

Chelveston Wind Farm Community Benefit Fund

Minutes of a meeting of the Chelveston Wind Farm Community Benefit Fund, held on Thursday 9th October 2014 at the Village Hall, Hargrave.

Attending: Trustees - Adrian Dale - Chair
Robin Mackonochie - Vice-Chair
David Butter
Duncan Farrington
Kate Gelder
Charlotte Goodson
Kim How

Mark Hunter – Clerk

1. To receive apologies for absence.

Mick Izzard had sent his apologies. The Trustees agreed to accept this.

2. To receive declarations of interest.

Robin Mackonochie in the Melchbourne PCC path grant application (Churchwarden).

Adrian Dale in the Chelveston village hall grant application (Clerk to the charity).

Duncan Farrington in the Hargrave village hall grant application (related to committee member).

Charlotte Goodson in the Deans PCC tree works application (neighbouring property).

3. To approve the minutes of the meeting held on 2nd June 2014.

The minutes (CBF/MIN/002) of the meeting of 2nd June 2014 had been circulated before the meeting.

The meeting resolved to approve the minutes with no amendments and the Chair duly signed the minutes.

Proposed: Adrian Dale

Seconded: Kate Gelder

Decision: Unanimous

4. To receive a report from the Clerk to the Trustees.

The Clerk reported on the progress with the insurance cover, registration with the Information Commissioner, stationery arrangements and HMRC registration. The website and application forms had been amended in light of the feedback provided by Kate Gelder at the last meeting.

One PC had raised concerns about being asked to endorse applications, given the (relatively) large amounts involved. Another had been more proactive in making background checks prior to the decisions on endorsing grant applications.

Negotiations were currently underway with CRE with regard to the RPI uplift values to be applied to the October 2014 capital payment.

The Clerk raised the issue of recording the Trustees that would follow the Founding Trustees. It was agreed that the new Trustees would sign a form to state they had read the Trust Deed and Governing Document, which would then be appended to the minutes. A record of all Trustees would be recorded on the website.

5. To determine grant applications.

CBF-GA-14-003: Dalton Charity, Deans – play area works (application for £6,721.00 + vat = £8,065.20). The supporting information had been circulated before the meeting. Concerns were raised about the absence of the ROSPA report. No evidence was provided on the levels of use of the facilities. This is important to establish the impact that a grant would have. The Trustees

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also asked whether there was a strategy in place for funding maintenance of these assets in the future. If the present facilities have fallen into disrepair from lack of maintenance, then there is a risk that the newly refurbished facilities could similarly fail to be maintained.

The meeting decided to defer the application and instructed the Clerk to act accordingly.

Proposed: Adrian Dale Seconded: Duncan Farrington Decision: Unanimous

CBF-GA-14-004: Dalton Charity, Deans – play area works (plan B) (application for £999.00). The supporting information had been circulated before the meeting. Concerns were raised about the absence of the ROSPA report. No evidence was provided on the levels of use of the facilities. This is important to establish the impact that a grant would have. The Trustees also asked whether there was a strategy in place for funding maintenance of these assets in the future. If the present facilities have fallen into disrepair from lack of maintenance, then there is a risk that the newly refurbished facilities could similarly fail to be maintained.

The meeting decided to defer the application and instructed the Clerk to act accordingly.

Proposed: Adrian Dale Seconded: Duncan Farrington Decision: Unanimous

CBF-GA-14-005: Dalton Charity, Deans – safety fencing by stream (application for £999.00). The supporting information had been circulated before the meeting. Concerns were raised about the absence of the ROSPA report and no letter of support from D&SPC. No evidence was provided on the levels of use of the facilities for which the fence would provide protection. This is important to establish the impact that a grant would have. The Trustees asked whether there was a strategy in place for funding maintenance of the fence in the future. The Trustees were also concerned that the proposed solution for a safety fence for children involved barbed wire.

The meeting decided to defer the application and instructed the Clerk to act accordingly.

Proposed: Adrian Dale Seconded: Duncan Farrington Decision: Unanimous

CBF-GA-14-006: PCC of St Mary Magdalene church, Melchbourne – path replacement (application for £1,250.00). The supporting information had been circulated before the meeting. Robin Mackonochie did not take part in this item.

The meeting decided to grant the application and instructed the Clerk to act accordingly.

Proposed: Adrian Dale Seconded: Duncan Farrington Decision: Unanimous

CBF-GA-14-007: Educational Foundation, Chelveston – village hall works (application for £9,000.00). The supporting information had been circulated before the meeting. Adrian Dale did not take part in this item.

The meeting decided to grant the application and instructed the Clerk to act accordingly.

Proposed: Robin Mackonochie Seconded: Kim How Decision: Unanimous

CBF-GA-14-008: Hargrave Village Hall – shelving and storage in the village hall (application for £1,695.00). The supporting information had been circulated before the meeting. Duncan Farrington did not take part in this item.

The meeting decided to grant the application, but with a condition of payment on production of receipts and instructed the Clerk to act accordingly.

Proposed: Adrian Dale Seconded: Charlotte Goodson Decision: Unanimous

CBF-GA-14-009: Dean Sports Association – court surface repairs (application for £7,500.00). This application had been withdrawn before the meeting.

The meeting agreed to consider a late submission, but without precedent to future application deadlines.

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CBF-GA-14-010: PCC of All Hallows church, Upper Dean – tree and hedge works (application for £4,376.00). The supporting information had been circulated before the meeting. Charlotte Goodson did not take part in this item.

The meeting decided to grant the application, but with a condition of providing a long term maintenance plan (to avoid coming back for a similar application in the future) and a condition of payment on production of receipts and instructed the Clerk to act accordingly.

Proposed: Adrian Dale Seconded: Robin Mackonochie Decision: Unanimous

6. To approve payments.

The meeting reviewed Receipts and Payments Log (attached) and agreed the following payments -

2014.12	Colemans	Stationery	£ 9.93
2014.13	St Mary Magdalene PCC	Grant award	£ 1,250.00
2014.14	Education Foundation	Grant award	£ 9,000.00
2014.15	Hargrave Village hall	Grant award	£ 1,695.00
2014.16	All Hallows PCC	Grant award	£ 4,376.00
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	Total expenditure this meeting		£16,330.93

Proposed: Adrian Dale Seconded: Kate Gelder Decision: Unanimous

7. To consider any other matter the Trustees may wish to raise.

Robin Mackonochie commented on a number of applications which did not have endorsement from their Parish Council. Endorsement was not mandatory, but provides the Trustees with guidance that there is support for the application in the local community.

8. Date of next meeting.

The meeting agreed to hold the next meeting in January 2015, with the application deadline of 31st December 2014. The Minor Awards Committee meeting as required. The Clerk was authorised to make the necessary arrangements.

Issued on 10th October June 2014

Adrian Dale
Chair of the Trustees

Mark Hunter
Clerk to the Trustees

