

Chelveston Wind Farm Community Benefit Fund Trust

Minutes of the Meeting of the Chelveston Wind Farm Community Benefit Fund Trust, held on Thursday 11th February 2021 on the Zoom Platform.

Attending: Trustees - Jean-Luc Janet (Chair) Chris Pentland (Vice-Chair)
Neil Chambers Duncan Farrington
Kim How Robin Mackonochie
John Reynolds Craig Young
Mark Hunter – Clerk

1. To agree the meeting can be held virtually in accordance with the Charity Commission advice.

The Chair welcomed everyone to the meeting and explained that, before the meeting could proceed, the Trustees needed to agree the meeting could be held virtually.

The Trust Deed clause 13 requires “*All meetings of the Trustees shall take place in a public building within the boundaries of one of the Parish Councils*”. However, the Covid-19 Lockdown measures prevent face to face meetings.

The advice from the Charity Commission regarding holding virtual meetings where this is not covered in the governing documents is “*Generally, if there is no such clause in the governing document and you decide to hold meetings over the phone or using digital solutions, we will understand, but you should record this decision and that you have done this to demonstrate good governance of your charity*”.

The Trustees agreed their unanimous approval that it was necessary to hold a virtual meeting for the good governance of the Trust.

2. To receive apologies for absence.

None.

3. To receive declarations of interest.

Neil Chambers declared an interest in application CBF-GA-20-006, being a member of the Parish Council making the application.

4. To approve the minutes of the Annual Meeting held on 21st September 2020.

The Chair advised the minutes (CBF/MIN/020) of the Annual Meeting on the 21st September 2020 had been circulated before the meeting.

The meeting resolved to approve the minutes with no amendments and authorised the Chair to sign the minutes after the meeting.

Proposed: Duncan Farrington

Seconded: Neil Chambers Decision: Unanimous

5. To receive a report from the Clerk to the Trustees.

Six grant enquiries had been received since the last meeting, of which three had been submitted and would be considered later in the meeting.

The S106 payment from CRE Ltd was received in October 20, and the RPI uplift increased it to £31,242.29, making the total funds the Trust has received £230,711.52.

The annual audit fee was £18.00 and was approved by the Trustees by email in October 20.

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The audited Annual Return and Trustees Annual Report were submitted to the Charity Commission in November 20.

Bank interest is currently 0.00%, and the quarterly bank charges in December 20 were £18.00.

Starting with the longest serving Trustees, the UTB account is being moved to on-line operation.

6. To determine the received grant applications.

CBF-GA-20-004: *Dalton Trust, Dean – application for funding for cricket Academy storage (application for £249, self-funding £213 [54%])*. The supporting information had been circulated.

The meeting resolved to grant the application and instructed the Clerk to act accordingly.

Proposed: John Reynolds

Seconded: Kim How

Decision: Unanimous

CBF-GA-20-005: *St John the Baptist Church, Chelveston - application for funding for a secure shed for churchyard (application for £1,333, self-funding £500 [72%])*. The supporting information had been circulated.

Chris Pentland raised the issue of insurance, but the meeting agreed this should be a recommendation, not a condition.

The meeting resolved to grant the application and instructed the Clerk to act accordingly.

Proposed: Duncan Farrington

Seconded: Craig Young

Decision: Unanimous

CBF-GA-20-006: *Chelveston-cum-Caldecott Parish Council – application for funding for completion of the Cross of Sorrow memorial restoration (1920-2020) (application for £650, self-funding £3,000 [18%])*. The supporting information had been circulated.

Neil Chambers did not take part in this item.

The meeting resolved to grant the application and instructed the Clerk to act accordingly.

Proposed: Robin Mackonochie

Seconded: Kim How

Decision: Unanimous

7. To approve payment of administrative expenses.

None.

8. Any other matter the Trustees may wish to raise.

Chris Pentland asked about the evidence required for the different levels (Minor, Medium and Major) of application and the Clerk agreed to forward the Trust website link to the application forms after the meeting.

9. To agree the date of next meeting.

The meeting agreed to hold the next meeting in March 2021, the meeting to be virtual, with the application deadline to be 15th March 2021. The Minor Awards Committee meeting as required. The Clerk was authorised to make the necessary arrangements.

Issued on 11th February 2021.

Jean-Luc Janet
Chair of the Trustees

Mark Hunter
Clerk to the Trustees

