (Vice-chairman)
Cllr M.W.Emerson
Cllr J.Harwood
Cllr M.J.Izzard
Cllr P.A.Mommersteeg

Clerk: Mr. M.H.Hunter

Public: 2 members of the public

Open Forum.

Cllr Dale explained that this was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started. None.

1 Apologies.

Cllr Dale opened the meeting at 7:30 p.m. and asked for apologies – Cllr G.Harwood (ENC meeting). The meeting agreed to accept this apology.

2 Declarations of Interest under Section 50 of the LGA 2000.

Cllr J.Harwood declared a personal interest in item 7.2 (St Light adjacent to property).

The Clerk advised that *s25 Localism Act 2011* was now in force, so Cllr Emerson's signing of a supporting petition back in 2008 no longer renders him pre-determined in respect of item 5.1.

3 Notification of Executive Action under SO83.

The Clerk advised that he had consulted the Chairman and Vice-chairman regarding a request to add Upper Higham Lane to the winter gritting routes, due to the number of HGVs using the lane.

4 Minutes of Previous Meetings.

The minutes of the Council meeting **1201 – 9th January 2012** had been circulated.

The meeting resolved to: approve the minutes of meeting **1201** with no amendments.

Proposed: Cllr Dale **Seconded:** Cllr J.Harwood **Decision:** Unanimous

5 Planning and Licensing Matters.

- 5.1 **EN/11/00138/FUL** - Additional 9 holes to existing 9 hole golf course at Rushden Golf Club, Kimbolton Rd, Chelveston.

Cllr Dale explained the plans. This was a reduced scheme from the one approved in 2008 (EN/08/00148/FUL), being approx 22 acres smaller. This will mean that footpath MM10 will not cross the greens, but instead run beside the 12th and is near the greens of the 11th & 14th.

The following points were noted - construction material deliveries will be via the Bidwell Lane field entrance, the Environment Agency's objection (no suitable flood risk assessment (yet)) and the Wildlife Trust's objection (ecology report is now 4 years old and needs updating).



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Cllr Mommersteeg queried the route of footpath MM10 and asked if it was being diverted. [Post meeting note – the route is correct as per the plans and no diversion is required].

The meeting resolved to not to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale

Seconded: Cllr Wooding

Decision: Unanimous

5.2 Update on previous applications.

The Westwood AD plant (Newton Bromswold) variations of conditions 2 and 5 had been approved by the NCC Development Control Committee. The *Kiriandra* (Stanwick) change of use had been approved by ENC officer delegation.

The *Darsdale Farm* (Raunds) development has not yet been determined by ENC.

The CRE windfarm appeal final statements had been submitted by the parties involved, e.g. ENC was focusing on heritage impairment and visual impact on Chelston Rise, whilst Preserve was concentrating on noise impact on Chelston Rise. CRE were highlighting employment potential, including setting up a wind turbine tower manufacture/assembly plant in their existing warehouse in Higham Ferrers.

Cllr Dale gave an update on the without prejudice outline discussions regarding Community Benefits Fund (CBF) at a meeting of the four parishes held on 30th January. In terms of the parish Trustees, the meeting felt that the Council have the power to appoint the second Trustee if none was elected by the parish.

Some concern had been raised as the CRE final statement failed to mention the “without prejudice” nature of the CBF discussions, but their agent has now confirmed this to the Planning Inspectorate. The appeal hearing is due to start at 10:00 on Tuesday 6th March.

6 Financial Transactions.

- 6.1 The following invoices were due for payment – E-On (St Lt power (Oct – Dec 2011)), Shaw & sons (minute binding), Carr Farmers Management Ltd (allotment lease year 3), NCC (Vehicle Activated Sign (VAS) posts and staff time) and TWM (VAS clips). The meeting resolved to approve these payments and authorised the appropriate cheques to be signed.

Proposed: Cllr Dale

Seconded: Cllr Wooding

Decision: Unanimous

- 6.2 A full list of the Clerk’s expenses was included with the agenda. The meeting resolved to approve the payment and authorised the appropriate cheque to be signed.

Proposed: Cllr Dale

Seconded: Cllr Emerson

Decision: Unanimous

- 6.3 Cllr Emerson advised the January bank statements had been received and reconciled.

- 6.4 The Clerk advised the Council had been successful in getting a grant for £1,000 from the ENC Community Safety Fund toward the VAS project.

