

# Chelveston Wind Farm Community Benefit Fund Trust

## Grant Application – Major Grants (£1,000 and above)

GDPR - As per the Trust's [Data Protection Policy](#), your information will be held for a maximum of 2 years, after which it will be securely destroyed.

### 1. Contact details of the person making the application

Name (including title)	
Address (including postcode)	
Telephone (landline or mobile)	
E-mail address	

### 2. Details of the organisation you are acting for

Name of the organisation	
Type of organisation (e.g. Parish Council, Charity)	
Applicant's role in the organisation	

### 3. Bank details. This should be the organisation's account, not the applicant's.

Name of Bank or Building Society	
Branch address (including postcode)	
Name of the Account	
Sort Code	
Account Number	

### 4. Signature (print and sign)

I warrant that the information I have provided is complete and accurate to the best of my knowledge, and that I am authorised to apply for a grant on behalf of the organisation listed in section 2.	
I understand that the organisation listed in section 2 may only apply for one grant (at any level) for a project at any time	
<b>Print Name:</b>	
<b>Signature:</b>	

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**5. Explain what you want the grant for and how it will meet one or more of the Charity Commission's "Charitable Purposes".**

The object of the charity is the promotion of any charitable purposes for the benefit of the community in the civil parishes of Chelveston-cum-Caldecott in the county of Northamptonshire, Dean and Shelton in unitary district of Bedford Borough, Hargrave in the county of Northamptonshire, and Melchbourne and Yelden in the unitary district of Bedford Borough as the Trustees see fit.

A list of Charitable Purposes can be seen on the Trust's website at <http://www.windfarmtrust.chelveston.org.uk/howtoapply.html>

Amount applied for: £

(2,000 words Max – use additional sheet if required)

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Cont.

## 6. Supporting Documents

Please include –

- a) The Governing Document for your organisation (not required for Parish Councils or Parochial Church Councils).
- b) A copy of all your organisation's latest bank / building society statements – current, deposit and investment accounts.
- c) Self-Funding - It is the Trustees expectation that applicants for Major grants will show they raised some of the funding themselves (as evidence of a local need for their project). This may include grants received from other grant awarding bodies. The Trustees have not set a minimum percentage of self-raised funds, recognising some applicants will be more able to raise funds than others.
- d) **Quotations for the supply of goods, work to be carried out or services to be provided – the Trustees would generally expect three quotations to be included to demonstrate that the submitted application represents value for money. However, the Trustees recognise that applicants may not be able to obtain three quotes for some specialist works / services, or that the cheapest quote may not always represent value for money and accordingly each application will be considered on a case by case basis.**
- e) Project Plan – this should include the timetable of events, other sources of funding (including match funding from other organisations on which this grant application depends) and, where the project involves building work requiring planning and/or listed building consent (or a diocesan faculty), a copy of the grant of planning permission /listed building consent (or faculty).
- f) Letter of support from your Parish Council (not required if the applicant is the Parish Council).
- g) At the Trustees discretion, letters of support may be required from all the Parish Councils.

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- h) Phasing - If your project will last more than one Financial Year (Apr – Mar) and you wish to receive the grant funds phased in different years rather than a lump sum, please provide details of how much funding you require in each year and why– this should include quotes from suppliers where applicable. Note – for larger sums it is more likely that the Trust would prefer to phase the grants to avoid any one grant award impacting other applicants in any one year.

## 7. Benefit Report

It will be a condition of the grant, should your application be successful, that within three months of your project completing, you must submit a short report to the Trust explaining how the money was spent and what benefits were achieved by it. The Trust may choose to use all or part of your report in its reports. In signing this grant application you agree to this condition and the Trust's use of your report.

The Trustees do not require commemorative plaques acknowledging the grants, but would request the applicants acknowledge the award in their parish newsletter and website, so as to bring the Trust to the attention of other potential applicants.

## 8. Conditions

The Trustees may choose to apply conditions to your award, including paying back any sums unused for the stated purpose or stopping future payments if your project fails to achieve its interim milestones within the stated timescales. These conditions will be stated in your award letter if your application is successful

Now either scan the signed form and e-mail it, along with the supporting documents, as a PDF to [Clerk@windfarmtrust.chelveston.org.uk](mailto:Clerk@windfarmtrust.chelveston.org.uk)

Or post to it to -

The Clerk to the Trustees  
Chelveston Wind Farm Community Benefit Fund Trust  
Ashbury  
Caldecott  
Wellingborough  
Northants  
NN9 6AR