

# Chelveston Wind Farm Community Benefit Fund

**Minutes of the Meeting of the Chelveston Wind Farm Community Benefit Fund, held on Monday 29<sup>th</sup> October 2018 at the Hargrave Village Hall, Hargrave.**

Attending: Trustees - Kim How – Chair of the meeting  
Duncan Farrington  
Ann Franklin  
Jean-Luc Janet  
Robin Mackonochie  
James Pentelow  
John Reynolds  
  
Mark Hunter – Clerk

*Prior to the start of the meeting, the new Trust Deed was signed and witnessed by the Trustees present.*

**1. To receive apologies for absence.**

Jane Seaman had sent her apologies. The Trustees agreed to accept these.

**2. To receive declarations of interest.**

Jean-Luc Janet declared an interest in application GA-18-003; as he had helped the applicant submit it.

Ann Franklin and Robin Mackonochie declared an interest in application GA-18-005; being members of the Parish Council.

**3. To approve the minutes of the meeting held on 18<sup>th</sup> June 2018.**

The Chair advised the minutes (CBF/MIN/016) of the meeting on the 18<sup>th</sup> June 2018 had been circulated before the meeting.

The meeting resolved to approve the minutes with no amendments and the Chair duly signed the minutes.

**Proposed: Jean-Luc Janet**

**Seconded: Duncan Farrington**

**Decision: Unanimous**

**4. To receive a report from the Clerk to the Trustees.**

The four Parish Councils and CRE Ltd had agreed to the changes to section 29 of the Trust Deed, as requested by the Charity Commission.

The website and grant application forms had been updated to include the GDPR information.

Five grant enquiries had been received since the last meeting and all five would be considered later in the meeting.

No benefit reports had been received in respect of previous grants.

The CRE Capital payment, uplifted in accordance with the s106 agreements had been received (£30,272.97). This made the total Capital payments received to date as £168,397.37.

Bank interest had been received in June (£7.00) and September (£11.63), as well as quarterly bank charges (£18.00 x2).

The ICO registration had been renewed (£40.00) on 6<sup>th</sup> August 2018.

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## 5. To determine the received grant applications.

CBF-GA-18-003: *St Mary, Shelton PCC – application for funding for repairs to the church (application for £1,344.53, self-funding £758)*. The supporting information and additional information had been provided and circulated.

The meeting noted the application was retrospective, but was the first application received from Shelton. It was agreed to allow it as a “one-off”, but the applicant to be advised any future applications must be in advance.

The meeting resolved to grant the application and instructed the Clerk to act accordingly.

**Proposed: Duncan Farrington**

**Seconded: Robin Mackonochie**

**Decision: Unanimous**

CBF-GA-18-004: *Friends of St John the Baptist Church, Chelveston – application for funding for repairs to 26m of stone wall (application for £6,400, self-funding £4,000.00)*. The supporting information and additional information had been provided and circulated.

The meeting resolved to grant the application and instructed the Clerk to act accordingly.

**Proposed: James Pentelow**

**Seconded: Jean-Luc Janet**

**Decision: Unanimous**

CBF-GA-18-005: *Melchbourne & Yelden Parish Council – application for funding for Vehicle Activate Speed signs in both villages (application for £9,692.00)*. The supporting information and additional information had been provided and circulated.

The meeting resolved to grant the application and instructed the Clerk to act accordingly.

**Proposed: James Pentelow**

**Seconded: Jean-Luc Janet**

**Decision: Unanimous**

CBF-GA-18-006: *Dean Flower and Country Show – application for funding for bulb planting (application for £249.00)*. The supporting information and additional information had been provided and circulated.

The meeting resolved to grant the application and instructed the Clerk to act accordingly.

**Proposed: Duncan Farrington**

**Seconded: John Reynolds**

**Decision: Unanimous**

CBF-GA-18-007: *Dalton Trust, Upper Dean – application for funding for insulation and electrical rewiring (application for £6,900.00, self-funding £1,000.00)*. The supporting information and additional information had been provided and circulated.

The meeting noted the quotes for the work had not been received. The future viability of the Dalton Hall (reported income v expenditure) was a concern, but it was recognised that income from use was unlikely to improve with no insulation and electrics.

The meeting noted that the Dalton Hall had received grants from the Trust in previous years, but it was recognised that other village halls (e.g. Chelveston) had also received multiple grants.

The meeting resolved to agree in principle to grant the application, subject to quotes being provided, and instructed the Clerk to act accordingly.

**Proposed: Ann Franklin**

**Seconded: Robin Mackonochie**

**Decision: Unanimous**

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## 6. Payment of administrative expenses.

The Clerk advised that the Hargrave Village Hall committee had decided not to charge the Trust for the use of the hall.

The Clerk had paid the ICO registration by card (£40.00) and wished to be reimbursed.

The meeting resolved to pay the expenses and instructed the Clerk to act accordingly.

**Proposed: James Pentelow**

**Seconded: Kim How**

**Decision: Unanimous**

## 7. Any other matter the Trustees may wish to raise.

The Trustees noted that (assuming the Dalton Trust application was granted), the amount of grants awarded at the meeting was over £24,500 and the grant funds remaining for the rest of the FY were £2,551.47. If the unrestricted reserves were used, this increased to £5,928.80.

It was agreed that the Clerk would notify the Clerks of the four Parish Councils that the Trust had committed most of its funds for the current FY.

## 8. To agree the date of next meeting.

The meeting agreed to hold the next meeting in April 2019, the venue to be in Melchbourne & Yelden parish, with the application deadline of two weeks beforehand. The Minor Awards Committee meeting as required. The Clerk was authorised to make the necessary arrangements.

Issued on 1<sup>st</sup> November 2018.

Jane Seaman  
Chair of the Trustees

Mark Hunter  
Clerk to the Trustees