Opening Balance for the meeting

£13,342.27

Receipts since last meeting

Number	Sender	Description	Method	Amount
2011.67	NWB	Deposit A/C interest (Oct – Dec 11)	Bank	0.70
2011.69	ENC	Community Safety Fund Grant	BACS	£1,000.00
Total Receipts this meeting				<u>£1,000.70</u>



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Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2011.70	E-On	St Lt Power (Oct – Dec 2011)	000879	£461.38
2011.71	Shaw & Sons	Minute binding	000880	£94.86
2011.72	Carr Farmers	Allotment Lease renewal (year 3)	000881	£300.00
2011.73	NCC	VAS posts & staff time	000882	£532.77
2011.74	TWM	VAS clips	000883	£192.00
2011.75	M.H.Hunter	Expenses to 1202	000884	£38.19
Total Expenditure this meeting				£1,619.20
Closing Balance for this meeting				£12,723.77

7 Updates on Projects List.

7.1 Highways and Footways Issues.

The Clerk advised that the VAS had been operated on the southbound Caldecott Road post for 23 days and the data for the 23 day period was displayed. It would be moved to the southbound Raunds Road post once the cold spell had passed. The indemnity letter had now been sent to NCC Highways.

The extra post clamps had arrived and were being installed as the VAS moved locations.

Cllr Dale advised that part of one of the traffic calming gates on the Kimbolton Road had collapsed and NCC Highways had been tasked to carry out repairs. He felt they have never been particularly successful as a traffic calming measure, but did mark the entrance to the Village. However, being white initially has caused some problems - not least of which is how quickly they get dirty and tatty.

Some villages have stone entrance gates, others have hardwood and some treated, but "natural", softwood. Others have flowers in large pots or troughs. Cllr Mommersteeg suggested white plastic fencing (low maintenance and easy to clean).

Cllr Dale suggested that Cllrs photograph good "entrance gateway" examples on their travels and the results shown at the APA to gauge interest.

Cllr J.Harwood raised the issue of flooding on the B645 near *Hawthorn House*, whilst potholes on the Raunds Road and between Caldecott & Chelston Rise were also a problem.

Cllr Dale commented on recent littering on the Bidwell Lane, apparently from the County Connect bus service using it as rest stop. The Clerk had contacted NCC to suggest a better place would be the Kimbolton Road lay-by, which had a waste bin.

The Clerk advised a broken stay line to an overhead power line post on the double bend near Chelston Rise had been reported to Western Power Distribution.

The Clerk demonstrated a crash map website that plots all road crashes reported to the police since 2005. Use of the site is free, but accessing details of the incidents costs £1 each. The Clerk demonstrated two incidents in the parish.

7.2 Street Lighting.

The Clerk advised that lamp 52 (opposite 27, The Crescent, Chelston Rise) had been reported as dead and since been repaired.

In response to the request at the last meeting, replacing the MBFU lantern on lamp 18 (7 Britten Close) with a SOX unit would cost £194.18, plus an additional £31.20 for a shield to reduce glare into the front bedrooms of 7 Britten Close.



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The meeting resolved to proceed with replacing the MBFU lantern on lamp 18 with a SOX unit and glare shield and instructed the Clerk to act accordingly.

Proposed: Cllr Dale

Seconded: Cllr Wooding

Decision: Unanimous

The Clerk advised that Balfour Beatty had won the NCC highways lighting contract and had asked if any of the local lighting authorities in the county wanted to use them as maintenance contractors. Information had been requested as to their maintenance charges, so as to compare with the Council's current lighting contractor.

7.3 Ditches.

Cllr Izzard reported water on Water Lane was slow to clear due to blocked gullies.

7.4 E-Government.

The Clerk advised that for the 30 day period ending 12th February 2012 of the 1,478 website hits, 12.2% came from the USA, 0.0% from Europe and 4.0% from other countries.

Cllr Izzard advised that he was intending to become "on-line".

7.5 Rights of Way.

Cllr Izzard advised no report.

7.6 Trees.

Cllr Wooding advised no report.

7.7 Community Safety.

Cllr J Harwood reported on the meeting of the Police Safer Community Team (SCT) South, held on Tuesday 10th January – Cllr G.Harwood had thanked the SCT for their efforts in reducing crime in Higham and Rushden, but this meant the surrounding villages were being targeted and asked for more frequent police patrols.

Cllr Emerson advised that as a result, the village had now seen more police in one night than in the last year. Unfortunately this hadn't deterred a theft from the stables at *Pastures Farm*.

Cllr Dale had registered to set up new Neighbourhood Watch scheme in the parish and Paul Welton agreed to be the deputy.

The Clerk advised that the Northants Police Authority had issued a summary of the survey responses (which this Council had responded to), with the top priorities being ASB, Drugs and Serious Organised Crime.

7.8 Allotments.

The Clerk advised the tenancy renewals would take place on Saturday 25th February at the *Star & Garter*, from 13:00 onwards.

7.9 Parish Emergency Plan.

Cllr Dale advised no report.

7.10 Parish Charities.

Cllr Dale (Educational Foundation) advised that prospective builders were now visiting the village hall to provide quotes for the extension works.

Cllr J Harwood (Sawyers Charity) advised their next meeting would be on Tuesday 21st February and they were working on producing the Trustees Annual Report.

7.11 Quality Parish Council Renewal.

The Clerk asked how the Council engaged in promoting democracy and citizenship. Examples were provided by the meeting for the 2011 election.



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7.12 Joint Working Party on future cemetery provision.

Cllr Dale advised that the cold weather was delaying the manual survey. However it now transpired there were approx 15-20 written plot reservations in the Church records, which potentially reduced the amount of "free space" available even further. These plot reservations were being investigated, to see if the people concerned were still living and resident within the parish.

The Clerk requested that, following the provision of £3,000 for cemetery works (M1111.10) in-year, which where now unlikely to be committed until next financial year, this money be vired to the Cemetery Restricted Reserve.

The meeting resolved to vire £3,000 from cemetery works to the Cemetery Restricted Reserve and instructed the Clerk to act accordingly.

Proposed: Cllr Izzard Seconded: Cllr J.Harwood Decision: Unanimous

8 Update on the damage to the 305th BG memorial.

The Clerk advised no report.

9 Update on adoption of Play Area at Chelston Rise.

The Clerk advised that Wickstead Playscapes were due to undertake the six monthly safety inspection before end February.

10 Update on possible 2012 celebrations in the Parish.

The Clerk advised that, as requested by Cllr Wooding, he had contacted the hog roasting farmers at Bulwick and went through the cost options of providing a hog roast as part of the Big Jubilee Lunch on Sunday 3rd June. Paul Welton (who has both an advanced Food Hygiene Diploma (Hons) and a Healthy Eating instructor qualification) offered to train volunteers in basic food hygiene to act as competent persons.

The meeting resolved to book a hog roast for 400 on Sunday 3rd June 2012, as part of the Big Jubilee Lunch and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr J.Harwood Decision: Unanimous

The Clerk went through the draft rules for the "Best Dressed House & Garden" competition as a link back to the Silver Jubilee celebrations.

The meeting resolved to proceed with the best dressed House & Garden competition as part of the Diamond Jubilee celebrations and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Mommersteeg Decision: Unanimous

11 Review of Risk Assessments.

Cllr Dale reminded the meeting that the Council was required to review the financial risks and the management of them by 31st March annually.

The meeting resolved to adopt the reviewed Financial Risk Assessment and Risk Management table and instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Izzard Decision: Unanimous



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12 Responses to Consultations.

The Clerk advised of the following consultations –

NCC – *Library opening hours* [Due 2nd March 2012]. NCC is looking to move opening hours from weekdays to allow Sunday opening from April 2012. For both Higham and Raunds this would mean weekday opening at 10:00 instead of 09:00 to allow Sunday opening from 13:00 – 16:00, whilst Rushden would open on Sunday from 13:00 – 16:00 without cutting weekday hours.

Dept of Transport- *Traffic Orders: Simplifying the Process* [Due 23rd April 2012]. The DoT is looking to reduce the cost of Traffic Orders by no longer requiring the local Highway Authority to publish them in the press, instead to publicise them in an appropriate way e.g. website. They also intend to remove a number of statutory consultates, but to add Town and Parish Councils to the statutory consultee list.

The meeting felt these proposals should be supported.

13 Visits, Training and Courses.

Mon 27th Feb – ENC *Standards and the Localism Act Workshop* at ENC @ 19:00 (Clerk).

Tues 28th Feb – NCALC/CPRE *Supporting Communities and Neighbourhoods in Planning* at Cranford @ 17:15 – 21:00 (free).

Thurs 1st Mar – NCALC/CPRE *Supporting Communities and Neighbourhoods in Planning* at Gt. Houghton @ 9:15 – 13:00 (free).

Tues 6th Mar – SLCC *Cemetery Management* at Newport Pagnell @ 9:30 – 16:00 (Clerk £95).

Weds 7th Mar – NCALC *Planning Skills* at Litchborough @ 19:00 – 21:00 (£12).

Fri 16th Mar – Raunds TC Mayor's Civic Dinner at Raunds @ 19:15 (£25).

Mon 16th Apr – NCALC *Planning Skills* at Raunds @ 19:00 – 21:00 (£12).

Cllr J Harwood reported on the Planning Training course she attended on 19th January.

A bursary claim has been made for 50% of the costs of the Cemetery Management course.

14 Approval of Chairman's and Clerk's Correspondence Logs.

The meeting resolved: to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale

Seconded: Cllr Izzard

Decision: Unanimous

15 Clerk and Councillors' Reports.

The Clerk advised the February – March newsletter had been issued.

Cllr Dale advised the meeting that the Clerk had been elevated to the level of "Principal" member of the Institute of Local Council Management, reflecting his qualifications and experience.

Date of Next Meeting:

Cllr Dale advised that the next meeting will be held on Monday 12th March 2012 in the Chelveston Village Hall. The meeting closed at 8:58 p.m.

Issued on 18th February 2012.

Pages 1744 – 1753 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2012				
06/01/2012	I/2012/001/MHH	ENC (Finance)	Invoice for walks leaflets	Actioned
07/01/2012	I/2012/002/MHH	Wicksteed Playscapes	Reminder for annual play area inspection	Actioned
07/01/2012	I/2012/003/MHH	E-On	Invoice for St Lighting Power (Oct - Dec 2011)	Actioned
07/01/2012	I/2012/004/MHH	Countryside Gardens	Details of south Leicestershire based grass cutting contractor	File
07/01/2012	I/2012/005/MHH	C&CD	<i>Clerks & Councils Direct</i> January 2012 Issue 79	Circulated
09/01/2012	I/2012/006/MHH	NWB	Bank Statements	File
12/01/2012	I/2012/007/MHH	E-On Energy Services	New street lighting options	File
12/01/2012	I/2012/008/MHH	ENC Planning	Application for additional 9 holes at Rushden Golf club	Actioned
13/01/2012	I/2012/009/MHH	Shaw & Sons Ltd	Invoice for binding minutes (1994 -1999)	Actioned
14/01/2012	I/2012/010/MHH	Wicksteed Playscapes	Confirmation of order	File
14/01/2012	I/2012/011/MHH	ENC Planning	Planning granted for extension at <i>No.2 St Johns Cottages</i>	File
20/01/2012	I/2012/012/MHH	Carr Farmers Management Ltd	Invoice for allotment land lease (year 3)	Actioned
20/01/2012	I/2012/013/MHH	E-On Energy Services	Quote for replacement lantern on Lamp 18	Actioned
27/01/2012	I/2012/014/MHH	CPRE	Copy of <i>A Guide to Neighbourhood Planning</i>	File
30/01/2012	I/2012/015/MHH	NCC (St Lighting Team)	Offer to use Balfour Beatty PFI contract	Actioned
03/02/2012	I/2012/016/MHH	ENC (Finance)	BACS payment advice	File
03/02/2012	I/2012/017/MHH	NCC (Stephen Barber)	Invoice for VAS post and staff time	Actioned
03/02/2012	I/2012/018/MHH	Nene & Ouse Comm Trans	Trip guide	Circulated
03/02/2012	I/2012/019/MHH	ILCM (Bruce Poole)	Notification of upgrade from Member to Principal approved	File
06/02/2012	I/2012/020/MHH	TWM Traffic Control Systems	Delivery note for VAS clips	File
10/02/2012	I/2012/021/MHH	PPS (Al Morrow)	CRE - CBF post meeting notes	File
10/02/2012	I/2012/022/MHH	Northants Police Authority	Feedback summary from from NPA priorities / budget survey	File
10/02/2012	I/2012/023/MHH	Local Govt Boundary Commission	Electoral review of NCC - recommending 57 Cllrs	File
11/02/2012	I/2012/024/MHH	TWM Traffic Control Systems	Invoice for VAS clips	Actioned
11/02/2012	I/2012/025/MHH	NCALC	<i>Update</i> Issue 1/12 January - February 2012	File
11/02/2012	I/2012/026/MHH	ENC Planning	Permission granted for <i>Kiriandra</i> , Raunds Rd, change of use	File
11/02/2012	I/2012/027/MHH	ENC Planning	Further information from CRE on Wind Farm appeal	File
11/02/2012	I/2012/028/MHH	TWM Traffic Control Systems	Training confirmation letter for VAS	File
13/02/2012	I/2012/029/MHH	NWB	Bank Statements	File
13/02/2012	I/2012/030/MHH	NWB	Customer signatory review forms	Actioned

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2012						
14/01/2012	O/2012/002/MHH	Parish Cllrs	Minutes M1201	Delivered		
09/01/2012	O/2012/003/MHH	ENC Finance	Precept demand	Posted	1201.12	I/2011/226/MHH
10/01/2012	O/2012/004/MHH	Wicksteed Playscapes	Play Area inspection order	Posted	1201.9	I/2012/002/MHH
10/01/2012	O/2012/005/MHH	E-On Energy Services	Payment of invoice	Posted	1201.6.1	I/2011/244/MHH
10/01/2012	O/2012/006/MHH	Getmapping PLC	Payment of invoice	Posted	1201.6.1	I/2011/252/MHH
14/01/2012	O/2012/007/MHH	TWM Traffic Control Systems	Payment of invoice	Posted	1201.6.1	I/2011/248/MHH
14/01/2012	O/2012/008/MHH	ENC	Payment of invoice	Posted	1201.6.1	I/2012/001/MHH
16/01/2012	O/2012/009/MHH	ENC (Community Safety)	CSF agreement	Posted		
22/01/2012	O/2012/010/MHH	The 4 Parishes	Invite to meeting with PPS	Posted	1201.17	
22/01/2012	O/2012/011/MHH	ENC (Community Safety)	CSF invoice	Posted		O/2012/009/MHH
05/02/2012	O/2012/012/MHH	Parish	Newsletter (Feb - Mar 2012)	Delivered		
05/02/2012	O/2012/013/MHH	Parish Cllrs	Agenda M1202	Delivered		
05/02/2012	O/2012/014/MHH	MGWSP	Satisfaction survey	Posted	1201.7.1	I/2011/251/MHH
06/02/2012	O/2012/015/MHH	NALC	NTS bursary request	Posted	1201.15	

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2011/2012

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq. No.	Sheet No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2011.53	07/11/2011	I/2011/217/MHH	HMRC	VAT refund 2010-2011	BACS	228		£1,816.06	£0.00	£1,816.06	£15,547.24	VAT			VA 1994 S33
2011.54	23/11/2011	I/2011/232/MHH	NCC	Grant for grass cutting	BACS	228		£546.88	£0.00	£546.88	£16,094.12	Misc. Receipts			LGA 1972 S136
2011.55	12/12/2011	I/2011/223/MHH	ENC	Election 2011 recharge	000869	230		-£704.01	£0.00	-£704.01	£15,390.11	Elections	1112.6.1	MHH, PAM, GH	LGA 1972 S111
2011.56	12/12/2011	I/2011/233/MHH	SLCC / ILCM	Subscription renewal	000870	229		-£96.00	£0.00	-£96.00	£15,294.11	Subscriptions	1112.6.1	MHH, PAM, GH	LGA 1972 S143
2011.57	12/12/2011	I/2011/235/MHH	Chelveston Village Hall	Hall Hire (Oct - Dec 2011)	000871	229		-£45.00	£0.00	-£45.00	£15,249.11	Hall	1112.6.1	MHH, PAM, GH	LGA 1972 S111
2011.58	12/12/2011	I/2011/241/MHH	Broker Network Ltd	VAS insurance cover	000872	229		-£25.00	£0.00	-£25.00	£15,224.11	Insurance	1112.6.1	MHH, PAM, GH	LGA 1972 S111
2011.59	12/12/2011	O/2011/159/MHH	M.H.Hunter	Clerk's Expenses 1112	000873	229		-£38.06	£0.00	-£38.06	£15,186.05	Gen. Admin	1112.6.2	MHH, PAM, GH	LGA 1972 S111
2011.60	08/12/2011	I/2011/242/MHH	NCC	Clir Empowerment grant	100059	229		£1,000.00	£0.00	£1,000.00	£16,186.05	Misc. Receipts			LGA 1972 S1139
2011.61	20/12/2011	I/2011/246/MHH	ENC	Clir Empowerment grant	BACS	229		£80.00	£0.00	£80.00	£16,266.05	Misc. Receipts			LGA 1972 S1139
2011.62	09/01/2012	I/2011/244/MHH	E-On Energy Services	St Lt Maint (Oct - Dec 12)	000874	230		-£138.49	-£27.70	-£166.19	£16,099.86	St Lighting	1201.6.1	MHH, JH, PAM	PCA 1957 S3
2011.63	09/01/2012	I/2011/248/MHH	TWM Traffic Control Systems	VAS, batteries, charger, s/ware	000875	230		-£2,160.00	-£432.00	-£2,592.00	£13,507.86	Traffic Calming	1201.6.1	MHH, JH, PAM	LGRA 1997 S30
2011.64	09/01/2012	I/2011/252/MHH	Getmapping PLC	Mapping software renewal	000876	230		-£10.00	-£2.00	-£12.00	£13,495.86	Gen. Admin	1201.6.1	MHH, JH, PAM	LGA 1972 S111
2011.65	09/01/2012	I/2012/001/MHH	ENC	Printing (walks leaflet)	000877	230		-£60.00	-£12.00	-£72.00	£13,423.86	Recreation	1201.6.1	MHH, JH, PAM	LGA 1972 S144
2011.66	09/01/2012	O/2012/002/MHH	M.H.Hunter	Clerk's Expenses 1201	000878	230		-£75.59	-£6.00	-£81.59	£13,342.27	Gen. Admin	1201.6.2	MHH, JH, PAM	LGA 1972 S111
2011.67	30/12/2011	I/2012/006/MHH	NWB	Interest (Oct - Dec 2011)	Bank	R139		£0.70	£0.00	£0.70	£13,342.97	Interest			
2011.68	30/12/2011	I/2012/006/MHH	NWB	BS Interest (Oct - Dec 2011)	Bank			£0.00	£0.00	£0.00	£13,342.97	Bonus			
2011.69		I/2012/016/MHH	ENC	CSF grant	BACS			£1,000.00	£0.00	£1,000.00	£14,342.97	Misc. Receipts			LGA 1972 S1139
2011.70	13/02/2012	I/2012/003/MHH	E-On	St Lt Power (Oct - Dec 12)	000879			-£384.48	-£76.90	-£461.38	£13,881.59	St Lighting	1202.6.1	MHH, JH, PAM	PCA 1957 S3
2011.71	13/02/2012	I/2012/009/MHH	Shaw & Sons Ltd	Minutes binding (1994 - 1999)	000880			-£79.05	-£15.81	-£94.86	£13,786.73	Gen. Admin	1202.6.1	MHH, JH, PAM	LGA 1972 S111
2011.72	13/02/2012	I/2012/012/MHH	Carr Farmers Management Ltd	Land lease 2012	000881			-£250.00	-£50.00	-£300.00	£13,486.73	Allot Costs	1202.6.1	MHH, JH, PAM	LGA 1972 S124
2011.73	13/02/2012	I/2012/017/MHH	NCC	VAS poles & staff fee	000882			-£443.97	-£88.80	-£532.77	£12,953.96	Traffic Calming	1202.6.1	MHH, JH, PAM	LGRA 1997 S30
2011.74	13/02/2012	I/2012/024/MHH	TWM Traffic Control Systems	Extra VAS post clips	000883			-£160.00	-£32.00	-£192.00	£12,761.96	Traffic Calming	1202.6.1	MHH, JH, PAM	LGRA 1997 S30
2011.75	13/02/2012	O/2012/016/MHH	M.H.Hunter	Clerk's Expenses 1202	000884			-£38.19	£0.00	-£38.19	£12,723.77	Gen. Admin	1202.6.2	MHH, JH, PAM	LGA 1972 S111
							Balance C/F	£0.00	£14,524.88	-£1,801.11	£12,723.77	£12,723.77			

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- LG(MP)A Local Govt (Misc Provisions) Act
- LGRA Local Govt and Rating Act
- PCA Parish Councils Act
- RTRA Road Traffic Regulations Act
- SHAA Small Holdings and Allotments Act
- VA VAT Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheques ??? not used

Category	S137	Amount	VAT	Total
B/F		£10,904.43	£0.00	£10,904.43
Allotment receipts		£0.00	£0.00	£0.00
Bank interest		£2.55	£0.00	£2.55
Bank Bonus interest		£21.41	£0.00	£21.41
Misc. receipts		£3,832.68	£0.00	£3,832.68
Play Area receipts		£71.00	£0.00	£71.00
Precept		£9,500.00	£0.00	£9,500.00
VAT refund		£1,816.06	£0.00	£1,816.06
305th BG memorial donations		£0.00	£0.00	£0.00
Income		£26,148.13	£0.00	£26,148.13
Allotment costs		-£280.00	-£50.00	-£330.00
Audit		-£135.00	-£27.00	-£162.00
Clerk's salary		£0.00	£0.00	£0.00
E-Government		-£101.66	-£13.33	-£114.99
Elections		-£704.01	£0.00	-£704.01
Gen. Admin		-£709.34	-£29.12	-£738.46
Grants		£0.00	£0.00	£0.00
Grass cutting		-£1,727.12	-£345.44	-£2,072.56
Ground works		£0.00	£0.00	£0.00
Insurance		-£487.21	£0.00	-£487.21
Misc. expenses		£0.00	£0.00	£0.00
Play Area costs		-£71.00	-£14.20	-£85.20
Recreation		-£60.00	-£12.00	-£72.00
St Lighting		-£2,466.20	-£493.00	-£2,959.20
St Lighting (new)		-£1,127.30	-£225.46	-£1,352.76
St Lighting (repairs)		-£93.88	-£18.76	-£112.64
Subscriptions		-£216.56	£0.00	-£216.56
Traffic calming		-£3,135.97	-£552.80	-£3,688.77
Training		-£58.00	£0.00	-£58.00
Village Hall		-£150.00	£0.00	-£150.00
305th BG memorial costs		-£100.00	-£20.00	-£120.00
S137	£0.00		£0.00	£0.00
Expenditure	£0.00	-£11,623.25	-£1,801.11	-£13,424.36
Income + Expenditure	£0.00	£14,524.88	-£1,801.11	£12,723.77

Audit tables	
Brought Forward	£10,904.43
Precept	£9,500.00
Other income	£5,743.70
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£13,424.36
Balance	£12,723.77
Bank books	#
Assets	£99.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 7p	Post pence	DL Env @ 6p	C5 Env @ 7p	C4 Env @ 10p	Copy @ 7p	Phone Calls	Mileage @ 40p/mile	Other
09/01/2012	Pre-minutes for Clerk (M1201)	6								
09/01/2012	Budget Control sheets	1					7			
09/01/2012	ENC - Precept demand		46	1						
09/01/2012	M1201 projector use [0.5 hrs]									£0.50
10/01/2012	Wicksteed Playscapes - Order	1	46	1			1			
10/01/2012	E-On Energy Services - payment of invoice		46	1			1			
10/01/2012	Getmapping - payment of invoice	1	46	1			1			
14/01/2012	TWM TCS - payment of invoice		46	1			1			
14/01/2012	ENC - payment of invoice		46	1			1			
14/01/2012	Minutes 1201 - 2 P.Cllrs & File	10					20			
16/01/2012	ENC - CSF agreement	1	46	1			1			
20/01/2012	Orange - ISP									£17.99
22/01/2012	Invite letters to the 4 parishes	2	138	3			6			
22/01/2012	ENC - copy of VAS invoice	1	46	1			1			
29/01/2012	VAS charging (10 hrs x 0.75kW/hr x 30.4p/Kw)									£2.28
30/01/2012	Teas/Coffees for meetings									£3.83
30/01/2012	NCC - lighting PFI letter	3								
03/02/2012	ENC - BACS payment advice	1								
05/02/2012	NTS Bursary application form	1	46	1			1			
06/02/2012	Agenda M1202 - 7 P.Cllrs. 3 notices & File	4					32			
TOTALS		£2.24	£5.52	£0.72	£0.00	£0.00	£5.11	£0.00	£0.00	£24.60

TOTAL VALUE = £38.19